



HNWS Regular Board Meeting Agenda  
September 20, 2022 – 6:00 PM

**6:00 PM: Call Meeting to Order – Board President Joe Campbell**

**Meeting Announcements:**

- PRAYER & PLEDGE OF ALLEGIANCE
- ANNOUNCE QUORUM (4 Required)
- AUDIO & VIDEO RECORDERS IN USE
- PLEASE FILL OUT THE MEMBER FORUM SIGN-UP SHEET TO ADDRESS THE BOARD

**Approval of Minutes and Transcripts**

- August 16, 2022 Regular Meeting Minutes and Transcripts
- August 24, 2022 Closed Executive Session Meeting Minutes

**Approval of Memberships**

Approve July New Memberships (329) Cancelled Memberships (336) & Transfers (0).

**Unfinished Business**

**1. Legal Report – SRC Reuse Eglin Update – Will Dunaway**

**Description:** Update on Right of Way Acquisitions.

**Fiscal Impact:** N/A

**Legal Review:** In progress

**Staff Recommendation:** Information only.

**2. Action Items: Forensic Audit – Joe Campbell / Bob McClurskey**

**Description:** Professional explanation of forensic audits by forensic accountant.

**Fiscal Impact:** TBD

**Legal Review:** N/A

**Staff Recommendation:** Discussion.

**3. Organizational Resources – Employee Handbook - Jarod Cross**

**Description:** Update on “Employee Handbook” progress and to be reviewed by legal and presented in October.

**Fiscal Impact:** N/A

**Legal Review:** In progress.

**Staff Recommendation:** Information.

**4. HNWS Sprayfield vs TCHC Golf Course Expenses – Joe Campbell**

**Description:** Discussion of historical and current financials for HNWS Sprayfield and TCHC golf course expenses.

**Fiscal Impact:** N/A

**Legal Review:** N/A

**Staff Recommendation:** Information.

**5. Action Items: Member Request for Information Process – Joe Campbell**

**Description:** Discussion of member information request process.

**Fiscal Impact:** N/A

**Legal Review:** Complete.

**Staff Recommendation:** Discussion.

**6. Action Items: Board Packets – Joe Campbell**

**Description:** Review of Board packets for inclusion of check registers.

**Fiscal Impact:** N/A

**Legal Review:** N/A

**Staff Recommendation:** Discussion.

**New Business**

**1. CEO Update – Joe Campbell**

**Description:**

**Fiscal Impact:** N/A

**Legal Review:** N/A

**Staff Recommendation:**

**2. Finance – Review of July 2022 Financials – Joe Campbell/  
Ty Campbell**

**Description:** Presentation of July 2022 financial statements.

**Fiscal Impact:** N/A

**Legal Review:** N/A

**Staff Recommendation:** Approve the July 2022 financial statements.

**3. Finance Committee Updates – Bill Thiel**

- **Eglin Project** – Daryl Lynchard
- **Capital Improvements** – Don Linnell
- **Budget** – Mike Kennedy

**Staff Recommendation:** Information only.

**4. CEO Hiring Committee – Update – Daryl Lynchard**

**Description:** Job description, vetting process, and expected cost.

**Fiscal Impact:** TBD

**Legal Review:** Incomplete

**5. Administration – HNWS 2023 Board Election – Joe Campbell/ Amber Bucholtz**

**Description:** 2023 Board Election including documents, policies, calendar, and appointment of canvassing board to include Legal, CEO, and appointed Director.

**Fiscal Impact:** N/A

**Legal Review:** In progress

**Staff Recommendation:** Approval and appoint Director for Canvassing Board.

**7. HNWS Website – Board Action Without a Meeting - Joe Campbell**

**Description:** Board Action Without a Meeting's (BAWM) to be posted on Website under "Meeting Minutes."

**Fiscal Impact:** N/A

**Legal Review:** N/A

**Staff Recommendation:** Approve.

**8. M.E.S.I. – Joe Campbell**

**Description:** Discussion of current practices and amend current practices to mirror another subsidiary.

**Fiscal Impact:** N/A

**Legal Review:** N/A

**Staff Recommendation:** Discussion.

**Engineering**

**1. Monthly Operations Report – Phil Phillips**

**Description:** Operations status update.

**Fiscal Impact:** N/A

**Legal Review:** N/A

**Staff Recommendation:** Information only.

**Member Forum**

**Adjourn Meeting**

**The next HNWS Regular Board meeting is scheduled for October 18, 2022 at 6pm at TCHC.**