

HOLLEY NAVARRE WATER SYSTEM  
BOARD OF DIRECTORS REGULAR MEETING  
NOVEMBER 16, 2021  
6:00 P.M. - 7:51 P.M.

MIKE KENNEDY, PRESIDENT

MARK MILLER, VICE PRESIDENT

WILLIAM THIEL, SECRETARY TREASURER

JOE CAMPBELL, DIRECTOR

DON LINNELL, DIRECTOR

DALLAS PEAVEY, CEO, HOLLEY NAVARRE WATER

PHIL PHILLIPS, PRESIDENT MUNICIPAL ENGINEERING

CORY SNYDER, MESI, SYSTEM ENGINEER

CLINTON WELLS, HNWS, DIRECTOR OF OPERATIONS

EMERALD MCDANIEL, HNWS, EXECUTIVE ASSISTANT

TYRUS CAMPBELL, HNWS, FINANCE DIRECTOR

AMBER BUCHOLTZ, HNWS, CUSTOMER SERVICE/  
ADMINISTRATION DIRECTOR

DONNA LUPOLA, OPERATIONS ASSISTANT GENERAL  
MANAGER, HNWS

JAROD CROSS, HNWS, HUMAN RESOURCES MANAGER

DEBORAH HAYES, HNWS, PROCUREMENT DIRECTOR

CHRIS LEGG, HNWS, WASTEWATER TREATMENT, MANAGER

MARK TURNER, HNWS, ELECTRICAL/VT  
SCADA/COLLECTIONS MANAGER

JR. RATLIFF, HNWS, WATER OPERATIONS MANAGER

CHRIS BOND, HNWS, IT MANAGER

DYLAN NICHOLAS, HNWS, IT

WILL DUNAWAY, ESQUIRE, DEBORAH KHARUF, COURT  
REPORTER, DOUG LARSON, DARYL LYNCHARD

1 P-R-O-C-E-E-D-I-N-G-S

2 MR. KENNEDY: All right. I call this  
3 meeting to order.

4 Director Miller, would you lead us in  
5 prayer?

6 MR. MILLER: Yes, I will. Please bow your  
7 heads with me.

8 (INVOCATION GIVEN BY DIRECTOR MILLER.)

9 MR. KENNEDY: Director Linnell, pledge of  
10 allegiance?

11 MR. LINNELL: Please join me in the pledge  
12 of allegiance. Please face the flag.

13 (DIRECTOR LINNELL LEADS THE PLEDGE OF ALLEGIANCE.)

14 MR. KENNEDY: Thank you, sir.

15 We do have a quorum. A reminder that the  
16 audio and video recordings are in use.

17 If anyone would like to address the Board  
18 in open forum at the end, there is a sign-up sheet back  
19 there.

20 And, again, reminder that our December  
21 meeting will be held here again at Hidden Creek as we go  
22 through our renovations.

23 MR. MILLER: Question: Will the  
24 renovations be complete at the time for the annual  
25 meeting?

1 MR. THIEL: No.

2 MR. KENNEDY: No, they will not.

3 DR. PEAVEY: No, sir.

4 MR. KENNEDY: So that's a good point,  
5 which we will, on the December -- I think we have to make  
6 a motion --

7 DR. PEAVEY: Yes, sir. Mr. President, I  
8 will ask the Board to approve the temporary business  
9 location during that period of time.

10 MR. KENNEDY: Correct. So December, we  
11 will have to adjust to that.

12 DR. PEAVEY: Uh-huh.

13 MR. KENNEDY: Thank you. Approval of the  
14 minutes. Director Thiel?

15 MR. THIEL: Yeah. Mr. President, I  
16 recommend we approve the pre-Board minutes and our  
17 regular meeting minutes and transcripts from 19 October.

18 MR. KENNEDY: I have a motion. Do I have  
19 a second?

20 MR. LINNELL: I will second.

21 MR. KENNEDY: Okay.

22 MR. MILLER: I have a problem with that.  
23 We have -- I emailed the Board, but it was later on this  
24 afternoon when I sent that.

25 In the regular meeting minutes during

1 public forum on page 20 through 23, there is a comment  
2 that is attributed to member, Mr. Colley, that was made  
3 by Member Evans.

4                   Actually, it starts with -- it starts with  
5 Bob Evans making the initial comment, but when it goes to  
6 the next page, everything on those three pages says  
7 Colley, and we need to have that changed to Evans.

8                   MR. KENNEDY: Any other changes?

9                   MR. JOE CAMPBELL: Yeah. Page 26, the  
10 same thing there with Mr. Blevins.

11                   MR. KENNEDY: Okay. All right.

12                   MR. MILLER: I would also like to clarify  
13 that the pre-Board meeting and minutes and transcripts  
14 will be redacted prior to being put on the website?

15                   DR. PEAVEY: Yes.

16                   MR. KENNEDY: Yes.

17                   MR. MILLER: Okay.

18                   MR. KENNEDY: Okay.

19                   MR. DUNAWAY: Just so -- the question came  
20 up with Director Miller and I need the time to look back,  
21 there was a mention that a previous Board had a motion to  
22 post Special meeting transcripts on the website redacted.

23                   I want a chance to look and find them and  
24 present that back to you so we can understand what that  
25 Board voted so you can be clear about what that is.

1                   The question so far -- or the information  
2 that I had is that your previous Board attorney was the  
3 one who looked at those transcripts and made those  
4 redactions. If that is to be the case, I want to make  
5 sure that I have that authority from this Board, either  
6 from that motion, or from one that I bring back to you.  
7 But I will bring that back to you in December.

8                   MR. KENNEDY: Sounds good.

9                   MR. MILLER: Should we table approving the  
10 pre-Board meeting minutes and transcripts until --

11                   MR. KENNEDY: No. I don't think so. At  
12 the end, this is just what we are doing after we get them  
13 approved.

