

Holley-Navarre Water System, Inc.

Regular Board Meeting Minutes

August 16, 2016

Bien May, Board President called the meeting to order at 7:04 P.M. The following Board of Directors were present: Bien May, James Calkins, Daryl Lynchard, Robert Coley, Brian Kelly, Gaius Bruce and Troy Bossier. Also present were: Paul Gardner, Doug Tidwell, Phil Phillips, Dale Long, Barbara Carawan, Clinton Wells, Zach Lewis, Danny Hawkins, Rachael Limousin, and Deborah Kharuf (stenographer).

July 2016 Regular Minutes– Robert Coley made a motion to accept the minutes as presented, seconded by Daryl Lynchard and passed by unanimous vote.

Financial Report

Brian Kelly goes over Financial Report and Water/ Sewer Taps. **James makes motion to accept the report as presented. Troy seconds. Motion passed by unanimous vote.**

Personnel Committee-

Mr. Coley has nothing to report

Engineers Report –

Buck Paulchek has nothing to report

Retirement Committee-

Brian Kelly summarizes conversations with Regions. Recommendation to stay with current platform.

Proxy Committee-

Mr. May goes over recommendations:

Remove pin, implement absentee ballots, include postage paid envelopes (paid when returned), include survey questions on monthly bills and website, include educational instructions for voting process, change deadline for candidate applications to Tuesday prior to Tuesday meeting.

James motions to accept recommendations, Robert seconds. Further discussion. James modifies to accept recommendations not including the removal of the pin. Further discussion. Motion passed by unanimous vote.

Political Committee-

Tabling political committee for the current voting period.

Unfinished Business

Phil gives update; Closing on booster pump station property; Survey in-hand for Grescovich; Bergren Road, City going over options.

Monthly Operations Report- Phil gives update. I&I problem still present.

New business

Resolution to correct oversight in MESI's benefit plan. **Daryl makes motion to correct. Gaius seconds. Motion passed by unanimous vote.**

FRUS Floating Board Member

Table until the issue is completely understood by HNWS Board.

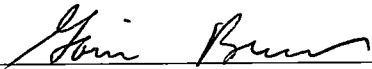
Open forum

None.

Action Items

1. Proxy Committee recommendations
2. FRUS floating member issue.

Meeting adjourned 7:17 P.M.



Gaius Bruce Secretary/Treasurer

**Resolution of the Board of Directors
of
Holley-Navarre Water System, Inc.**

I, Robert Paul Gardner, of Holley-Navarre Water System, Inc. (the "Employer"), hereby certify that the following is a true copy of resolutions duly adopted by the Board of Directors of the Employer at a meeting held on August 16, 2016 at which a quorum was present and acting throughout.

WHEREAS, the Employer has previously adopted the Holley-Navarre Water System, Inc. Pension Plan, hereinafter called the "Plan", effective as of January 1, 2006; and

WHEREAS, the Employer desires to amend the Plan;

NOW THEREFORE, be it resolved, that the Employer wishes to add Municipal Engineering Services, Inc. as a Participating Employer to the Participation Agreement.

RESOLVED, that the proper officers of the Employer are and each of them is, hereby authorized and directed in the name of and on behalf of the Employer, to execute and deliver the Plan and to do all other things, including the execution of any other necessary documents setting forth the terms and conditions of the amended and restated Plan;

IN WITNESS WHEREOF, I have hereunto set my hand on the 16 day of August 2016.

Holley-Navarre Water System, Inc.

By: Robert P Gardner
Employer

Robert P Gardner
Signature
Robert P Gardner
Name

PARTICIPATION AGREEMENT

Each Participating Employer must execute a separate Participation Agreement. If not applicable, do not complete this Participation Agreement.

By executing this Participation Agreement, the undersigned Employer elects to become a Participating Employer in the Plan and accompanying Adoption Agreement as if the Participating Employer were a signatory to the Adoption Agreement. The Participating Employer accepts, and agrees to be bound by, all of the elections granted under the provisions of the Prototype Plan as made by the signatory sponsoring Employer in Section XVIII(A) of the Adoption Agreement. Further, the Participating Employer hereby appoints the signatory sponsoring Employer as its attorney in fact for the purpose of adopting on its behalf of all future amendments whether required or voluntary and any applicable corresponding documents (e.g., Loan Policy, QDRO procedures, Trust Agreement). This includes the adoption of all future Model Amendments to this Prototype Plan which are required by the U.S. Department of the Treasury or the Internal Revenue Service as a result of a modification or amendment of applicable Federal laws or regulations that become effective subsequent to the execution of this Participation Agreement.

A. PARTICIPATING EMPLOYER:

Name and address of any Participating Employer.

Municipal Engineering Services, Inc.
8574 Turkey Bluff Road
Navarre, FL 32566

Phone Number: (850) 939-2427 Tax ID Number: 47-1219942

B. EFFECTIVE DATE:

The Effective Date of the Plan for the Participating Employer is: 05/21/2014.

This is an adoption of a new plan by the Participating Employer.

This is an adoption of an amendment and/or restatement of a plan currently maintained by the Participating Employer identified as follows:

Name of Plan: Holley-Navarre Water System, Inc. Pension Plan

Original Effective Date: 01/01/2006.

C. SIGNATURES:

Executed on behalf of the Participating Employer by: W.V. Phillips II

Title: VICE PRESIDENT

Signature: WILLIAM V. PHILLIPS, II

Executed on behalf of the Signatory Sponsoring Employer by: Robert Paul Gardner

Title: General Manager

Signature: Robert P. Gardner

Executed on behalf of the Trustee by: GAINUS BRUCE GAIN

Title: Trustee

Signature: Gainus Bruce Gain