

Action Memo


To: 2023 Board of Directors
From: Jeff Crigler, PE, CEO
Date: November 7, 2023
Re: HNWS Signatory Authority – 2022 Revised Federal and Florida Corporate Income Tax Returns

The purpose of this action memo is to approve the following items:


- To authorize the Board President, Mark Miller, to sign the 2022 Revised Federal Corporate Income Tax Return, Form 990, to meet filing deadlines pursuant to federal tax regulations. Revisions to include:
 - Show Joe Campbell is Board President/ Interim CEO and list his average hours worked.
 - To list the following employees on the returns going forward:
 - CEO (Top Management Official), Director of Finance (Top Financial Official), current highest compensated employees (over 100k, up to 5), and key employees if any meet the IRS criteria.
- To authorize the Board President, Mark Miller, to sign the HNWS 2022 Revised Florida Corporate Income Tax Return Form F-1120, to meet filing deadlines pursuant to federal tax regulations.
- Release to Warren Averett to be filed by November 15, 2023.

If you agree with these actions, please sign below. If you do not agree, please place NO on the signature blank and initial (note this must be a unanimous decision to pass).

Mark Miller



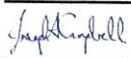
Mike Matthews


Mike Matthews (Nov 13, 2023 10:37 CST)


Bill Thiel


William E. Thiel (Nov 8, 2023 21:25 CST)


Joe Campbell




Don Linnell


Donald Linnell (Nov 10, 2023 10:42 CST)

Daryl Lynchard


Daryl Lynchard (Nov 10, 2023 07:59 CST)

David Crumbley


David Crumbley (Nov 8, 2023 07:12 CST)

This will be a Board Action without a Meeting and will be recorded as such in accordance with Chapter 617 F.S.











BAWM - HNWS 2022 Revised Corporate Tax Return 990 Forms 11.7.23 v3

Final Audit Report


2023-11-13


Created:	2023-11-07
By:	Emerald McDaniel (execassist@hnws-fl.com)
Status:	Signed
Transaction ID:	CBJCHBCAABAAYr-77JMkQQ1kGh5bxhg97s7MJb9cOfSX


"BAWM - HNWS 2022 Revised Corporate Tax Return 990 Forms 11.7.23 v3" History


-  Document created by Emerald McDaniel (execassist@hnws-fl.com)
2023-11-07 - 3:42:50 PM GMT - IP address: 12.218.162.10
-  Document emailed to mmatthews@hnws-fl.com for signature
2023-11-07 - 3:44:48 PM GMT
-  Document emailed to bthiel@hnws-fl.com for signature
2023-11-07 - 3:44:48 PM GMT
-  Document emailed to jcampbell@hnws-fl.com for signature
2023-11-07 - 3:44:48 PM GMT
-  Document emailed to dlinnell@hnws-fl.com for signature
2023-11-07 - 3:44:48 PM GMT
-  Document emailed to dlynchard@hnws-fl.com for signature
2023-11-07 - 3:44:48 PM GMT
-  Document emailed to dcrumbley@hnws-fl.com for signature
2023-11-07 - 3:44:48 PM GMT
-  Email viewed by jcampbell@hnws-fl.com
2023-11-07 - 9:52:20 PM GMT - IP address: 173.21.180.136
-  Signer jcampbell@hnws-fl.com entered name at signing as Joe Campbell
2023-11-07 - 9:53:32 PM GMT - IP address: 173.21.180.136
-  Document e-signed by Joe Campbell (jcampbell@hnws-fl.com)
Signature Date: 2023-11-07 - 9:53:34 PM GMT - Time Source: server- IP address: 173.21.180.136

 Email viewed by bthiel@hnws-fl.com
2023-11-08 - 3:01:16 AM GMT- IP address: 108.200.185.230


 Email viewed by dcrumbley@hnws-fl.com
2023-11-08 - 1:11:45 PM GMT- IP address: 172.59.104.31


 Signer dcrumbley@hnws-fl.com entered name at signing as David Crumbley
2023-11-08 - 1:12:32 PM GMT- IP address: 172.59.104.31


 Document e-signed by David Crumbley (dcrumbley@hnws-fl.com)
Signature Date: 2023-11-08 - 1:12:34 PM GMT - Time Source: server- IP address: 172.59.104.31

 Signer bthiel@hnws-fl.com entered name at signing as William E. Thiel
2023-11-09 - 3:25:12 AM GMT- IP address: 108.200.185.230


 Document e-signed by William E. Thiel (bthiel@hnws-fl.com)
Signature Date: 2023-11-09 - 3:25:14 AM GMT - Time Source: server- IP address: 108.200.185.230


 Email viewed by dlynchard@hnws-fl.com
2023-11-10 - 1:58:29 PM GMT- IP address: 104.28.32.109


 Signer dlynchard@hnws-fl.com entered name at signing as Daryl Lynchard
2023-11-10 - 1:59:27 PM GMT- IP address: 104.28.32.109


 Document e-signed by Daryl Lynchard (dlynchard@hnws-fl.com)
Signature Date: 2023-11-10 - 1:59:29 PM GMT - Time Source: server- IP address: 104.28.32.109


 Email viewed by dlinnell@hnws-fl.com
2023-11-10 - 4:40:49 PM GMT- IP address: 104.6.57.145


 Signer dlinnell@hnws-fl.com entered name at signing as Donald Linnell
2023-11-10 - 4:41:59 PM GMT- IP address: 104.6.57.145

 Document e-signed by Donald Linnell (dlinnell@hnws-fl.com)
Signature Date: 2023-11-10 - 4:42:01 PM GMT - Time Source: server- IP address: 104.6.57.145

 Email viewed by mmatthews@hnws-fl.com
2023-11-13 - 4:36:45 PM GMT- IP address: 108.64.219.95

 Signer mmatthews@hnws-fl.com entered name at signing as Mike Matthews
2023-11-13 - 4:37:22 PM GMT- IP address: 108.64.219.95

 Document e-signed by Mike Matthews (mmatthews@hnws-fl.com)
Signature Date: 2023-11-13 - 4:37:24 PM GMT - Time Source: server- IP address: 108.64.219.95

 Agreement completed.
2023-11-13 - 4:37:24 PM GMT