HISTORIC PRESERVATION PROCESS

Step 1
- Submit HPC application with all required documents by the first of the month to the building department.
- See check list on application for all required documents.

Step 2
- Building Department will contact applicant to let them know that their meeting has been scheduled.

Step 3
- HPC meets with the applicant to review project and make suggestions.

Step 4
- Upon conclusion of the HPC meeting, the commissioners will sign off on the project with/without stipulations and mail their decision within ten (10) days.

Step 5
- Applicant is allowed to pull any/all needed permits to complete the scope of work.
- All permits must be approved by the building inspector and paid for before issuance.

NOTES:

- HPC meets the third Wednesday of every month at 8:00 a.m. in the Police Meeting Room in City Hall.
- Application must be completed and received by the first of every month, before the Historic Preservation Commission meeting, to be placed on the next available agenda for review.
- Timelines noted above are approximate and depend upon response time of the applicant, application submission date and whether or not plan revisions are needed.

CITY OF TECUMSEH

Located at:
Tecumseh City Hall
P.O. Box 396
309 E. Chicago Blvd.
Tecumseh, Michigan 48286

Phone: 517-424-6547

E-mail:
buildingservices@tecumsehmi.gov

Business Hours:
Monday – Thursday
7:00 a.m. – 6:00 p.m.
Closed Friday

FEES:
See fee schedule.

City of Tecumseh