

HNWS Regular Board Meeting Agenda
July 16, 2019 – 6:00 PM

6:00 p.m. Call Meeting to Order - Board President Mike Kennedy

PRAYER
PLEDGE OF ALLEGIANCE

ANNOUNCEMENTS: QUORUM (need 4)

Approval of Minutes and Transcripts –

Approval of minutes and transcripts from the June 18th HNWS BOD Regular Meeting.

Approval of Memberships –

Approve June New Memberships (419), Cancelled Memberships (367) & Transfers (2)

ADMINISTRATIVE – President Kennedy

1. Finance – Review of the June 2019 Financial Statements – Rob Williamson

Description: Presentation of the June financials for both HNWS and MESI.

Fiscal Impact: N/A

Legal Review: N/A

Staff Recommendation: Approve the June financial statements.

2. HNWS Registered Agent – Rob Williamson

Description: Keith Kilpatrick is the current Registered Agent for HNWS. This has posed delays in processes. Some agencies will not accept Rob's authorization because they reference SUNBIZ.ORG where Keith is listed as registered agent. This proposed action will be consistent across all business segments as Rob Williamson is the Registered Agent for all other entities.

Fiscal Impact: N/A

Legal Review: N/A

Staff Recommendation: Approve Rob Williamson as Registered Agent for HNWS.

3. New Member Application – Rob Williamson

Description: At the March board meeting, staff was directed to review the New Member Application Form and process, then suggest improvements. Currently, numerous applications exist and a policy for the sharing of new member information is not addressed. To streamline the process, facilitate offering an online registration

option and to improve productivity, the consolidation of multiple applications into one for new members is recommended.

Fiscal Impact: N/A

Legal Review: pending

Staff Recommendation: Approval of new member application form.

4. HNWS Website Status Update – Torin Brand

Description: Staff provides an update on the status of the new HNWS website.

Fiscal Impact: N/A

Legal Review: N/A

Staff Recommendation: Information only

5. HNWS Effluent Disposal Capacity UPDATE – Rob Williamson

Description: Staff provides an update for ongoing efforts to increase effluent disposal capacity.

Fiscal Impact: N/A

Legal Impact: N/A

Staff Recommendation: Information only

PERSONNEL COMMITTEE – Yvonne Harper

1. FY 2019 Pension Plan Contribution – Rob Williamson

Description: FY 2019 Defined Benefit Pension plan contribution as approved with the FY19 annual budget.

Fiscal Impact: **\$724,200.00**

Legal Review: N/A

Staff Recommendation: Approve the FY budgeted 2019 Pension Payment allocation in the amount of \$724,200.00.

THE CLUB AT HIDDEN CREEK GOLF COMMITTEE – Director Terasa

1. GM Report – Cindy Callen

Description: Cindy presents a review of the financials and updates the Board on The Club at Hidden Creek related activities.

Fiscal Impact: N/A

Legal Review: N/A

Staff Recommendation: Approve June financial statements.

ENGINEERING – Phil Phillips

1. Monthly Operations Report – Phil Phillips

Description: Operations status update

Fiscal Impact: N/A

Legal Review: N/A

Staff Recommendation: Information Only

2. Clarifier #4 – Cory Snyder

Description: Project status update

Fiscal Impact: N/A

Legal Review: N/A

Staff Recommendation: Information Only

Member Forum:

Adjourn meeting:

The next HNWS Board meeting is scheduled for August 20, 2019 at 6pm
