

Holley-Navarre Water System, Inc.
Regular Board Meeting Minutes
July 20th, 2021

Mike Kennedy, Board President, called the meeting to order at 6:00 P.M. The following Board of Directors were present: Mike Kennedy, Mark Miller, Bill Thiel, Joe Campbell, Jo Ann Cave, Don Linnell, and James Dabney. Also present were Dallas Peavey, Jason Montgomery, Melissa Miller, Clinton Wells, Chris Legg, Mark Turner, Chris Bond, Phil Phillips, Deborah Hayes, Ashley Ferguson, Will Dunaway, and Deborah Kharuf (stenographer).

Board President Mike Kennedy directed members with specific questions to the request form on the website and to use the Member Forum portion of the meeting to provide input.

Approval of Minutes & Transcripts

Mark Miller motioned to approve the 06/15/2021 regular monthly meeting minutes and transcripts. Bill Thiel seconded. Motion passed unanimously.

Approval of Membership Certificates

Mark Miller motioned to approve the memberships for June 2021 as presented. There were 393 new memberships, 378 cancelled, and 2 transfers. Jo Ann Cave seconded. Motion passed unanimously.

Unfinished Business

None.

New Business

- 1. Employee Recognition:** 2021 HNWS Internship Program participants Noah Cruz, Joseph Staudt, Alex Garcia and Dylan Nicholas were introduced and recognized as part of the ongoing Employee Recognition Program. Wastewater Treatment Plant Operator Dennis Ritter was also congratulated for earning his class B wastewater license. The entire sewer operations team was commended for their contributions to the water system.
- 2. Finance – Review of June 2021 Financials:** The June 2021 financial reports were presented for review. The Finance committee met and reviewed the reports, which are similar to last year's. Revenue was down and expenses were slightly higher due in part to the recent heavy rainfall. **Joe Campbell motioned to approve the financial statements for June 2021 as presented. The motion was amended to specify it applied to HNWS financial statements only. Bill Thiel seconded. Motion passed unanimously.**

3. **Oversizing Opportunity Proposal – Secret Isle Estates:** An opportunity to work with a developer to expand sewer services in the Holley area has been presented and staff requested approval to proceed. It is not a budgeted item, but the project will yield significant future profit for the system and encourage future development. **Joe Campbell motioned to grant the CEO and staff approval to move forward with the Secret Isle Estate Agreement, not to exceed \$100,000.00. Jo Ann Cave seconded.** Discussion continued on the importance of future planning and increased future costs. **Motion passed unanimously.**

4. **Finance Committee Updates:** The finance sub-committee chairs gave an update. For the Eglin project, 90% of the plans are complete and everything appears to be on schedule. Staff has an upcoming status meeting with the County. For capital improvements, staff has been working on I & I and getting Well #3 operational after replacing the pump. The budget was previously addressed along with the financials.

Engineering

1. **Monthly Operations Report:** The monthly reports for June were provided to the Board. Staff gave additional information how I & I is affected by excessive rain.

Additional Business

1. **Pension Plan Action:** Staff provided an overview of the recommended action including the history, details, and the resulting effects. **Mark Miller motioned to approve the amendment to the HNWS pension plan and authorize the CEO to execute the required documents. Don Linnell seconded.** Additional information was given on the fiscal impact, which over the next 3 to 4 years is approximately a 6-million-dollar savings. **Motion passed unanimously.**

Member Forum

1. *Harlan Hall, 7712 Manatee Street:* Mr. Hall thanked staff for taking advantage of the sewer expansion opportunity in Holley and asked for a copy of the Bylaws for HNWS and TCHC. He was directed to their websites where the documents are posted. Mr. Hall also commented on a recent spill and effluent testing at the HBTS ponds. Staff confirmed precautions have been put in place and tests have been performed recently at the ponds, yielding no violations.

2. *Rhonda Linke, 7058 Gordon Evans Road:* Ms. Linke lives near the Holley wastewater treatment plant and commented on RIBs, the Eglin project, and future sewer needs in that area. A possible problem with sludge near the area after storms and how to prevent future issues were items also discussed.

Action Items:

1. None.

Joe Campbell motioned to adjourn. Bill Thiel seconded. Motion passed.

Meeting adjourned at 7:00 P.M.



Bill Thiel, Secretary/Treasurer