



5050 S. Lake Drive
Cudahy, WI 53110

TRAFFIC COMMISSION

Members

Alderman Robert Haines - Chair
Sal Maresh
Rebecca Osse
Charles Parkinson
Lemon Satterfield

AGENDA

A meeting of the **Traffic Commission** of the City of Cudahy is scheduled for **Monday September 23, 2024 at 5:30 PM** at the City of Cudahy Municipal Building, 5050 S. Lake Drive, Cudahy, WI.

1. Call to Order
2. Reading of the proper open meeting statement
3. Roll Call
4. Approval of Prior Meeting Minutes- June 17, 2024 Meeting
5. Public Comment * (On Agenda Items only)
6. Old Business
 - a. Discussion and Possible Action regarding a policy on handicapped parking requests for residential properties.
7. New Business
 - a. Discussion and Possible Action regarding setting a consistent speed on S Lake Dr from E Lunham Ave to E College Ave.
 - b. Discussion and Possible Action regarding a request to post the 3900 block of E Ramsey Ave as 2 hour parking.
 - c. Discussion and Possible Action regarding a policy on handicapped parking requests for residential properties.
8. Adjourn

Public Notice

Upon reasonable notice, a good faith effort will be made to accommodate the needs of individuals to participate in public meetings who have a qualifying disability under the Americans with Disabilities Act. Requests should be made as far in advance as possible, preferably a minimum of 48 hours. For additional information or to request this service, contact the Cudahy City Clerk at (414) 769-2204. The meeting room is wheelchair accessible from the west entrance on S. Lake Drive. There is a potential that a quorum of the Common Council may be present.

***CITY OF CUDAHY MEETING POLICY**

Agenda

This meeting is a meeting of a City of Cudahy Board, Committee, Commission or Council for the purpose of conducting City of Cudahy business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda.

Public Participation at Meetings

All citizens are welcome to observe Meetings of the City of Cudahy. The City of Cudahy recognizes the value of public comment on Municipal issues and the importance of allowing members of the public to express themselves on Municipal matters. The presiding chair of each meeting at which public participation is permitted, shall administer Roberts Rules of Order. Roberts Rules of Order as Revised will be followed at all times.

1. Public comment parameters:

- City of Cudahy citizens will be allowed to comment as noted on the agenda regarding agenda items only or any subject other than personnel matters.
- All statements shall be directed to the presiding chair of the Board, Committee, Commission or Council and not to staff or other participants.
- No person may address or question the Board, Committee, and Commission or Council members individually.
- Comments will be limited to one 3 minute comment at the beginning and/or end of each meeting where public comment is noted on the agenda.
- Comments should be concerning the substance of the item being commented on and not an attack on an individual, institution or organization.
- Disagreement as to the substance of the item is acceptable.
- If the public comment concerns a matter of public policy, response from the Board, Committee, Commission or Council will be limited to seeking information or acknowledging that the participant has been understood.
- The Board, Committee, Commission or Council may not debate with a participant who is addressing the members and the Board, Committee, Commission or Council may not take action on an item raised during public comment that is not on the duly posted meeting notice/agenda.
- Personnel matters or concerns regarding specific City personnel are not appropriate topics to be addressed during an open meeting and will be handled in accordance with City policy and procedures.
- Comments regarding an individual employee's performance and/or comments that are derogatory and/or inflammatory are not appropriate and will not be tolerated.

2. All meeting attendees should honor the need for a respectful and safe environment.

- Anyone addressing the Board, Committee, Commission or Council should be treated respectfully and not be interrupted by participants attending the meeting during their presentation.
- Side bar conversations among meeting attendees should be avoided.
- No comments that are a personal or professional attack on an individual will be permitted.

3. The presiding Chair may:

- The Chair may interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene or irrelevant; order a person to stop speaking if the person's comments do not meet these norms.
- Request an individual to leave the meeting when that person does not observe reasonable decorum.
- Request the assistance of Law Enforcement Officers in the removal of a disorderly person when that person's conduct interferes with orderly progress of the meeting.
- Call a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action.

Thank you for your participation and courtesy.