14                   MR. MILLER: Okay

15                   MR. KENNEDY: Mr. Dunaway?

16                   MR. DUNAWAY: Well, correct. There is  
17 nothing wrong with approving them. The question is what  
18 gets actually posted. I will get back to you with that.

19                   MR. KENNEDY: Thank you, sir. Any further  
20 discussions from the Board?

21                   (NO AUDIBLE RESPONSE.)

22                   MR. KENNEDY: Those in favor say "Aye"?

23                   MR. MILLER: Aye.

24                   MR. CAMPBELL: Aye.

25                   MR. LINNELL: Aye.

1 MR. THIEL: Aye.

2 MR. KENNEDY: Those opposed say "No"?

3 (NO AUDIBLE RESPONSE.)

4 MR. KENNEDY: Motion carries.

5 Approval of the memberships. In October,  
6 we had 367 new memberships, 320 canceled memberships, and  
7 one transfer.

8 Do I have a motion to approve the  
9 memberships as presented?

10 MR. JOE CAMPBELL: So moved.

11 MR. LINNELL: Second.

12 MR. KENNEDY: Any further discussion?

13 (NO AUDIBLE RESPONSE.)

14 MR. KENNEDY: Those in favor say "Aye"?

15 MR. MILLER: Aye.

16 MR. CAMPBELL: Aye.

17 MR. LINNELL: Aye.

18 MR. THIEL: Aye.

19 MR. KENNEDY: Those opposed say "No"?

20 (NO AUDIBLE RESPONSE.)

21 MR. KENNEDY: Motion carries.

22 No unfinished business.

23 New business. Finance. Review of the  
24 October 21, 2021, financials.

25 Dr. Peavey?

1 DR. PEAVEY: Yes, sir. Mr. President and  
2 the Board, the month of October was a very -- not very  
3 slow, but it was slow and conservative compared to  
4 previous months. The total for the month, we were down  
5 \$22,061.

6 Having said that, that was due to the  
7 decrease in the number of taps. Water sales were down a  
8 little bit and the wastewater sales were down.

9 The expectation because of the rains and  
10 the recovery from the rains, that's part of that loss,  
11 but I bring it to the Board's attention that the  
12 expenditures and expenses were less than the previous  
13 month.

14 I expect that we will adjustments back  
15 from Fairpoint that were not included. We will see the  
16 recovery in the month of November for that report.

17 MR. KENNEDY: Okay.

18 DR. PEAVEY: So I ask the Board, upon  
19 review, to approve --

20 MR. THIEL: I would just like to add so  
21 everybody understands the reason the water sales were  
22 down was because of all of the rainfall we had. But we  
23 didn't have the usage, but that also, the secondary part  
24 of that is that you get wastewater expenses go up because  
25 you get I&I so you have to put more water through the

1 system.

2                   So it's kind of a double whammy there that  
3 impacts you. And I think that's the biggest reason we  
4 ended coming close to breaking even and even a little bit  
5 of money.

6                   MR. KENNEDY: All right. And just to add  
7 to that, Director Thiel and I, we both attend on a  
8 monthly basis, we have a budget meeting with staff to go  
9 through each of these and we both concur with Dr.  
10 Peavey's summary of the month.

11                   So any other questions by the Board on the  
12 financials for the month of October?

13                   (NO AUDIBLE RESPONSE.)

14                   MR. KENNEDY: Okay. I will entertain a  
15 motion.

16                   MR. JOE CAMPBELL: I make a motion to  
17 approve the financials as presented.

18                   MR. THIEL: Second.

19                   MR. KENNEDY: I have a motion and a  
20 second. Any further discussion?

21                   (NO AUDIBLE RESPONSE.)

22                   MR. KENNEDY: Those in favor say "Aye"?

23                   MR. MILLER: Aye.

24                   MR. CAMPBELL: Aye.

25                   MR. LINNELL: Aye.



1 MR. THIEL: Aye.

2 MR. KENNEDY: Those opposed say "No"?

3 (NO AUDIBLE RESPONSE.)

4 MR. KENNEDY: Motion carries.

5 Finance Committee updates.

6 Director Thiel?

7 MR. THIEL: Okay. The four subcommittees,  
8 we will go in order. Eglin Project. Director Campbell?

9 MR. JOE CAMPBELL: Nothing really new to  
10 report. The easements have gone out, still waiting on  
11 the lease. There's no speed bumps in the road once those  
12 easements are done.

13 MR. KENNEDY: So at least it's signed  
14 by --

15 MR. JOE CAMPBELL: It's with the County.  
16 We have no control over that. Unless Phil has an update  
17 from where we met last week?

18 MR. PHILLIPS: No new information.

19 MR. THIEL: The Air Force has not signed  
20 the lease yet. But it's the County's responsibility to  
21 get one signed for us.

22 MR. LINNELL: So I think I heard no issues  
23 had, as soon as that is signed? How long before we --

24 MR. PHILLIPS: And subject to the  
25 easements.

1 MR. THIEL: And subject to the easements,  
2 people told me --

3 DR. PEAVEY: But we haven't heard anything  
4 negative or anything that is an impediment. We are  
5 within our timeline as described in the --

6 MR. LINNELL: How long before we run out  
7 of time? If the lease isn't signed by --

8 MR. JOE CAMPBELL: We told the County we  
9 wanted it signed by the end of the year. Right. That  
10 was our drop dead date.

11 DR. PEAVEY: Piech had said the  
12 expectations we had in our hand approved by -- before the  
13 end of the year. They had claimed that one of the  
14 reasons that the lease had not been approved was because  
15 there was an insurance issue for the amount of the  
16 insurance coverage. The County was to provide the Air  
17 Force.

