

Holley-Navarre Water System, Inc.

Regular Board Meeting Minutes

March 29, 2016

Bien May, Board President called the meeting to order at 7:09 P.M. The following Board of Directors were present: Bien May, James Calkins, Daryl Lynchard, Robert Coley, and Brian Kelly; Director Gaius Bruce present via phone. Also present were: Paul Gardner, Billy Sublett, Phil Phillips, Dale Long, Barbara Carawan, Clinton Wells, Danny Hawkins, Mike Tidwell, Doug Tidwell, and Deborah Kharuf (stenographer).

February 2016 Minutes – for two February meetings; Mr. Coley makes a motion to accept the two sets of minutes as presented, seconded by Mr. Calkins and passed by unanimous vote.

Finance Report

Mr. Kelly goes over Financial Report and Water/ Sewer Taps. **Mr. Coley motions to accept Financial report, seconded by Mr. Calkins. Further discussion, questions from Mr. Lynchard. Motion passed by unanimous vote.**

Personnel Committee-

Robert Coley's update, committee has been meeting to update Employee Handbook and policy.

Hiring Freeze Clarification

Original hiring freeze needs to be changed to a headcount freeze. **Mr. Coley makes motion to make change. Mr. Calkins seconds motion. Further discussion. Motion passed by unanimous vote.**

Engineers Report –

Buck Paulchek nothing to report.

Retirement Committee-

Brian Kelly is looking at different options but nothing has changed as of yet.

Unfinished Business

Navarre Beach letter to Tony Gomillion of Santa Rosa County. Waiting for response from him.

Grescovich access easement offer, discussion of offering \$100,000. Will allow access to some property that we will develop into a rapid infiltration basin and be able to dispose of an additional 250,000 gallons a day of our effluent. **Mr. Calkins makes motion to**

make \$100,000 offer for the easement. Mr. Kelly seconds motion. Further discussion. Motion passed by unanimous vote.

Rate Increase

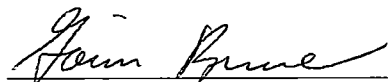
Mr. Coley makes motion to accept recommendation from Engineer staff to implement a rate increase effective May 1st, as well as have management develop a rate-increase letter to go out to rate payers. Mr. Kelly seconds the motion. Further discussion. Mr. Calkins is against rate-increase. Mr. Calkins makes suggestion to come up with a policy to put in place for people who can't afford the rate increase. Public forum to get public opinion on the issue. **Mr. Calkins and Mr. Lynchard oppose. Motion passed by majority vote.**

New business

FRUS bylaw amendment to give the Executive Director a higher spending limit to \$10,000. **Mr. Coley makes motion. Mr. Calkins seconds motion. Further discussion. Motion passed by unanimous vote.**

Septic service dumping- William Arnett makes request to the Board to dump at one of the sewer plants. Further discussion. **Mr. Lynchard makes motion to approve Mr. Arnett's request pursuant to an agreement being worked out and contingent upon review. Mr. Calkins seconds the motion. Motion passed by unanimous vote.**

Meeting adjourned 7:44 P.M.



Gaius Bruce Secretary/Treasurer