**MINUTES OF A MEETING OF THE TRAFFIC COMMISSION OF
THE CITY OF CUDAHY, WI TO BE HELD
AT THE CUDAHY MUNICIPAL BUILDING, 5050 SOUTH LAKE DRIVE, CUDAHY, WI ON
Monday, June 17, 2024 @ 5:30 PM**

1. The meeting was called to order at 5:30PM by Chairperson Haines.
2. Reading of the proper open meeting statement.
3. Roll Call - the following members in attendance: Rebecca Osse, Lemon Satterfield, Charles Parkinson and Sal Maresh.
Also present: Director Miller, Chief Poellot, and Engineering Manager Birkel and members of the public. There was a quorum of the Common Council present with Alderpersons Haines, Levy and St. Marie-Boelkow present.
4. Approval of Prior Meeting Minutes- December 11, 2023

Moved by Parkinson, second by Maresh to approve the December 11, 2023 meeting minutes.

All members voting in favor. Motion passed.
5. Public Comment
Barb Johnson 3643 Kimberly Ave commented on item 7a
Bob Polar 4457 S Lake Dr commented on item 7b
John Stenglein commented on item 7b
Brenda Wagner 6021 Trinthammer commented on item 7a
David Shrimpf 4428 Lake Dr commented in item 7b
Nicholas Earle 4371 Lake Dr commented on item 7b.
Johnnie Gyernsey 4400 Lake Dr commented in item 7b
Resident form 3813 Van Norman commented on Noise and item 7b
Celeste London 4409 Lake Dr commented on item 7b
Claire Lederhaus 3905 Plankinton commented on item 7b
Mary Kilpatrick 4476 S Packard commented on item 7b
Gerald Homa 4711 Lake Dr commented on item 7b
Bill Krawczyk 4409 Lake Dr commented on item 7b
Alderperson Miranda Levy 4562 Packard spoke on item 7c
Steven Shea Milwaukee County Supervisor spoke on several agenda items.
6. Old Business
None
7. New Business
 - a. Discussion and Possible Action regarding a request for a flashing crosswalk at S. Lake Dr and E Klieforth Ave.
Engineering Manager Birkel and Chief Poellot both discussed the effectiveness of the signs, the cost of the signs also discussed was the lack of sidewalks on the east side of S Lake Dr. Manger Birkels recommendation was to install high visibility crosswalk signs at that location.

Moved by Satterfield, second by Osse to follow staff recommendations and install high visibility signs at the S Lake Dr and E Klieforth Ave intersection.

All in favor, motion passed.

- b. Discussion and Possible Action on a recommendation to the Common Council to change the road configuration of S Lake Dr to mitigate speed concerns.

Engineering Manager Birkel discussed the various options for S Lake Dr to try to calm traffic. There was also discussion on cost and budgeting. Director Miller explained that regardless of what the Traffic Commission would wish to do the Common Council would have to approve and budget for any changes.

Moved by Parkinson, second by Satterfield to direct staff to work with Mayor Pavlic to present a plan and costs to the Common Council to make S Lake Dr from E. Lunham Ave to E. College Ave a two lane road with bike lanes.

All voting in favor, motion passed.

- c. Discussion and Possible Action regarding a policy on handicapped parking requests for residential properties.

Manager Birkel discussed the current policy and challenges to creating handicapped parking that meets design standards on residential streets. He also discussed the idea of a Handicapped Loading Zone that is being used in some communities.

Moved by Satterfield and second by Parkinson to table the item and direct staff to research the loading zone concept and develop a draft policy for the Commission to consider

All voting in favor, motion passed.

8. Adjourn

Moved by Osse, second by Maresh to adjourn the meeting

All voting in favor, meeting adjourned at 7:00

TO: Traffic Commission
FROM: Tim Birkel, Engineering Supervisor
DATE: 9/19/24
RE: Handicap Parking Requests for Residential Properties

Agenda Item #6a (Old Business)

At the 6/17/24 Traffic Commission Meeting, staff presented to the Commission a situation where a disabled resident made a request for handicap signs to be installed in front of their house. As described in the packet, this creates many issues regarding the legal installation of handicap parking on parallel parked roadway. Staff produced handicap parking requirements and an example of how the City of Milwaukee handles these requests.