18 We were told by Commissioner Piech that  
19 that was accomplished last Friday -- was a week ago --  
20 and so, now we are just waiting to hear back from --

21 MR. MILLER: Is it the Secretary of the  
22 Air Force or the Encroachment Division? Who signs the  
23 lease?

24 MR. JOE CAMPBELL: 53rd Wing Commander  
25 over at Eglin.

1 MR. MILLER: So it's somebody local?

2 MR. JOE CAMPBELL: We are waiting for the  
3 County to have him sign.

4 MR. MILLER: Okay.

5 MR. KENNEDY: Any other questions?

6 MR. LINNELL: No.

7 MR. KENNEDY: Any other questions?

8 MR. THIEL: Our capital improvement,  
9 Director Campbell.

10 MR. JOE CAMPBELL: So I am tracking  
11 capital improvements as fast as -- we went through the  
12 committee last week. There is one item I am going to  
13 turn it over the CEO. Dr. Dallas?

14 DR. PEAVEY: Yes. There -- we have to  
15 fund -- or partial fund the CIP project, capital  
16 improvement projects. The Board had approved for us to  
17 go out with an RFP for additional funding.

18 I will ask Finance Director Campbell to be  
19 able to speak a little bit about that based upon our  
20 discussions and review on the submittals that we  
21 received.

22 MR. TY CAMPBELL: We received three  
23 responses to the RFP, three vendors. We summarized the  
24 results and staff is recommending Vendor 3, which is a  
25 fixed term for a fixed rate to finance the capital

1 improvement projects as named.

2 MR. MILLER: And the amount of the  
3 financing?

4 MR. TY CAMPBELL: Oh, sorry. \$17,905,000  
5 to approve.

6 MR. MILLER: For a term of 20 --

7 MR. TY CAMPBELL: 20 years. That's  
8 correct. With a fixed rate.

9 DR. PEAVEY: With a fixed rate.

10 MR. MILLER: And we pay interest on it as  
11 we are drawing the money?

12 MR. TY CAMPBELL: Normally, the draw down  
13 period and then as principal and interest after.

14 MR. KENNEDY: And then, what are we using  
15 this money for?

16 MR. TY CAMPBELL: The Board-approved  
17 capital improvement projects.

18 DR. PEAVEY: Board-approved capital  
19 improvement projects through the system and maintenance.

20 MR. THIEL: The largest one being the  
21 Eglin Project.

22 DR. PEAVEY: Yes.

23 MR. MILLER: That is what? \$12 million of  
24 it?

25 DR. PEAVEY: Close enough.

1 MR. THIEL: About two-third of it is going  
2 to build that one project.

3 MR. MILLER: And then, there's the booster  
4 station that's another big chunk. Correct?

5 MR. THIEL: Right.

6 MR. KENNEDY: And then, all of the  
7 upgrades that they have been doing.

8 MR. JOE CAMPBELL: And the Board has a  
9 list of the capital improvements.

10 MR. KENNEDY: And, again, just to  
11 reiterate, this money is, you know, the whole goal is to  
12 make this Board and this staff focusing on future  
13 infrastructure and making sure that it's funded and that  
14 we have everything in place for minimizing any service  
15 interruptions and maximizing our service to our  
16 customers. And that's what this money is going to be  
17 for.

18 DR. PEAVEY: That's all it's for.

19 MR. KENNEDY: That's right. That's all  
20 it's for. Okay. I believe --

21 MR. MILLER: Do we need a motion?

22 MR. KENNEDY: Yes, sir. We need a motion  
23 on a one, two, or three -- the vendors. I am going to  
24 use the number.

25 MR. JOE CAMPBELL: I make a motion we move

1 with staff's recommendation to use Vendor Number 3.

2 MR. KENNEDY: Okay.

3 MR. LINNELL: I will second.

4 MR. KENNEDY: I have a motion and a  
5 second. Any further discussion?

6 MR. MILLER: I still have a concern about  
7 the amount and the amount of capital improvements we are  
8 doing. I have expressed that all along, but I do agree  
9 that if we are going to fund all of this, Number 3 is the  
10 best option.

11 MR. KENNEDY: Very good. Any further  
12 discussion?

13 (NO AUDIBLE RESPONSE.)

14 MR. KENNEDY: Those in favor say "Aye"?

15 MR. MILLER: Aye.

16 MR. CAMPBELL: Aye.

17 MR. LINNELL: Aye.

18 MR. THIEL: Aye.

19 MR. KENNEDY: Those opposed say "No"?

20 (NO AUDIBLE RESPONSE.)

21 MR. KENNEDY: Motion carries.

22 MR. JOE CAMPBELL: That's all for capital  
23 improvements.

24 MR. THIEL: Okay. Thank you.

25 Director Miller, anything on bonds?

1 MR. MILLER: We determined that bonds are  
2 not the most favorable financing opportunity and that's  
3 why we went with the traditional -- more traditional  
4 financing. So nothing on that.

5 MR. THIEL: Okay.

6 MR. KENNEDY: Director Thiel, should we  
7 stand down the Bond Committee, then? It's a standing  
8 committee -- if we are going to do bonds?

9 MR. THIEL: I would keep our coverage  
10 right until the first of the year.

11 MR. KENNEDY: Roger that decision. Yes,  
12 sir.

13 MR. THIEL: President Kennedy, the Budget  
14 Committee?

15 MR. KENNEDY: As we stated in the  
16 previous -- on the finance -- I have nothing more to add  
17 on that.

18 MR. THIEL: Okay. That concludes it. I  
19 don't have anything to add from the overall finance.

20 MR. MILLER: Question about the Budget  
21 Committee. The budget is going to be approved. The 2022  
22 budget will be approved at the January meeting.

23 In December, we are going to approve a  
24 temporary budget to get us through January 1 through that  
25 annual meeting. Is that correct?

1 MR. THIEL: And the 2022 budget will be  
2 approved at the January meeting prior to the new Board  
3 being seated. So it will be approved by this Board and  
4 it will be approving the 2022 budget.

5 MR. MILLER: But, in December, we need to  
6 add that on the agenda that we approve a temporary budget  
7 to get us until the annual meeting.

8 MR. KENNEDY: Yes, sir. Any further  
9 discussions?

10 (NO AUDIBLE RESPONSE.)

