



HNWS Regular Board Meeting Agenda  
August 16, 2022 – 6:00 PM

**6:00 PM: Call Meeting to Order – Board Vice-President Mark Miller**

**Meeting Announcements:**

- PRAYER & PLEDGE OF ALLEGIANCE
- ANNOUNCE QUORUM (4 Required)
- AUDIO & VIDEO RECORDERS IN USE
- PLEASE FILL OUT THE MEMBER FORUM SIGN-UP SHEET TO ADDRESS THE BOARD
- OPEN MEETING FRAMEWORK RESOLUTION

**Approval of Minutes and Transcripts**

- June 29, 2022 Closed Executive Session Meeting Minutes
- July 19, 2022 Regular Meeting Minutes and Transcripts
- August 3, 2022 Closed Executive Session Meeting Minutes

**Approval of Memberships**

Approve July New Memberships (356) Cancelled Memberships (312) & Transfers (3).

**Unfinished Business**

**1. Legal Report – SRC Reuse Eglin Update – Will Dunaway**

**Description:** Update on Right of Way Acquisitions.

**Fiscal Impact:** N/A

**Legal Review:** N/A

**Staff Recommendation:** Information only.

**2. Organizational Resources – Employee Handbook - Jarod Cross**

**Description:** Update on “Employee Handbook” third party progress and to be reviewed by legal.

**Fiscal Impact:** N/A

**Legal Review:** In progress.

**Staff Recommendation:** Information.

**New Business**

**1. Organizational Resources – Retirement – Mark Miller / Jarod Cross**

**Description:** Recognizing the excellent service to our team and congratulations to the retiree.

**Fiscal Impact:** N/A

**Legal Review:** N/A

**Staff Recommendation:** Information.

2. **Organizational Resources – Intern Program Completion**– Mark Miller / Jarod Cross

**Description:** Recognizing the Intern Program participants for their hard work and accomplishments.

**Fiscal Impact:** N/A

**Legal Review:** N/A

**Staff Recommendation:** Information.

3. **Finance – Review of June 2022 Financials** – Ty Campbell

**Description:** Presentation of quarterly June 2022 financial statements.

**Fiscal Impact:** N/A

**Legal Review:** N/A

**Staff Recommendation:** Approve the June 2022 financial statements.

4. **Finance Committee Updates** – Bill Thiel

- **Eglin Project** – Daryl Lynchard
- **Capital Improvements** – Don Linnell
- **Budget** – Mike Kennedy

**Staff Recommendation:** Information only.

5. **Organizational Resources/ Finance – Annual Employee Benefits** – Ty Campbell

**Description:** Notice of 2022-23 Employee Group Benefits for all entities to renew October 1, 2022 to be a BAWM when it is finalized. Waiting on second and third proposals.

**Fiscal Impact:** In progress.

**Legal Review:** N/A

**Staff Recommendation:** In progress.

6. **Finance – Check Signers - MESI** – Mark Miller

**Description:** Current check signers: William Phillips, Joe Campbell, Dale Long, and recent addition Tyrus Campbell.

**Fiscal Impact:** N/A

**Legal Review:** N/A

**Staff Recommendation:** Remove Tyrus Campbell and appoint Bill Thiel.

7. **Board of Directors/ Legal – CEO Selection Process** – Mark Miller

**Description:** Discussion of process and possible committee selection to include CEO, Legal and Board Representative.

**Fiscal Impact:** N/A

**Legal Review:** In progress.

**Staff Recommendation:** Discussion.

## **Engineering**

### **1. Monthly Operations Report – Phil Phillips**

**Description:** Operations status update.

**Fiscal Impact:** N/A

**Legal Review:** N/A

**Staff Recommendation:** Information only.

## **Member Forum**

### **Adjourn Meeting**

**The next HNWS Regular Board meeting is scheduled for September 20, 2022 at 6pm at TCHC.**