Staff was asked by the Traffic Commission to look into the City of Milwaukee Policy regarding disabled Loading Zone Parking areas posted for the use of loading and unloading disabled people in front of a residential home.

The Cudahy Police Chief reached out to City of Milwaukee Police who explained they did not know anything about the program and didn't realize it existed.

Staff consulted with the City of Cudahy's Attorney who had comments and questions

Supporting Documentation

City Attorney Comments and Questions
City of Milwaukee Policy

Department Comments:

Currently our municipal code does not have any information related to a regular loading zone request and signage. If the Commission makes a motion to create a disabled loading zone policy and procedure, we will first need to create a loading zone policy and procedure. Staff does have a concern that the creation of a disabled loading zone could create a multitude of other problems.

1. It's not a handicap parking spot, it's a temporary area for loading and unloading of disabled people from a vehicle. Because this is very uncommon posted signage, staff worries this will create confusion and may get abused by residents using the area for handicap parking.
2. The disabled loading zone isn't exclusive to the one resident making the request. Anyone can use the area for loading and unloading.
3. These types of requests could get out of hand and the City could get an overabundance of requests.
4. Staff has concerns that these signs can get "forgotten" and left up even though the original resident that made the signage request in the first place, doesn't reside at the address anymore.

MunicipalLAW

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August 29, 2024

Frank Miller, Director of Public Works & Water
City of Cudahy
5050 S. Lake Drive
Cudahy, WI 53110

**Re: Handicap Loading Zones
 Legal Recommendations**

Dear Mr. Miller:

I received your email message concerning handicap loading zones and your request that I consider the legal aspects of the issue. I have had an opportunity to consider this matter.

Based upon my research, I have the following comments, questions, concerns and recommendations in this regard.

1. Your Background. “Alderman Haines, the Chair of the Traffic Commission has asked us to look into the idea of handicapped Loading zones. This issue came up because of a request from a resident on Packard Ave for a handicapped parking spot. We have no process to create a handicapped parking spot on a city street and on most of our streets we could not create a handicapped parking spot that would meet the required design standards. So this is something we will not do.

After a little research we found that the City of Milwaukee has developed a work around. In Milwaukee businesses can apply for a loading zone to be created, on the application (attached) there is a provision to request a loading zone for handicapped resident. There is no parking allowed, it is for loading and unloading only.”

2. Your Question. “One thing I have figured out is that we do not have anything in our Code that outlines how to apply for a loading zone at all, business or not. Aside from that, do you see anything that concerns you about this idea before Tim and I put a lot of effort into developing something for the Traffic Commission to consider?”

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My Response. My question would be to ask how this would work in practice? If a resident on Packard Ave asked for a handicapped parking spot, would creating handicapped loading zones in the City solve this issue? In the document entitled “New Loading Zone Information” that you provided, it states the following regarding loading zones:

- “Loading zones are curb spaces set aside for loading and unloading.
- Loading zones are not parking spaces.
- Loading zones are for the use of the general public and are not restricted solely for the use of the permit holders or their patrons.
- Loading zones are to be used for the purpose of, and while actively engaged in, loading and unloading property or passengers.”

These loading zones are not parking spaces. They are strictly for the loading and unloading of passengers. This document states that certain individuals are eligible for a “disabled loading zone.” However, it does not state how a disabled loading zone would work in practice. Under the heading “Fees,” it states that it is \$50 for a 30-foot disabled loading zone. If a loading zone is not a parking space, where would this “disabled loading zone” be located? It does not appear that it could be located in a residential area, as that would remove potential parking spaces that may exist on the street.

Would this work in the City of Cudahy the same way it works in the City of Milwaukee? It seems these loading zones would only work in front of businesses, and not on residential streets. However, I will note that there is not a concern from a legal perspective. The City can designate certain portions of City roads as loading zones. My questions would arise regarding how these loading zones would work in practice, and where they would be located throughout the City.

3. Your Question. “If we took this to the TC and they approved it what would be the next step? Create an ordinance for Rules Laws?”