11 MR. KENNEDY: All right. Thank you,  
12 Director Thiel.

13 Finance, this will be the Woodmont  
14 easement project. Dr. Peavey?

15 DR. PEAVEY: Yes, sir. Mr. President and  
16 Board members, we have -- Holley Navarre has several  
17 easements that run throughout the Woodmont area of Holley  
18 by the Sea. There are gravity sewer lines that need to  
19 be -- that are installed on the river lots and the  
20 majority of those properties, what we need to do, to be  
21 able and go back and mitigate inflow and infiltration,  
22 the I&I issues, is a sewer collection system throughout  
23 the area.

24 We need to go back and do a survey so that  
25 we can verify what property belongs to who and those kind



1 of things. We put this out for bid. The only bid that  
2 came back -- we got back -- was Anderson Engineering. It  
3 was the only vendor that responded.

4                   That proposed bid was \$34,500. That's  
5 above my approval authority, so I was bringing this back  
6 to the Board. This needs to get done so we can carry on  
7 the work of the I&I and identify anybody's fence, their  
8 shed, their house, their swimming pool, anything on that  
9 property line, so that we can go through and work with  
10 our easement. So I would ask the Board for approval of  
11 this so that I can do this.

12                   MR. KENNEDY: Any question from the Board?

13                   MR. JOE CAMPBELL: So just to clarify,  
14 this is just for the survey?

15                   DR. PEAVEY: Yes, sir.

16                   MR. JOE CAMPBELL: So who is responsible,  
17 then? The homeowners in that area are responsible for  
18 moving their property off of that easement?

19                   DR. PEAVEY: Yes.

20                   MR. JOE CAMPBELL: Okay.

21                   MR. MILLER: I have a question about how  
22 the -- how this bid process went out. I, you know, I am  
23 familiar with this company. And I am looking at the  
24 amount. And it looks like there are 150 parcels that  
25 they are going to survey, basically just one line.

1                   For most of the parcels, it's just, you  
2 know, the part where the easement is on there. And it's  
3 continuous along a series of property lines, so while it  
4 does involve surveying each parcel, there is a little bit  
5 of economy of scale when there is -- when they are doing  
6 an entire block, you know, 28 blocks in one block.

7                   You know, when I ran it out, it works out  
8 to \$230 per lot to do one line on each of those lots. I  
9 happened to be calling for a quote on a survey today to  
10 another local surveyor, and they said they didn't know  
11 anything about this.

12                   They didn't know that there -- that this,  
13 you know, work was there. And depending on how fast they  
14 need to be done, they didn't know whether or not they  
15 could do it anyway. But I was kind of concerned that it  
16 was a local Navarre survey company, and they didn't know  
17 anything about it.

18                   I mean -- and what is the urgency of this?  
19 You know, could we contact other survey companies and get  
20 some other quotes? I have a problem just doing it on a  
21 one-bid approval.

22                   MR. KENNEDY: Okay.

23                   DR. PEAVEY: Go ahead.

24                   MS. HAYES: The RFP proposal was put out  
25 to a total of five surveying companies. We only got a

1 response back from one.

2 DR. PEAVEY: And then, on recommendation  
3 of those survey companies that we sent their prospective  
4 RFPs to -- was given to us by --

5 MS. HAYES: By recommendation of our --

6 DR. PEAVEY: No. I mean, our  
7 engineering --

8 MS. HAYES: Oh, our engineering and staff.  
9 I'm sorry. Yes.

10 DR. PEAVEY: So there was five?

11 MS. HAYES: There was a total of five.  
12 And we only got one returned.

13 MR. MILLER: That's because all the  
14 surveyors are so busy right now --

15 DR. PEAVEY: That's what we said. This is  
16 just not the survey, but it's also the documentation and  
17 the filing of those things to make sure it is in  
18 compliance.

19 MR. MILLER: It just seems like a  
20 pretty --

21 DR. PEAVEY: I thought it was a lot of  
22 high-priced --

23 MR. THIEL: Also, the sensitivity to --

24 DR. PEAVEY: It is. Because we need to  
25 get started. It's going to take a while to do it, and

1 then, it's the hold-up for us to move forward on with the  
2 I&I and these right-of-ways.

3 MR. KENNEDY: Okay. Any further  
4 discussion?

5 DR. PEAVEY: I was going to ask, if  
6 there's any comments on our engineering operations?

7 MR. KENNEDY: No.

8 MR. JOE CAMPBELL: Do the math as this  
9 \$200 per lot, that doesn't seem excessive to me for that.  
10 Okay.

11 MR. PHILLIPS: You can't get anybody to do  
12 anything right now.

13 MR. SNYDER: Usually, it's by foot and  
14 it's --

15 MR. MILLER: They are committing to do  
16 this in ten weeks. Right?

17 DR. PEAVEY: Yes.

18 MR. SNYDER: Oh, yes. That compared to  
19 with how busy they are, it's actually not as high as I  
20 thought it would be.

21 MR. KENNEDY: So it's within line and they  
22 are going to meet their own -- they are going to start on  
23 our time -- at least we get started.

24 MR. SNYDER: If we hire for a dead time,  
25 you know, with activity in construction, with how busy

1 all these firms are, it's within reason.

2 MR. KENNEDY: Okay.

3 MR. MILLER: The \$5,000 to set rear lot  
4 corners, is that in addition to the fee? That's not  
5 clear to me on here.

6 MR. SNYDER: I have only seen the total.  
7 I haven't seen the breakdown.

8 MR. MILLER: Right after the total base  
9 fee, it says, "To set rear lot corners for all lots  
10 involved in this project after clearing," it's estimated  
11 at \$5,000.

12 So are we approving \$34,500? Or are we  
13 approving \$39,500?

14 MS. HAYES: I believe it was -- the  
15 original was 29 plus the 5 for it to come to 34, for a  
16 total of 34,4 (sic). Yes, sir.

