



HNWS Regular Board Meeting Agenda  
September 19, 2023 – 6:00 PM

**6:00 PM: Call Meeting to Order – Board President Mark Miller**

**Meeting Announcements**

- PRAYER & PLEDGE OF ALLEGIANCE
- ANNOUNCE QUORUM (4 Required)
- AUDIO & VIDEO RECORDERS IN USE
- PLEASE FILL OUT THE MEMBER FORUM SIGN-UP SHEET TO ADDRESS THE BOARD
- CANDIDATE APPLICATIONS AVAILABLE NOW AND DUE SEPTEMBER 28 AT 4:00PM
- EARLY VOTING STARTS NOVEMBER 1 AND ENDS DECEMBER 22 AT 4:00PM
- ARTICLES OF INCORPORATION VOTE ONLY AVAILABLE ON ELECTION DAY, JAN. 16

**Employee Recognition**

Congratulations – Passed License Exam – Jeff Crigler

- Bobby Dobson – Class A Wastewater Operator
- Brad Patterson – Class A Wastewater Operator

**Approval of Minutes and Transcripts**

- August 10, 2023, Open By-Law Amendment Workshop Minutes
- August 15, 2023, Regular Meeting Minutes and Transcripts

**Approval of Memberships**

August New Memberships (285) Cancelled Memberships (281) & Transfers (1).

**Unfinished Business**

**1. Administration – HNWS 2024 Annual Board Election – Jeff Crigler**

**Description:** Canvassing Board to include Legal, CEO, and appointed Director.

**Fiscal Impact:** N/A

**Legal Review:** N/A

**Staff Recommendation:** Appoint Director for Canvassing Board.

**2. Finance– Forensic Audit – Jeff Crigler**

**Description:** Carr Riggs, & Ingram to present findings and recommendations of the forensic audit.

**Fiscal Impact:** N/A

**Legal Review:** N/A

**Staff Recommendation:** Approve the Draft for Issuance of Final Report and approve procedure for release of audit.

**New Business**

**1. CEO Update – Jeff Crigler**

**Description:** Updates on WWTP Clarifier Repair, and Email Distribution for Annual Notice.

**2. Finance – Review of July 2023 Financials – Jeff Crigler**

**Description:** Presentation of July 2023 financial statements.

**Fiscal Impact:** N/A

**Legal Review:** N/A

**Staff Recommendation:** Approve the July 2023 financial statements.

### 3. Directors Update

- **Finance Committee Updates** – Joe Campbell
  - **Capital Improvement** – Don Linnell
  - **Budget/ O&M** – Daryl Lynchard
- **SRC Reuse Project – Eglin** – Mark Miller
- **The Club at Hidden Creek Management Board** – Jeff Crigler
- **Fairpoint Regional Utility System Representative** – Jeff Crigler
- **Municipal Engineering Services Representative** – Phil Phillips

### 4. SSR Reuse Project – Eglin Phase 1A Bid Award – Jeff Crigler

**Description:** Staff received five bids for Phase 1A, and the lowest responsive bid was L&K Contracting Company.

**Fiscal Impact:** \$4,800,000.00

**Legal Review:** N/A

**Staff Recommendation:** Award L&K Contracting Company the bid for SSR Reuse Project, Eglin Phase 1A in the amount of \$4,800,000.00.

### Engineering

#### 1. **Monthly Operations Report** – Phil Phillips

**Description:** Operations status update.

**Fiscal Impact:** N/A

**Legal Review:** N/A

**Staff Recommendation:** Information only.

### Member Forum

### Adjourn Meeting

The next HNWS Regular Board meeting is scheduled for October 17, 2023, at 6pm at HNWS.