My Response. The City Code’s parking regulations are found in Chapter 38 “Traffic and Vehicles,” Article III “Stopping, Standing, and Parking.” Section 38-177(b) states the following regarding the powers and duties of the Traffic Commission:

“Powers and duties. The traffic commission shall coordinate traffic activities, supervise the preparation and publication of traffic reports, receive complaints having to do with traffic matters, recommend to the city council and to the board of public works and other city officials ways and means for improving traffic conditions and the administration and enforcement of traffic regulations.”

The Traffic Commission would need to make any recommendations to the Board of Public Works and the Common Council. I recommend that any

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recommendation be in the form of an Ordinance for the Board of Public Works and Common Council to review and adopt.

If you have any questions or concerns regarding this matter, please do not hesitate to contact me.

Yours very truly,
MUNICIPAL LAW & LITIGATION GROUP, S.C.

Eric J. Larson

Eric J. Larson

EJL/BTC/em

cc: Kelly Sobieski, Director of Office Services



NEW LOADING ZONE INFORMATION

OFFICE OF THE CITY CLERK LICENSE DIVISION
200 E. WELLS ST. ROOM 105, MILWAUKEE, WI 53202
(414) 286-2238 LICENSE@MILWAUKEE.GOV
WWW.MILWAUKEE.GOV/LICENSE

WHAT IS A LOADING ZONE?

- Loading zones are curb spaces set aside for loading and unloading.
- Loading zones are not parking spaces.
- Loading zones are for the use of the general public and are not restricted solely for the use of the permit holders or their patrons.
- Loading zones are to be used for the purpose of, and while actively engaged in, loading and unloading property or passengers.

HOW TO APPLY FOR THE LICENSE:

- Call Traffic Engineering at (414) 286-8678. They will survey the area, complete their section on the application, and then give you the application.
- Complete the applicable section on the application and sign.
- Submit the application and required fee to the License Division, City Hall, 200 E. Wells Street, Room 105, Milwaukee, WI 53202.
- **Disabled Loading Zone applicants:**
Also submit a Physician's Certificate of Disability Statement with the application.
- **Non Profit Loading Zone applicants:**
Also submit proof of nonprofit status (such as a 501(c)(3) form) with the application.

FEES

- \$275 for each 30 feet or fraction thereof or \$50 for a 30 foot Disabled Loading Zone
- Additional \$60 fee will be charged for each parking meter that needs to be removed, if applicable.
- The fee is due at time of application. Checks should be made payable to the City of Milwaukee. You may also pay online with a credit card after the application has been submitted and an invoice created. The invoice number is needed to pay online.

APPROVAL/GRANTING OF LICENSES

- If the local alderperson supports your application, the license will be granted by the Common Council. Allow 5-6 weeks for processing.
- If the local alderperson objects to the loading zone, you will be notified by mail. You will then have 10 days to appeal the decision and request to appear before the Licenses Committee.

LICENSE PERIOD

- License expires 2 years from date of issuance.

WHO IS ELIGIBLE FOR A DISABLED LOADING ZONE?

- A person with a disability that limits or impairs the ability to walk.
- A person who is blind, meaning central visual acuity that does not exceed 20/200 in the better eye with correcting lenses or a visual field that subtends an angle no greater than 20 degrees.
- A person who is visually impaired, meaning loss of vision that can reasonably be expected to lead to blindness or a loss of vision that represents a handicap to employment or other major life activities.
- A person with a disability, such as, but not limited to, Alzheimer's disease, delayed mental development or brain injury, which compromises the individual's problem-solving or reasoning skills and which makes it necessary for the individual to receive assistance in moving safely between the individual's residence and any vehicle that transports the individual.

RULES & REGULATIONS

- Milwaukee Code of Ordinances Ch. 101-23.7
- www.milwaukee.gov/ordinances

TO: Traffic Commission

FROM: Tim Birkel, Engineering Supervisor

DATE: 9/19/24

RE: Setting Consistent Speed Limit on Lake Dr.