17 DR. PEAVEY: And the purchase order that  
18 we would sign with them, we would clarify any of these  
19 issues so we have the terms and conditions and scope of  
20 work.

21 MR. MILLER: So we would come back to the  
22 Board if it is more than \$34,000?

23 DR. PEAVEY: Yes.

24 MR. WELLS: And more, it's a critical  
25 area. It's crossing some of our worst I&I, so we really

1 need to get in there. We don't want to trespass on --

2 MR. MILLER: No. I understand. Yeah. I  
3 know we probably have the ability to do, but just the  
4 time and all that, you know, is not there.

5 MR. KENNEDY: Okay. All right. Any  
6 further discussion?

7 MR. MILLER: We don't have a motion.

8 MR. KENNEDY: We do not. Would anybody  
9 like to make a motion?

10 MR. JOE CAMPBELL: I will make a motion to  
11 approve the 34,5 for the Woodmont easement project.

12 MR. KENNEDY: I have a motion. Do I have  
13 a second?

14 MR. LINNELL: I will second.

15 MR. KENNEDY: We have a second. Any  
16 further discussion?

17 (NO AUDIBLE RESPONSE.)

18 MR. KENNEDY: Those in favor say "Aye"?

19 MR. MILLER: Aye.

20 MR. CAMPBELL: Aye.

21 MR. LINNELL: Aye.

22 MR. THIEL: Aye.

23 MR. KENNEDY: Those opposed say "No"?

24 (NO AUDIBLE RESPONSE.)

25 MR. KENNEDY: Motion carries.

1 Dr. Peavey, your accomplishments?

2 DR. PEAVEY: Yes, sir. Mr. President and  
3 Board members, I had invited the group of Directors and  
4 Managers from the department areas, various departments,  
5 to go through and talk about what they have accomplished  
6 in 2021, both as a department and as a group.

7 So, with that, I would ask -- because the  
8 Board doesn't know all of these folks nor do these folks  
9 know the Board or the public. So for them to see that  
10 and hear it in their own words, I would ask that we go  
11 through that on a group-by-group basis with Mr. Chris.

12 The first group will be customer service  
13 administration. Amber?

14 MS. BUCKHOLTZ: That's me.

15 MR. MILLER: Point of order?

16 MR. KENNEDY: All right.

17 MR. MILLER: We skipped the holiday  
18 calendar and the election documents, candidates, and  
19 bios.

20 DR. PEAVEY: That's five and six.

21 MR. THIEL: It changed.

22 MR. MILLER: It changed?

23 MR. THIEL: It must have got changed. It  
24 changed on the one I have, but that's okay.

25 MR. KENNEDY: Does everybody have

1 elections on 5 and 6 as calendar? Is that the updated  
2 one?

3 MR. THIEL: Yes.

4 DR. PEAVEY: We can go back and change it  
5 if you want to revert back.

6 MR. KENNEDY: No. No. I have the updated  
7 version that I am running off of. I got you.

8 MR. MILLER: Carry on.

9 MS. BUCKHOLTZ: All right.

10 DR. PEAVEY: Ms. Amber, please go ahead.

11 MS. BUCKHOLTZ: So administration and  
12 customer service is our 2021 top achievements. Some of  
13 the things that were affected were cleaning of the  
14 office.

15 We changed payment methods for how we  
16 allowed impact fees to be paid for and line extensions.

17 We started collecting convenience fees for  
18 our on-line web payments.

19 We stopped collecting Social Security  
20 numbers and we changed tampering charges, re-built  
21 processor, backflow to the line flushing became part of  
22 administration, customer service department.

23 So the first thing was procurement and  
24 administration worked together to reduce the cost of the  
25 cleaning service with the result being a \$20,000 annual



1 savings.

2 To control expenses, Holley Navarre Water  
3 System stopped accepting credit card payments for impact  
4 fees and line extensions. And then, beginning on April  
5 1st, 2021, we started charging a \$3 convenience fee for  
6 any payments through our third party website. That  
7 included both checks and credit cards.

8 DR. PEAHEY: And before you go forward on  
9 that, can you just tell the Board what you made with  
10 that, Amber?

11 MS. BUCKHOLTZ: The average fees that we  
12 collect each month are between \$4,000 and \$5,000 each  
13 month. So not only did we reduce the charges by stopping  
14 the line extension and impact fees being collected, but  
15 now, we actually make a little bit back on our credit  
16 card.

17 DR. PEAHEY: And this is monies that were  
18 lost in previous years that were just -- the company was  
19 paying out, so we have recouped and saved.

20 MR. MILLER: Is there still a way for  
21 someone to pay their bill electronically without having  
22 to pay the fee?

23 MS. BUCKHOLTZ: Yes. Absolutely. And  
24 when our customers call in to ask that question, we let  
25 them know that we do ACH, where we will pull the money

1 from your checking account. You can push a payment from  
2 your checking account to us. There is no charge for  
3 that. So there are other ways to pay without payment.

4 MR. MILLER: I get that question all the  
5 time. And I just wanted to make sure I clarified that  
6 publicly that there is a way to pay electronically  
7 without having to pay the fee.

8 MS. BUCKHOLTZ: Yes.

9 MR. MILLER: Okay.

10 MR. KENNEDY: And just, I mean,  
11 ultimately, we are looking at, what, roughly \$60,000 a  
12 year -- I don't know if it is that much -- in credit card  
13 fees. Whatever it is.

14 DR. PEAVEY: Yes.

15 MR. KENNEDY: I think it was about 60  
16 grand. And that's members' money that we were paying in  
17 the past for other members to use a credit card.

18 DR. PEAVEY: That's right.

19 MS. BUCKHOLTZ: And you can see the  
20 difference.

21 DR. PEAVEY: What it was.

22 MS. BUCKHOLTZ: The lighter color is the  
23 credit card charges that we have been collecting for the  
24 first few months. And then, you will see in April, where  
25 we started charging the fees and also the line

1 extensions.

