

Holley-Navarre Water System, Inc.

Regular Board Meeting Minutes

March 21st, 2017

Bien May, Board President, called the meeting to order at 7:04 P.M. The following Board of Directors were present: Bien May, Ricki DeSantis, Gaius Bruce, Robert Coley and James Calkins. Troy Bossier attended via telephone. Brian Kelly was absent. Also present were: Phil Phillips, Buck Paulcheck, Danny Hawkins, Zach Lewis, Paul Gardner, Barbara Carawan, Dale Long, Michael Tidwell and Deborah Kharuf (stenographer).

February 2017 Minutes– Robert Coley makes a motion to accept the minutes as presented, seconded by James Calkins and passed by unanimous vote.

Financial Report

Paul Gardner goes over the Financial Report and Water/ Sewer Taps in Brian's absence. Revenues were up from January, with 41 new water and 33 new sewer taps. **James Calkins motions to accept the report as presented. Robert Coley seconds. Motion passed by unanimous vote.**

Personnel Committee

Robert Coley states there is nothing new to report, as there was not a recent personnel meeting.

Engineers Report

Buck Paulchek gives report. Wal-Mart has begun construction and Heritage Oaks is almost ready to come online. 762 feet of low pressure sewer line has been installed on Molina St. Bien inquires on how our I & I is going. Paul states it's being improved upon but we haven't had any recent heavy rains to test it. There's a brief discussion on how much reuse is being dispensed at the golf course as well as Holley by the Sea.

Retirement Committee

Paul has an upcoming meeting to go over options for the defined benefit plan.

Panhandle Trail Lift Station

Mr. Bruce inquires on the status of the lift station. Dale Long updates the Board and gives a timeline of what to expect. The contract has been issued and awarded, with work beginning on April 3rd.

Property for Booster Pump Station

Mr. Bruce also wants to know if any decisions have been made regarding property purchases. Phil states we are still looking for a piece of property closer to 98 and 87. Several options are being pursued, with nothing being decided upon at this time.

Unfinished Business

1. FlexNet Loan – Attorney Michael Tidwell has reviewed the loan documents for the lease option and is in agreement with the terms. The loan will be paid off early with bond funds, but within a timeframe that will avoid a penalty. **Gaius Bruce motions to approve the Regions Bank resolution for the FlexNet loan. James Calkins seconds and the motion was passed by unanimous vote.**

New Business

1. Replacement Tap – A lot north of Villa Danielle has a water tap that was lost during the building of the subdivision. HNWS has agreed to replace it if they purchase a sewer tap. Gaius Bruce points out that tap fees can change depending on the size of the home being built. **Robert Coley motions to approve the replacement of the water tap if they agree to purchase a sewer tap. Also, the replacement tap will be for a house up to 2250 sq. ft. in size. If the home is larger, they will need to pay the difference for the higher tap fee. James Calkins seconds. Motion passed by unanimous vote.**

Open forum

None.

Action Items

None.

Meeting adjourned 7:24 P.M.



Gaius Bruce Secretary/Treasurer