Agenda Item #7a (New Business)

The City has received questions from residents as to why the speed limit on S. Lake Dr. has a posted speed change at E. Grange Ave. Some residents and non-residents feel that it is confusing and seems to be a speed trap. Alderman Haines (Chair) requested that this concern be put on the traffic commission agenda for discussion and possible action regarding posting one consistent speed limit from E. Lunham Ave. to E. College Ave. (All of S. Lake Dr. though the City).

Supporting Documentation

Existing Conditions Posted Speed Limits on S Lake Dr:

- St. Francis from Oklahoma Ave. to Howard Ave. is 2 lanes wide posted **30 mph**
- St. Francis from Howard Ave. to Lunham Ave. is 5 lanes wide posted **30 mph** (HWY 32)
- Cudahy from Lunham Ave. to Grange Ave. is 4 lanes wide posted **25 mph** (HWY 32)
- Cudahy from Grange Ave. to College Ave. is 4 lanes wide posted **35 mph** (HWY 32)
- South Milwaukee is 2 lanes wide posted **30 mph**

Important Information:

- Currently there is one signalized intersection on South Lake Dr. at Layton Ave.
- There are no stop signs on Lake Dr.
- There are 3 types of roadway classifications. (Arterial, Collector, & Local Road)
- Lake Dr. is state trunk highway 32 which is categorized as a “connecting” highway arterial roadway. It is regulated by the State of Wisconsin. The Right-of-Way is owned by the City of Cudahy and the City is responsible for maintenance and enforcement. The City receives yearly funds from the state to assist with costs associated with the maintenance of the pavement.

Department Comments:

Staff has concerns with changing or increasing speeds on S. Lake Dr. There is a large number of residents that currently feel the traffic is traveling too fast and want the City to figure out a way to slow traffic on Lake Dr. There has been many meetings held for both traffic commission and board of public works related to traffic calming on S Lake Dr. especially within the area from S. Pulaski Ave. to Lunham Ave. Cudahy Engineering staff has conducted speed studies over the last 2 years and has reported that data numerous times to the commission. While staff understands one consistent speed limit posting makes sense and would eliminate driver questions, we are very concerned with the negative blowback that would occur from the community regarding the overwhelming concern over traffic speeds through the more residential section of Lake Dr.

TO: Traffic Commission
FROM: Tim Birkel, Engineering Supervisor
DATE: 9/19/24
RE: Request to Post 2 Hour Parking 3900 E Ramsey Ave

Agenda Item #7b (New Business)

The City received an email from the resident located at 3930 E. Ramsey Ave. requesting the installation of 2 Hour Parking Signs in front of her house along E Ramsey Ave.

Supporting Documentation

Email Request from resident

Parking Restrictions Posted on adjacent side street S. Trinthammer Ave.



Department Comments:

Staff does not agree with the posting of 2 hour parking restrictions since there is already parking restrictions on the adjacent side street S. Trinthammer Ave. Parking restrictions are placed when there is an overall problem occurring on the street which affects traffic or City services that need cars to be moved to complete the service.

Frank Miller

From: City of Cudahy Public Works
Sent: Friday, September 6, 2024 10:50 AM
To: Frank Miller
Subject: FW: 2 hour parking at Trinthammer on Ramsey

From: [REDACTED]
Sent: Thursday, September 5, 2024 10:12 PM
To: City of Cudahy Public Works <dpw@cudahy-wi.gov>
Subject: 2 hour parking at Trinthammer on Ramsey

You don't often get email from [REDACTED]

CAUTION: This email originated from outside of the City of Cudahy mail servers. Do not click links or open attachments unless you recognize the sender and know the content is safe.

I would like to request 2 hour Parking on the north side of Ramsey directly across from Aurora South Shore hospital. My home is right there at 3930 E. Ramsey. Every day the hospital employees park in front of my house all day long. I can't even have a moving truck park there to unload things for my home. The other day I walked over to their employee lot at about 8:30 AM, which is approximately 5 city lots big and there were plenty of parking spots available. But there were still cars parked in front of my house. Since there is adequate parking available in the employee lot I think the staff should park there. I don't think it is fair that they park in front of my house just because it might be closer to the door they want to go in.

Thank you for your consideration,

Clara M. Dugan, RN
[REDACTED]