



HNWS Regular Board Meeting Agenda
March 21, 2023 – 6:00 PM

6:00 PM: Call Meeting to Order – Board President Mark Miller

Meeting Announcements

- PRAYER & PLEDGE OF ALLEGIANCE
- ANNOUNCE QUORUM (4 Required)
- AUDIO & VIDEO RECORDERS IN USE
- PLEASE FILL OUT THE MEMBER FORUM SIGN-UP SHEET TO ADDRESS THE BOARD

Employee Recognition

Service Anniversaries – Jeff Crigler

- Ryan Hicks – 20 years
- Trudie Tolbert – 23 years

Approval of Minutes and Transcripts

- February 21, 2023, Regular Meeting Minutes and Transcripts
- March 3, 2023, BAWM Review – 2022 Audit Requests
- March 14, 2023, Closed Executive Session Meeting Minutes

Approval of Memberships

Approve February New Memberships (223) Cancelled Memberships (216) & Transfers (0).

Unfinished Business

None.

New Business

1. CEO Update – Jeff Crigler

Description: Brief updates on Leak Adjustments, Commercial Impact Review, Pool Fill Policy, and Eglin Credit Union membership.

Fiscal Impact: N/A

Legal Review: N/A

2. Finance – Review of January 2023 Financials – Jeff Crigler

Description: Presentation of January 2023 financial statements.

Fiscal Impact: N/A

Legal Review: N/A

Staff Recommendation: Approve the January 2023 financial statements.

3. Directors Update

- **Finance Committee Updates – Joe Campbell**
 - **Capital Improvement – Don Linnell**
 - **Budget/ O&M – Daryl Lynchard**

- **SRC Reuse Project – Eglin – Mark Miller**
- **The Club at Hidden Creek Management Board – Quarterly Brief – Jeff Crigler**
- **Fairpoint Regional Utility System Representative – Jeff Crigler**
- **Municipal Engineering Services Representative – Phil Phillips**

4. Operations – Generator Repair – Jeff Crigler

Description: Emergency repairs for backup generator at WWTP.

Fiscal Impact: \$49,913.60

Legal Review: N/A

Staff Recommendation: Approve purchase orders as presented.

5. Operations – Portable Bypass Pump – Jeff Crigler

Description: Present quotes for purchase of budgeted portable bypass pump.

Fiscal Impact: \$52,748.47

Legal Review: N/A

Staff Recommendation: Approve purchase of staff recommended portable bypass pump.

6. Professional Services – Liberty Partners – Jeff Crigler

Description: Two-year contract ending March 31, 2023

Fiscal Impact: \$35,000.00

Legal Review: N/A

Staff Recommendation: Approval of contract renewal for two years.

Engineering

1. Monthly Operations Report – Phil Phillips

Description: Operations status update.

Fiscal Impact: N/A

Legal Review: N/A

Staff Recommendation: Information only.

Member Forum

Adjourn Meeting

The next HNWS Regular Board meeting is scheduled for April 18, 2023, at 6pm at HNWS.