

January 2022

The Town of Cramerton, NC
is seeking a driven, hands-on, talented professional
to serve as its next...
FINANCE DIRECTOR



Cramerton, North Carolina Truly is “So Blessed”: Beautiful mountains and the banks of the Southfork River highlight the topography of this small community. A turn of the century “model mill village” has become one of the premiere residential communities in the Charlotte-Metro area. Cramerton has transitioned from mill village to residential community over the years since Cramer’s vision of a “model mill village” and has become a “place to call home” for many Charlotte-Metro area commuters. The Town of Cramerton is located in east Gaston County only 15 miles from center city Charlotte. Cramerton boasts several unique amenities within the region including a mountain golf course, public island park in the Southfork River, a Frisbee disc golf course, and a quaint downtown area with village green.

Cramerton Mission Statement: Working on the premise of “Pride in our Past and Faith in Our Future,” the Town of Cramerton’s mission is to earn the respect of all our citizens by providing a responsible governing team devoted to promoting a prosperous and vision-oriented future and a safe, fiscally secure and healthy quality-of-life through the integration of support services, fiscal responsibility and “customer’s first” attitude.

Cramerton Finance Director Position

The Town of Cramerton, NC is seeking an experienced hands-on professional to serve as its next Finance Director. **Salary range is \$58,564 to \$86,625.** The ideal candidate will have a broad range of knowledge in the financial functions of local government. The Finance Director reports directly to the Town Manager. This position requires an individual with exceptional skills, knowledge and experience related to the principles and practices of accounting, auditing and financial administration. A comprehensive knowledge of Microsoft Excel is required. The position requires an individual who is comfortable working with personnel across all five operating departments and citizens of the town.

This position will provide direct leadership to a two person staff presently handling the accounts payable and payroll functions along with front desk duties. The Finance Director will be responsible for the entire finance function including general ledger accounting, budgetary accounting, grant accounting, payroll, purchasing, risk management and human resources. A working knowledge of and preparation experience with the various North Carolina local government reporting obligations is strongly desired. The Finance Director prepares monthly reports for the Town Manager and Town Board of Commissioners, assists with the annual budget process, maintains and prepares audit work schedules to assist with the annual audit. Attendance at two Board meetings per month may be required at the discretion of the Town Manager. With the continued COVID-19 environment, there is some flexibility to work from home.

Desired qualifications include a Bachelor's Degree from an accredited college or university with five to seven or more years of progressively responsible experience in local government, with a strong emphasis on North Carolina experience. Individuals holding a Certified Government Finance Officer certification and others with private accounting experience are encouraged to apply.

Cramerton offers a competitive benefits package including BCBS of NC medical insurance; dental and eye insurance; short and long-term disability; life insurance; NC Local Government Employees Retirement System (LERS); and Prudential Supplemental 401(k) Retirement Plan.

More information and the Town's application is located online at www.cramerton.org. Letters of interest, resume and completed application must be delivered or mailed to the following:

Town of Cramerton, Attn: Finance Director Search
155, N Main St, Cramerton, NC 28032

OR emailed to Town Manager David Pugh at dpugh@cramerton.org

The position is OPEN UNTIL FILLED. Interviews or additional assessment items are an expected part of the hiring process.

Cramerton is an Equal Opportunity Employer.