

# Holley-Navarre Water System, Inc.

## Regular Board Meeting Minutes

April 18<sup>th</sup>, 2017

Bien May, Board President, called the meeting to order at 7:00 P.M. The following Board of Directors were present: Bien May, Ricki DeSantis, Robert Coley, Brian Kelly and James Calkins. Troy Bossier and Gaius Bruce were absent. Also present were: Phil Phillips, Buck Paulcheck, Zach Lewis, Paul Gardner, Barbara Carawan, Dale Long, Doug Tidwell and Deborah Kharuf (stenographer).

**March 2017 Minutes – Robert Coley motions to accept the minutes as presented, seconded by Brian Kelly and passed by unanimous vote.**

### **Financial Report**

Brian Kelly goes over the Financial Report and Water/Sewer Taps. Revenues were slightly down from February with an increase in expenses, mainly due to a pension plan periodic payment. There were 23 new water and 16 new sewer taps. Brian requests clarification on pension plan costs. A discussion on how lump sum distributions effect the plan and repercussions of not making required payments ensued. Paul states there's an upcoming pension plan meeting and he previously sent an email invitation. Bien requests that he resend the invite and encourages board members to attend. **Robert Coley motions to accept the financial report as presented. James Calkins seconds. Motion passed by unanimous vote.**

### **Personnel Committee**

Robert Coley states there is nothing new to report, as there was not a meeting this month.

### **Engineers Report**

Buck Paulchek states March was a slower month for both water and sewer taps. The sewer system was extended in Wind Trace and Heritage Oaks in Holley will be coming online soon.

### **Retirement Committee**

Brian Kelly comments that market conditions are favorable and he's pleased with Wells Fargo.

### **Unfinished Business**

None.

## New Business

1. 2016 Audit – Kathleen Baldwin from Warren Averett presents a brief summary of the audit results. HNWS' financial statements present fairly. **James Calkins motions to accept the 2016 audit as presented. Brian Kelly seconds. Motion passed by unanimous vote.**
2. TCHC Payback Terms – The board previously discussed terms for the repayment of dues owed to HNWS. Of the Club's balance due, a portion will be transferred to investment and the rest will be paid back by the end of the 2017. Ricki would like a stipulation added stating that if the Club cannot pay back the balance by that time, an extension will be considered. Bien also asks if the recent 90 day loan of \$29,264.80 is not included, with Barbara confirming that it is separate and that amount will be paid back by June 26<sup>th</sup>, 2017. **Robert Coley motions to transfer \$72,000.00 of the balance to investment and retain an amount of \$40,052.75 as owed to HNWS, which will be paid back by the end of 2017 with the possibility of an extension if needed. James Calkins seconds. Motion passed by unanimous vote.**
3. State Bill 364/Navarre Pass – James Calkins brings up the re-opening of the Navarre Pass and requests a motion for the Board's endorsement. This results in a discussion of whether the motion can be entertained, as it was not listed on the agenda. Ricki states he would second the motion if it's allowed. James then motions to have it added to the agenda, stating that if there's a motion and a second, there must be a vote. Doug reviews information regarding motions and believes the motion can be entertained. **James Calkins motions for the HNWS Board to endorse and encourage the re-opening of Navarre Pass, seconded by Ricki DeSantis. Robert Coley and Bien May oppose. Motion passed by majority vote.** Robert Coley then states his concern for how this topic was brought up and asks if State Bill 364 will now be addressed. This was then discussed with a paragraph of the Bill being read by James. **James Calkins motions for the HNWS Board to support Senate Bill 364 and send this to Senator Broxson and Senator Gainer. Robert Coley Seconds. Motion passed by unanimous vote.** Doug Tidwell brings up that the bill can possibly change since it has not yet been enacted. The Board would like to stipulate that they will support the paragraph of Senate Bill 364 as long as it does not change. **James Calkins motions for the HNWS Board to support the paragraph within Senate Bill 364 as it's written at this time. Rick DeSantis seconds. Motion passed by unanimous vote.**
4. Letter of Appreciation for County Commissioner Rob Williamson – Robert Coley reads a letter he prepared from HNWS showing their appreciation for Mr. Williamson. **Brian Kelly motions to approve the letter Robert Coley has provided, seconded by Ricki DeSantis and passed by unanimous vote.**
5. Special Meeting – Bien scheduled a special meeting for Friday, April 21<sup>st</sup>, 2017 at 5:00pm to re-address the opening of Navarre Pass.