

Holley-Navarre Water System,  
Inc.

Regular Board Meeting  
Minutes December 21, 2021

Mike Kennedy, Board President, called the meeting to order at 6:00 P.M. The following Board of Directors were present: Mike Kennedy, Mark Miller, Joe Campbell, and Don Linnell. Bill Thiel, James Dabney, and Jo Anne Cave were not present. Also present were Dallas Peavey Jr., Will Dunaway, Phil Phillips, Clinton Wells, Chris Bond, Donna Lupola, Ty Campbell, Deborah Kharuf (stenographer), and Emerald McDaniel.

**Approval of Minutes and Transcripts**

**Don Linnell motioned to approve the November Special and Regular meeting minutes and transcripts. Mark Miller seconded. Motion passed unanimously.**

**Approval of Membership Certificates**

**Mark Miller motioned to approve the memberships for November 2021 as presented.** There were 301 new memberships, 262 cancelled, and 1 transferred. **Don Linnell seconded. Motion passed unanimously.**

**Unfinished Business**

None.

**New Business**

- 1. Finance – Review of November 2021 Financials:*** Review of November financials were presented. Staff reported slight loss due to a few big annual expenditures otherwise a conservative month. Director Kennedy reported going over the budget with the monthly financials. **Joe Campbell motioned to approve the financial statements for November 2021 as presented. Mark Miller seconded. Motion passed unanimously.**
- 2. Finance Committee Updates:*** The finance sub-committee chairs gave a brief update. The Eglin project was reported to be on track and still waiting for the lease to be signed. Meeting with Northwest Water Management was announced. Capital Improvements committee reported spending was on track and expecting some major shifts. The Bonds committee reported no update as there is not an immediate need for bonds. Budget committee did not have additional update.
- 3. 2022 Election – Canvassing Committee:*** Staff reported purpose, members, historical guidelines, and parameters. Staff recommended the Board of Directors nominate a director to sit on the canvassing committee to fulfill duties. **Joe Campbell motioned to nominate Mark Miller for the Canvassing Committee. Mark Miller Accepts. Don Linnell seconded. Motion passed unanimously.**
- 4. 2022 Proposed Budget:*** Staff presented the 2022 budget for consideration. Staff explained previous presentations, meetings and confirmed no rate increase for 2022. Staff requested the Board give preliminary approval for January until the annual meeting. Options for

January operating budget and projected increases discussed in detail. Director Linnell voiced concerns regarding the projected increase to the budget in detail. **Joe Campbell motioned to approve the budget as presented Mark Miller seconded. Don Linnell opposed. Motion passed** Using the current budget for January operating versus using the 2022 budget was discussed. **Mike Kennedy motioned to approve to use the current 2021 budget until January meeting. Don Linnell seconded. Motion passed unanimously.**

**Engineering**

1. ***Monthly Operations Report:*** Staff reported in addition to capital improvements committee reports, received final form of lease for the Boulevard property master booster pump station and storage tank. Staff also reported I & I project recovery data compared to September data.

**Member Forum**

None.

**Action Items:**

None.

**Don Linnell motioned to adjourn. Mark Miller seconded. Motion passed unanimously.**

Meeting adjourned at 6:32 P.M.

  
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Bill Thiel, Secretary/Treasurer