



HNWS Regular Board Meeting Agenda
July 18, 2023 – 6:00 PM

6:00 PM: Call Meeting to Order – Board President Mark Miller

Meeting Announcements

- PRAYER & PLEDGE OF ALLEGIANCE
- ANNOUNCE QUORUM (4 Required)
- AUDIO & VIDEO RECORDERS IN USE
- PLEASE FILL OUT THE MEMBER FORUM SIGN-UP SHEET TO ADDRESS THE BOARD

Approval of Minutes and Transcripts

- June 8, 2023, Closed Executive Session Minutes – Redacted and Unredacted
- June 20, 2023, Regular Meeting Minutes and Transcripts

Approval of Memberships

Approve May New Memberships (354) Cancelled Memberships (329) & Transfers (3).

Unfinished Business

1. Commercial Impact Review – Jeff Crigler

Description: Update on remaining commercial accounts.

Fiscal Impact: N/A

Legal Review: Complete

Staff Recommendation: Approve transfer of ERU's and authorize CEO to sign agreement with Member.

2. ServisFirst Bank – LOC Draws – Jeff Crigler

Description: Presentation of financial analysis and options for the \$2.1M conventional CIP loan.

Fiscal Impact: \$475,000.00

Legal Review: N/A

Staff Recommendation: Pay off ServisFirst loan in the amount of \$475,000.

3. HNWS By-Law Change Committee – Jeff Crigler

Description: The Board has inquired about the process to change the by-laws.

Fiscal Impact: N/A

Legal Review: In progress

Staff Recommendation: Discussion

New Business

1. CEO Update – Jeff Crigler

Description: Centennial account update, Edmunds GovTech, LS56 completion, and Insurance tracking sheet.

2. Finance – Review of May 2023 Financials – Jeff Crigler

Description: Presentation of May 2023 financial statements.

Fiscal Impact: N/A

Legal Review: N/A

Staff Recommendation: Approve the May 2023 financial statements.

3. Directors Update

- **Finance Committee Updates** – Joe Campbell
 - **Capital Improvement** – Don Linnell
 - **Budget/ O&M** – Daryl Lynchard
 - **Pension / 401K** – Bill Thiel and Don Linnell
- **SRC Reuse Project – Eglin** – Mark Miller
- **The Club at Hidden Creek Management Board** – Jeff Crigler
- **Fairpoint Regional Utility System Representative** – Jeff Crigler
- **Municipal Engineering Services Representative** – Phil Phillips

4. FRUS – Member Agreement for Supply and Purchase of Water – Jeff Crigler

Description: Based on a new Water Use Permit from the NFWFMD, the FRUS Board has approved changes to its Member Agreement, as well as changes to the FRUS by-laws.

Fiscal Impact: N/A

Legal Review: N/A

Staff Recommendation: Approval of a resolution approving the First Amended and Restated Member Agreements and consent to the changes in the FRUS by-laws.

5. Guidelines, Standards, and Specifications Policy Update – Jeff Crigler

Description: Staff has identified recommended changes to the Standard detail for new wastewater lift stations.

Fiscal Impact: Approximately \$2k – 12k per lift station.

Legal Review: N/A

Staff Recommendation: Approval.

6. MESI – 2023 Annual Insurance Renewals – Jeff Crigler

Description: Presentation of 23-24 annual insurance renewals including Commercial General Liability, Commercial Auto, Workers Compensation, Umbrella, WRAP, and a 2-year term for Professional Liability.

Fiscal Impact: \$45,340.12

Legal Review: N/A

Staff Recommendation: Approve the MESI insurance renewals quotes for \$45,340.12.

Engineering

1. Monthly Operations Report – Phil Phillips

Description: Operations status update.

Fiscal Impact: N/A

Legal Review: N/A

Staff Recommendation: Information only.

Member Forum

Adjourn Meeting

The next HNWS Regular Board meeting is scheduled for August 15, 2023, at 6pm at HNWS.