

Holley-Navarre Water System, Inc.

Special Board Meeting Minutes

January 23rd, 2020

Mike Kennedy, Board President, called the meeting to order at 5:30 P.M. The following Board of Directors were present: Mike Kennedy, Kevin Lanier, James Dabney, Will Goulet, Daryl Lynchard, Grant Summers and Fred Terasa. Also present were: Rob Williamson, Keith Kilpatrick and Deborah Kharuf (stenographer).

Administrative

1. *Election of Officers:* James Dabney and Grant Summers were congratulated for being elected to the Board. **Will Goulet motioned to nominate Daryl Lynchard as President. Grant Summers seconded. Motion passed unanimously.**

Will Goulet motioned to nominate James Dabney as Vice President. Grant Summers seconded. Motion passed unanimously.

Will Goulet motioned to nominate Grant Summers as Secretary/Treasurer. Grant Summers seconded. Staff requested a second from another director, which was provided by Kevin Lanier. Motion passed unanimously.

2. *Check Signers:* The current check signers are Kevin Lanier, Mark Miller, Rob Williamson and Clinton Wells. **Mike Kennedy motioned to remove Mark Miller as a check signer and replace him with Will Goulet. Fred Terasa seconded. Motion passed unanimously.**
3. *Committee Chairs:* There are currently two committees, consisting of Personnel and The Club at Hidden Creek. **Will Goulet was appointed Personnel Chair. Fred Terasa and Will Goulet will co-chair The Club at Hidden Creek committee.** The Board will announce any additional committees during the February board meeting.
4. *FRUS Board Representatives:* Two board members must be appointed to represent HNWS on the FRUS Board. The seventh at-large FRUS board member was also discussed. Staff believes it is HNWS's turn to select who that will be during the FRUS annual meeting in March. **Will Goulet motioned to approve Kevin Lanier and Daryl Lynchard to serve on the FRUS Board, with former board member Mark Miller as the member at-large. James Dabney seconded. Motion passed unanimously.**
5. *Pension/401K Trustees:* The current trustees are Mark Miller, Yvonne Harper and Rob Williamson. Two board members will need to replace Mark and Yvonne. **Will Goulet**

motioned to appoint Kevin Lanier, James Dabney and Rob Williamson as Pension/401K trustees. Grant Summers seconded. Motion passed unanimously.

6. *TCHC Authorized Agent for Liquor License:* Currently, Mark Miller is listed as the authorized agent and Rob Williamson is the registered agent. James Dabney will replace Mark as the authorized agent. **Will Goulet motioned to approve James Dabney as the authorized agent for the liquor license. Mike Kennedy seconded. Motion passed unanimously.**

Public Forum

1. *Mike Matthews – 2193 Bellmeade Cir:* Mr. Matthews is a residential builder who is having issues setting up new connections to his developments, specifically who is responsible for certain aspects of the required work. He has worked with both current and former staff members since starting the project. Rob provided a brief overview and whether Mr. Matthews was told it would be added to February's meeting agenda was debated. The purpose of this meeting is to appoint officers, therefore senior staff was not in attendance. The Bylaws, Guidelines and Specs, as well as applicable tap fees were discussed. Staff was directed to work with Mr. Matthews and come to a resolution, and to ensure it doesn't happen to anyone else going forward. Rob suggested to have Keith review the bylaws, policies, etc. for possible conflicts. Kevin suggested developing a policy for members who want to appeal decisions made by HNWS. **Will Goulet motioned to have Keith and staff work with Mr. Matthews to develop a feasible option by the February board meeting. James Dabney seconded. After it was brought up that a motion should not be made on an item outside of the agenda, staff was directed to proceed with the tasks contained in the motion.** Claims were made regarding a prior meeting between Rob and Mr. Matthews. The importance of the Board being properly briefed was noted.
2. *Donald Butler – 2700 River Run Rd:* Mr. Butler was following up on a denied sewer hookup he brought up at the last board meeting. He was told to email the Board his information for their review. He has done so, but the Board has not received his email to the best of their knowledge. The ramifications of bringing issues to the Board directly outside of staff was discussed briefly. Mr. Butler was told staff has been working on it and Rob will be responding to him tomorrow. Mr. Butler's wish is to have a good working relationship with HNWS. At Will's recommendation, a personnel meeting is scheduled for 6:00 P.M. on Tuesday, January 28th.

Daryl brought up an article in the Pensacola News Journal that mentioned the potential piping of effluent into the Gulf Breeze reclaimed water system. Because the Board previously decided to no longer pursue this option, he felt their directive had not been followed. Rob had let Gulf Breeze know HNWS was no longer interested in pursuing connecting with them per the Board's wish. A

possible funding opportunity was then discovered relating to this item, but no action has been taken. Other stakeholders are interested in keeping the residential reuse program as an option and a brief to the Board was in the process of being finished. The January 6th meeting when the Board issued the directive was discussed and the importance of communication was noted. Discussion continued with Rob providing an overview of the meetings that he's had relating to the subject.

Daryl Lynchard motioned to adjourn. Mike Kennedy seconded. Motion passed unanimously.

Action Items

1. Staff and Keith will review Mr. Matthew's information and the item will be added to February's agenda.
2. A confidential personnel meeting was scheduled for Tuesday, January 28th at 6:00 P.M.

Meeting adjourned 6:30 P.M.

Grant Summers Secretary/Treasurer