

Memo

To: Board of Directors
From: Rob Williamson
CC: Barbara Carawan
Date: 1-11-2019
Re: Clarification for Board approved Wildlife Refuge impact fee and financing

The Board approved the impact fee and financing for the recently completed line extension project at Emerald Coast Wildlife Refuge.

The impact fee amounts provided by staff prior to the board vote were inconsistent. Upon reviewing the video of the meeting, HNWS staff told the board "We think the \$10,000 is fair." However, the board vote was "to follow the recommendation of staff." The amount listed and recommended by staff as provided in the board backup material was \$10,575.

The board also approved "to finance the fee over a two year period."

Consistent with HNWS finance policy, ECWR would be required to provide a 20% down payment plus interest for the 2 year time frame outlined by the board.

ECWR representatives, based on previous discussions with HNWS representatives, staff board meeting presentation and subsequent board action believed the amount owed would be \$10,000 to paid out over 24 months.

After reviewing the video of the meeting, meeting with ECWR and listening to their concerns, I would like to request clarification from the board.

The requested BAWM is to set the impact fee at \$10,000 and allow for that to be paid in two years in 24 equal payments of \$416.67 as anticipated by ECWR as a result of the November 20, 2018 Board meeting.

If you agree with these actions please sign below. If you do not agree please place NO on the signature blank and initial. (Note this has to be a unanimous decision to pass)

William Goulet

Daryl Lynchard

Mark Miller

Doug Larson

Joe Aguirre

Brett Ramsey

Shane Kahl

This will be a Board Action without a meeting and will be recorded as such in accordance with Chapter 617 F.S.

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William Goulet _____

Daryl Lynchard _____

Mark Miller _____

Doug Larson _____

Joe Aguirre _____

Brett Ramsey  _____

Shane Kahl _____

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2. *Emerald Coast Wildlife Refuge Impact Fees* – Paul presents staff’s recommendation to deny a waiver or reduction of impact fees based on expenses HNWS has already incurred. It’s felt that the quote of \$10,575.00 is a fair amount to charge. **Daryl Lynchard motions to follow the recommendation of staff. Joe Aguirre seconds.** Bill Anderson (President of the ECWR) expresses his disappointment in staff’s recommendation but understands the reasoning. At Will’s suggestion **Daryl modifies his motion to follow staff’s recommendation but to allow ECWR to finance the fee over a two year period. Mark Miller seconds.** It’s stated that in this situation payments are normally made monthly. The ECWR’s usage will also be monitored once it’s operational for a possible adjustment of the impact fees. **Motion passes unanimously.**

New Business

1. *Approve Board Candidates & Bios* – **Mark Miller motions to approve as presented. Doug Larson seconds.** Barbara reads the list of candidates. **Motion passes unanimously.**
2. *Approve 2019 Holiday Schedule* – **Mark Miller motions to approve as presented. Brett Ramsey seconds. Motion passes unanimously.**
3. *2019 COLA* – Brief discussion ensues on the COLA reference material presented to the Board. **Daryl Lynchard motions to approve an increase of 2.8% using the Social Security Administration’s recommendation for 2019. Brett Ramsey and Doug Larson both second the motion. Motion passes unanimously.**
4. *TCHC Effluent Disposal Monthly Amount* – The Board discusses reducing the monthly amount provided to the club by \$20,000.00 beginning January 2019. **Doug Larson motions to approve. Mark Miller seconds.** With the reduction, Cindy feels the Club should still be close to breaking even. **Motion passes unanimously.**

Engineers Report

The Board has been provided with reports on the various types of projects. Phil gives a brief overview, stating the numbers are favorable given the increased amount of rain. The clarifiers at the WWTP are discussed briefly.

THE CLUB AT HIDDEN CREEK

Financial Report

Cindy reports that course revenue was \$175,366.00. Although labor costs were still high, adjustments have been made and it will show improvement. Course operating income was \$18,413.00. **Doug Larson motions to approve as presented. Brett Ramsey seconds.** Cindy elaborates on labor costs. **Motion passes unanimously.**

If you agree with these actions please sign below. If you do not agree please place NO on the signature blank and initial. (Note this has to be a unanimous decision to pass)

William Goulet YES _____

Daryl Lynchard YES _____

Mark Miller YES _____

Doug Larson YES _____

Joe Aguirre YES _____

Brett Ramsey _____

Shane Kahl YES _____

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