



Plan Commission Application Form

5050 South Lake Drive, Cudahy, Wisconsin 53110

Phone: (414) 769-2211 Fax: (414) 755-6916

Fillable electronic copy is available on our website:

http://www.cudahy-wi.gov/departments/inspection_applications_and_information.php

Application Type(s) and Fee(s)

- Site Plan / Building Review (\$350)
- Sign Plan Review (\$150)
- Landscaping (\$150)
- Preliminary Plat (\$475)
- Final Plat (\$300 / lot)
- Certified Survey Map (\$300)
- Rezoning (\$300)
- Zoning Text Amendment (\$300)
- PUD Overlay District (\$500)
- Conditional Use Permit (\$500)
- Seasonal / Temporary Use Permit (\$300)
- Comprehensive Plan Amendment (\$300)
- Conditional Use Permit Amendment (\$300)
- Zoning Use Determination (\$300)
- Other: _____

Application Requirements

In order for your item to be placed on the Plan Commission agenda the Department of Community Development must receive a completed application, appropriate fees, and a detailed project description. Projects requiring Plan Commission review must submit 10 copies of all referenced plans, maps, and elevations. Plans should be reduced to 11"x17" or other legible scale. For new construction projects a 36" x 24" copy of each document should also be submitted. Projects requiring both Plan Commission and Design Review Board review must submit fourteen (14) copies of each document.

An electronic copy in PDF format of the plans should be emailed to inspections@cudahy-wi.gov. Submittals will be accepted until 4:30 pm thirty (30) days prior to the meeting. The Plan Commission meets the second Tuesday night of each month at 7:00 pm.

Please refer to the attached Application Fact Sheets for Required Materials for each Application Type. Applications are incomplete without the required plans.

Applicant or Agent for Applicant

Name: _____

Company: _____

Address: _____

City: _____ State: _____ Zip: _____

Daytime Phone Number: _____

Email Address: _____

Fax Number: _____

Project Name / Company Name (if applicable): _____

Project Description: _____

Property Owner / Lessee (if different than Applicant)

Name: _____

Company: _____

Address: _____

City: _____ State: _____ Zip: _____

Daytime Phone Number: _____

Email Address: _____

Fax Number: _____

Property Information

Address: _____

Tax Key Number: _____

Current Zoning: _____

Existing Use: _____

**** Please make checks payable to: City of Cudahy *****

Applicant or Agent Signature: _____ Date: _____

For official use only - Please do not write in this box.

Application Accepted by: _____

Meeting Date: _____

Date: _____

Total Fee: _____

Plan Commission Application Checklist

Building Permit

Required Materials for a Building Permit:

(As outlined in Sec. 44-1315 of the City of Cudahy Code of Ordinances)

- Names and addresses of the applicant, owner of the site, architect, professional engineer, and contractor.
- Description of the subject site by lot, block, and recorded subdivision or by metes and bounds, and address of the subject site.
- Description of the type of structure, existing and proposed operation or use of the structure or site, number of employees, and the zoning district within which the subject site is located.
- Plat of survey prepared by a registered land surveyor showing the location, boundaries, elevations, uses, and sizes of the following:
 - Subject site
 - Existing and proposed structures
 - Existing and proposed easements, streets, and other public ways
 - Off-street parking, loading areas, and driveways
 - Existing highway access restrictions
 - Existing and proposed street, side, and rear yards
 - Structures within 40 feet of the subject site
- Proposed sewage disposal plan, if connection is not to be made to the municipal sewerage system, which shall comply with all city ordinances, Wis. Admin Code ch. SPS 383 and other applicable laws and regulations.
- Proposed water supply plan, if connection is not to be made to the municipal water supply system, which shall comply with all city ordinances, Wis. Admin. Code ch. NR 812 and other applicable laws and regulations.
- For proposed condominiums, a copy of the condominium declaration (or amendment to the condominium declaration) pursuant to Wis. Stats. ch. 703.
- Additional information as may be required.