2                   So the credit card charges dropped, but we  
3 also started collecting.

4                   MR. KENNEDY: Okay.

5                   MS. BUCKHOLTZ: Effective April 27th,  
6 2021, we no longer required customers to provide us with  
7 their Social Security Numbers to process their new  
8 service.

9                   DR. PEAVEY: We are protecting them.

10                  MS. BUCKHOLTZ: All of their personal  
11 information.

12                  MR. THIEL: Can you explain to us about  
13 the other ones that you had collected?

14                  MS. BUCKHOLTZ: Working on that.

15                  MR. MILLER: That's probably a lot of  
16 paper.

17                  MS. BUCKHOLTZ: We changed our tampering  
18 or our illegal hook-up charges. Originally, we provided  
19 a certified letter to a customer. And then, it was  
20 actually the second of those, even those it said the  
21 first offense, we were supposed to charge \$50. We would  
22 then start charging.

23                  But effective May 5th, 2021, we started  
24 charging with the first offense and it was \$100. And we  
25 also changed it from residential to commercial. So we

1 pulled our commercial accounts a little bit more  
2 responsible, if they are tampering or hooking up  
3 illegally.

4 MR. KENNEDY: And, to date, what is the  
5 amount?

6 MS. BUCKHOLTZ: To date, it was \$3,050  
7 when we provided this slide show.

8 Then, procurement worked with billing, the  
9 same way we contracted the new billing processor, so,  
10 yes, we have a savings of over \$24,000.

11 And then, backflow line flushing became  
12 part of the service technician department, which is part  
13 of customer service. We just had one technician receive  
14 his recertification and another technician come back for  
15 a license.

16 To date, we have tested 15 backflows this  
17 year with a total revenue of \$2,250. And we have an  
18 additional 26 backflow tests with a potential revenue of  
19 \$3,900. And that is it for customer service.

20 DR. PEAVEY: Thank you very much.

21 MR. KENNEDY: Thank you, Ms. Amber. Very  
22 well done.

23 DR. PEAVEY: Next group is operations.

24 Mr. Ratliff?

25 MR. RATLIFF: I am Water Operations

1 Manager. To start off with, we have licensing. Three  
2 HNWS employees completed their water distribution course  
3 and passed the State exam. Two employees continued to  
4 complete their Water Operations Class C License course  
5 and one is currently scheduling to sit for the exam, the  
6 State exam.

7                   One new hire is being in training to get  
8 their Water Distribution License. As of now, the  
9 wastewater treatment plant has three dual water and sewer  
10 certified operators and collections department has one  
11 Certified Water Operator.

12                   Water Operations Department currently has  
13 75 of the team members with either their water  
14 distribution or drinking water Class C operators. And  
15 the goal is 83 percent by the end of 2022.

16                   MR. MILLER: Does Holley Navarre Water  
17 cover the expenses of getting their licenses?

18                   DR. PEAVEY: Yes.

19                   MR. MILLER: That's awesome.

20                   DR. PEAVEY: Both testing and --

21                   MR. MILLER: Yeah.

22                   MR. RATLIFF: Go back one, please, Chris.

23 It's not doing anything. There we go.

24                   Okay. Field operations line spotters  
25 completed 5,381 line spots which help to avoid any

1 conflicts between our lines and crews that were working  
2 around them.

3                   This reduced the need for emergency  
4 repairs which in turn saves thousands of dollars. And  
5 one leak, a six-inch leak can be \$4,000, and that's  
6 without any kind of dewatering.

7                   Help to maintain the integrity of our  
8 infrastructure and keeps us supplied with clean and safe  
9 drinking water, which that is what we strive for.

10                   Maintenance: Repair line breaks and leaks  
11 in a timely manner without having to call a contractor or  
12 HNWS or FRUS.

13                   Infrastructure and maintenance such as  
14 lowering maintenance for the culverts and for the County  
15 and Holley by the Sea. This expedites these projects and  
16 reduces the cost as well as avoids line breaks.

17                   We actually repaired three 18-inch valves  
18 for Fairpoint main transmission line to avoid having to  
19 hire a contractor to make those repairs.

20                   In-house line extensions, we had water  
21 extensions. It was 355 linear feet.

22                   And sewer lines, we had 1,125 linear feet.

23                   MR. KENNEDY: At 5,381, for up to a  
24 year-to-date on the line spotter --

25                   MR. RATLIFF: That's exactly right.

1 MR. KENNEDY: That's 532 per month or  
2 nearly 17 per day.

3 MR. RATLIFF: That's a lot of work.

4 MR. KENNEDY: That is at least --

5 MR. RATLIFF: We have two people doing  
6 that.

7 MR. KENNEDY: That is --

8 MR. RATLIFF: Sometimes, we have help from  
9 other people, but, usually, it's just two people.

10 MR. KENNEDY: Yeah. I mean, even if each  
11 one took 30 minutes, or if they took an hour, it's a  
12 17-hour day every day.

13 MR. RATLIFF: That's correct.

14 MR. KENNEDY: Wow. Good job.

15 MR. RATLIFF: Wells -- implemented a  
16 maintenance schedule for flowing PH analyzers on a  
17 six-month rotation. This helps to extend the life of the  
18 equipment and reduce costly repairs.

19 Continued the installation of  
20 hydro-instruments chlorinators at FRUS Wells. These  
21 chlorinators are a lot more efficient and reliable than  
22 the previous system. They reduce down times for the  
23 wells. In-house repairs are easier to complete.

24 As of October 20, 2021, we had pumped,  
25 treated, and delivered the following amount of water to

1 the customers. HNWS Wells, we have delivered 137,541,700  
2 gallons.

3 FRUS Wells; 1,898,338,120 gallons. That's  
4 a lot of water.

5 Water operators in compliance. We  
6 achieved and maintained the system loss, water loss,  
7 below the Northwest Florida Rural Water Management  
8 District standards of 10 percent. We are at 6.6 percent  
9 as of October 2021.

