

Holley-Navarre Water System, Inc.

Executive Session Meeting Minutes

October 29<sup>th</sup>, 2020

**CONFIDENTIAL**

Daryl Lynchard, Board President, called the meeting to order at 7:30 A.M. The following Board of Directors were present: Daryl Lynchard, Mike Kennedy, Mark Miller and Fred Terasa. Directors Grant Summers, Will Goulet and James Dabney were absent. The Board of Directors met in executive session to discuss privileged business and employment related matters.

[REDACTED]

[REDACTED]

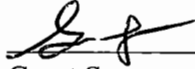
*Golf Cart Lease:* **After comparing the cost of a 12-month lease with a 48-month lease, Mark Miller motioned to approve the lease with the 48-month term, including fleet and beverage carts. Mike Kennedy seconded.** The new owner's need for carts and the warranty issues with the current carts were discussed briefly. **Motion passed.**

*HNWS Purchasing Policy:* Proposed changes to the current purchasing policy require Board approval. The first change allows management to purchase important infrastructure items in an emergency without waiting for Board approval. Notifying the Board of the purchase is required. The second grants the CEO authority to approve purchase orders up to a certain dollar amount. The Board decided that the current policy and the proposed changes need to be reviewed before approval.

*HNWS Disaster Pay Policy:* Proposed changes to the disaster pay policy, including the timeframe for pay after an event and how management is paid during disasters are included. Granting the CEO authority to make pay related decisions during disaster periods is also included. **Fred Terasa motioned to approve the emergency paid policy as presented. Mark Miller seconded. Motion passed.** Barbara will provide the approved policy to staff.

*MESI Vehicle Sale:* Two MESI vehicles have not sold after two silent auctions were held. Discussion ensued on how to proceed. **Fred Terasa motioned to approve holding a live auction after the next board meeting. Mark Miller seconded. Motion passed.**

Meeting adjourned at 8:20 A.M.



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Grant Summers, Secretary/Treasurer