

HNWS Regular Board Meeting Agenda  
August 18, 2020 – 6:00 PM

**6:00 PM: Call Meeting to Order – Board President Daryl Lynchard**

- PRAYER & PLEDGE OF ALLEGIANCE
- ANNOUNCE QUORUM (4 Required)

**Approval of Minutes and Transcripts**

Approve the minutes and transcripts from the July 21<sup>st</sup> HNWS BOD Regular Meeting.

**Approval of Memberships**

Approve July New Memberships (455), Cancelled Memberships (425) & Transfers (3).

**ADMINISTRATIVE – Daryl Lynchard**

**1. Finance – Review of the July 2020 Financial Statements – Daryl Lynchard**

**Description:** Presentation of the July financials for both HNWS and MESI.

**Fiscal Impact:** N/A

**Legal Review:** N/A

**Staff Recommendation:** Approve July financial statements.

**2. HNWS Corporate 990 Tax Return – Daryl Lynchard**

**Description:** The previous approval applied to the state tax return that was due prior to this 990 tax return being completed.

**Fiscal Impact:** N/A

**Legal Review:** N/A

**Staff Recommendation:** Approval of the HNWS corporate 990 tax return and direct staff to file.

**3. 2020 Employee Group Insurance Renewal – Daryl Lynchard**

**Description:** 2020/21 Employee Group Insurance for all entities is up for renewal October 1, 2020 (Disability, Life, Vision, Dental and Health).

**Fiscal Impact:** Approximately \$12,000.00.

**Legal Review:** N/A

**Staff Recommendation:** Approval the 2020/21 Employee Group Insurance for all entities as presented.

**4. FRUS/HNWS Operations & Maintenance Agreement**

**Description:** After prior HNWS approval, FRUS approved the document with an additional change (highlighted on page.15, #28, item d). This change requires HNWS approval.

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**Fiscal Impact:** Unknown

**Legal Review:** Pending

**Staff Recommendation:** Approve the latest draft of the agreement.

## 5. **Line Extensions/Fire Protection – Will Goulet**

**Description:** Will Goulet was to meet with Carmen Reynolds and discuss additional fire protection then update the Board.

**Fiscal Impact:** Unknown

**Legal Review:** N/A

**Staff Recommendation:** The Board will direct.

## 6. **HNWS 2021 Board Election – Daryl Lynchard**

**Description:** HNWS 2021 Board Election including election documents, election calendar and appointment of a canvassing board representative to serve with Keith and the CEO.

**Fiscal Impact:** N/A

**Legal Review:** N/A

**Staff Recommendation:** Approval of 2021 election documents and canvassing board representative.

## 7. **Impact Fee Transfer Request**

**Description:** Home Architectron LLC requested to transfer the impact fees paid for 7580 East Bay Blvd to a lot they own at 2734 Jewell Rd. The building plans for Jewell Rd reflect the correct amount was paid, so no additional impact fees are due and the amount was credited.

**Fiscal Impact:** N/A

**Legal Review:** N/A

**Staff Recommendation:** Information only.

**PERSONNEL COMMITTEE – Will Goulet and Mike Kennedy**

**GOLF COMMITTEE – Fred Terasa**

**THE CLUB AT HIDDEN CREEK**

### 1. **July 2020 Financial Statements – Cindy Callen**

**Description:** Cindy presents a review of the July revenue, expenses and net income.

**Fiscal Impact:** N/A

**Legal Review:** N/A

**Staff Recommendation:** Approve July financial statements.

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## **2. Update on Potential TCHC Sale – Fred Terasa**

**Description:** Update on the Potential TCHC sale.

**Fiscal Impact:** Unknown

**Legal Review:** Unknown

**Staff Recommendation:** Update.

## **ENGINEERING – Phil Phillips**

### **1. Monthly Operations Report – Phil Phillips**

**Description:** Operations status update.

**Fiscal Impact:** N/A

**Legal Review:** N/A

**Staff Recommendation:** Information only.

**Member Forum:**

**Adjourn Meeting:**

*The next HNWS Board meeting is scheduled for September 15, 2020 at 6pm.*

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**Meeting Announcements:**

- “Audio and video recorders in use”
  - “Please silence all cell phones”
  - “If anyone would like to address the board, please sign up on the MEMBER FORUM SIGN- UP SHEET”
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