10 No deficiencies on DEP chemicals sampling.  
11 Successful water quality consumer confidence reports  
12 delivered to customers June 2021.

13 Submitted FRUS consumptive use permit  
14 renewals September 2021.

15 Completed a standard operating procedure  
16 manual for on-call personnel.

17 And that pretty well does it. And with  
18 all of this crew that is here, we can't do it without  
19 them. It takes all of us.

20 MR. KENNEDY: Thank you so much.  
21 Excellent job.

22 DR. PEAHEY: Mr. Mark Turner?

23 MR. TURNER: I am Mark Turner. I am the  
24 Director of the SCADA Department and Wastewater  
25 Collections. I want to say, first of all, it's been a



1 awesome year, and I am proud to be part of it.

2 I am proud that every employee here is  
3 allowing us to go on. I think you remember in May of  
4 this year, we proposed a new odor control system, if you  
5 recall it, and everything is going fine.

6 We had to make some adjustments. We had  
7 to make some changes. But we have implemented, first of  
8 all, we have implemented a tracking system that would  
9 allow us to monitor. That tracking system is available  
10 to anybody that wants to see it. And then, it also helps  
11 us to zero in where we have to apply this treatment.

12 One biggest thing of this treatment that I  
13 want to say, first of all, we have found one that works  
14 good with our plant. But also that it's ecofriendly.  
15 The salesman that uses it, when he demonstrate it, he  
16 literally eats it. Now, I haven't. But I will bring a  
17 bucket in here, and if anybody wants to try it, have at  
18 it.

19 But it's an organic-based system. The  
20 biggest thing, the purpose -- as an electrical man I got  
21 into this -- was the issue of the damage it was doing to  
22 our electronics. The smell was secondary. The smell was  
23 important to a lot of people, but the -- it's  
24 accomplishing both of those.

25 We have had to initiate some scrubbers. I

1 think we have approached -- I don't remember the numbers,  
2 I wish I would have gotten them, but I know we are using  
3 less of the odor control than what we proposed in May.

4           The next one is the next system we did is  
5 we have implemented a process of cleaning lift stations.  
6 We found that for lift stations to operate properly, keep  
7 our overtime low with a shortage of labor, we want to use  
8 less as possible, we found out if we clean the lift  
9 station, it works better and it also helps the function  
10 of our plant.

11           We now have a system that ensures that  
12 every lift station is cleaned a number of times every  
13 month and some of them that need more attention are given  
14 that as well. That tracking of what we clean every week  
15 is also available for anybody to see.

16           We cleaned 87 lift stations. We clean  
17 them at least twice a month, so it's quite a feat.

18           DR. PEAVEY: That's in addition to all of  
19 the other work.

20           MR. TURNER: Yes. Next one, please.

21           Okay. We have -- we were permitted to  
22 purchase the tools that we needed to get these jobs done.  
23 And we realized that we didn't have an inventory system  
24 in place. So, now, we have initiated that every week.

25           The tools in each truck is inventoried and

1 it also helps us to ensure that the trucks are properly  
2 equipped to do what they need to do when they get out  
3 there. It saves us time.

4 IT -- this is a really large job for me.  
5 Tech crews for sewer and water taps, we're also  
6 responsible for that. And there was a -- especially with  
7 the influx that we had of people paying for taps, trying  
8 to beat the -- what was it -- the impact fee that the  
9 County was going to impose.

10 We had a huge number of people paying  
11 impact fees, so it's stacked up in the hundreds of taps.  
12 And we really didn't have a system that would track it.  
13 And with the help of Chris and the IT Department, we have  
14 got a system now with one touch of the finger, anybody  
15 here can see which ones are ready to go.

16 Also, we have a spreadsheet that each  
17 customer has done according to when they were coming into  
18 the system. Before, we were just kind of responding when  
19 somebody called.

20 I would like to -- when we started -- just  
21 in June, I found out we had 129 taps that were backed up.  
22 And this morning, I looked and we have three taps to do  
23 this week, so thanks to the IT Department, it has helped  
24 tremendously.

25 We have a new I&I process which identifies

1 and prioritizes the tracks, the work to be done. I think  
2 this was probably the largest project that we initiated  
3 this year with the help of the wastewater treatment plant  
4 personnel and manager and the sewer collections.

5                   We are now -- we have 87 bases. We have  
6 inspected 26 so far. We have -- the manholes that we  
7 have inspected is listed right there, 637 rain stops  
8 installed.

9                   And I want to re -- this is an enormous  
10 project. It is costing us a lot of time, but it is going  
11 to save us some money. And just real quick, I want to  
12 say that we have already repaired 36 manholes by an  
13 outside contractor.

14                   We have repaired five manholes in-house.  
15 We have 36 manholes that are scheduled to be done  
16 in-house. In this process, we have been camera-ing  
17 projects that we have found. We have found so far a  
18 total of 15 broken laterals. That means that there was  
19 pipes under the ground that we had no idea were broken  
20 and they were literally draining groundwater into our  
21 sewer system. These numbers are huge.

22                   We found gravity lines that are damaged.  
23 It's just been enormous. The whole combination of  
24 jetting it, camera-ing it, repairing it and all of that,  
25 it's just a huge process. It's taken a lot of people a

1 lot of time, but I think that we have made some good  
2 ground on it.

3 MR. KENNEDY: Mark, just a quick question:  
4 Can you explain, just eye level, why I&I is such a  
5 problem for us?

6 MR. TURNER: Well, I&I is a big problem  
7 because I get calls from Chris all the time to help. No.  
8 It's mostly hard on the pumps and lift station itself.  
9 It's also -- it's dangerous for our environment.

10 I am going to knock on wood. And if  
11 anybody has got any wood, this last rainfall event, we  
12 did not have one recorded sewer spill.

13 DR. PEAVEY: That's correct.

14 MR. TURNER: That is phenomenal. And it's  
15 not -- it's the staff. Because now, we are just fighting  
16 it. We are headed -- so it's -- you want to prevent  
17 spills. Don't overload the power distribution system,  
18 but also when it gets to the plant, it's an enormous --  
19 it's an enormous burden on the plant taking this excess  
20 water.

21 MR. LEGG: It dilutes the process.

22 MR. TURNER: Right. And this also -- I  
23 think that in the process that we have been out, involved  
24 in this, might be -- the community now is calling me,  
25 saying this guy popped a manhole and we have a four-inch

1 line it it.

2                   The community is on board. They know that  
3 this is damaging. It's just that it is daunting, the  
4 emails that you get. It's phenomenal.

5                   MR. MILLER: How are you able to identify  
6 the broken lines? To me, that's a pretty big catch, you  
7 know, to find that.

8                   MR. TURNER: Well, first of all, the  
9 process, how it works is the System Engineer produces a  
10 list of trouble areas, let's just call it that. And  
11 that's how we have attacked -- we have attacked  
12 those trouble areas. We picked those first.

13                   We literally pulled 637 manhole lids and  
14 said, "Where is this water coming from?" We traced where  
15 it is coming from. If you can't physically see it,  
16 usually it develops into a sink hole or something like  
17 that.

18                   If you can't see it, then what we do is we  
19 bring the pump truck out, blow the lines clean, send a  
20 camera in there and look in there where we have found  
21 most of them.

22                   MR. LEGG: When it is pouring down  
23 raining, everybody is sitting at home watching TV, we are  
24 out there in knee deep mud, popping those manholes to see  
25 what closed that.

1                   MR. TURNER: Okay. I am sorry. All  
2 right. I am waiting for it to switch.

3                   We -- staff was given the task of  
4 developing how our on-call system works. It sounds easy,  
5 but if you were -- again, you have to realize that we are  
6 monitoring Fairpoint.

7                   We are monitoring our own wells. And with  
8 Fairpoint, we have six wells. We will have seven wells  
9 coming shortly. We have valves distributed to our  
10 customers.

11                  We have our own Holley Navarre well. We  
12 have 87 lift stations. We have two wastewater treatment  
13 plants, and we have to have the staff that can take care  
14 of it.

15                  Customer service, any customer service  
16 calls from cloudy water to -- I think I have a leak in my  
17 front yard and all of that.

18                  And before, it was just sort of -- it  
19 just -- it wasn't quite as organized. So what we have  
20 done is we have designated one truck. We have equipped  
21 it with the tools. We have performed training for each  
22 individual and every person in Holley Navarre Water  
23 System is involved in taking calls now.

24                  And I think that what it's done is it has  
25 developed -- it is developing into a better trained staff

1 and also staff that respects each other's job a little  
2 bit. They understand. It's 24/7.

3 I have gotten three calls since we have  
4 been sitting here. Two crews working right now. I don't  
5 know if you have gotten the text yet?

6 DR. PEAVEY: I did.

7 MR. TURNER: So we are working. It's just  
8 around the clock. And now, we have to monitor SCADA  
9 electrical.

10 Right now, first of all, I didn't put it  
11 down here, but Fairpoint, God Lord willing, come Friday,  
12 Fairpoint will be totally controlled by VT SCADA -- this  
13 new SCADA System for those of you who are involved with  
14 Fairpoint.

15 It has been an enormous task. A lot of  
16 stomachache, bleeding, sleepless nights, and all of that.

17 We will begin Holley Navarre -- the plan  
18 is -- in the middle of December. Okay. The benefits of  
19 that are enormous. It is cost savings capability of  
20 monitoring with the shortness and difficulty getting  
21 staff, it is important we are able to monitor these.

22 We have remote control now of Fairpoint  
23 sitting at this table with my phone. Or any of the  
24 managers can simply turn a pump on or off if they see an  
25 issue.



1 DR. PEAVEY: If they have access.

2 MR. TURNER: If they have access. Yes.

3 And --

4 MR. MILLER: How secure is that system?

5 You know, the password isn't "Password,"  
6 is it?

7 MR. TURNER: My password, I have to get  
8 help with it. It's just fine. I think our IT  
9 Department, before we implement it totally, they are  
10 going to check the security of it and all that.

11 But I am real excited. It's going to be  
12 an enormous tool for all of us. I can just go on and on,  
13 but I won't.

14 Okay. New work order protocol. In SCADA  
15 Electrical Department, we -- it was -- in preparation of  
16 the CMS System for Holley Navarre Water System, we  
17 have -- we needed to accumulate what work was being done  
18 and where we were doing and what we were doing.

19 And so, in order to gather this, we have  
20 developed a work order protocol. And these work orders  
21 simply state what work was done, where it was done, what  
22 day it was done so that we can further track that. It's  
23 going to be an enormous tool when you have CMS involved.

24 Predictive maintenance schedule, this has  
25 been -- probably been one of the -- electrically,

1 SCADA-wise, one of the largest helpful tools as now we  
2 literally have twice a year, we are going through every  
3 lift station, tightening every screw, pulling every wire,  
4 smelling for burned wires, all of that, checking every  
5 back-up.

6 All SCADA systems have a battery in them  
7 that are supposed to last 12 hours, but those have to be  
8 tested. With the lightning in our area, this is an  
9 enormous task. I think we go through probably six or  
10 seven batteries a month, which is -- we wouldn't find  
11 those before. We didn't have a process to check them.  
12 But, also, we are catching just one instance on cost  
13 savings.

14 One of our major master lift stations  
15 during this preventative maintenance schedule, a test was  
16 done on the motor, and we found we had a seal failing.  
17 To rebuild that 135 horse motor is normally \$20,000,  
18 \$25,000.

19 This bill was \$9300, so the savings of  
20 this is phenomenal. And what it's doing right now is it  
21 is piling up work orders for us. And so, it's keeping us  
22 busy as well.

23 Same thing for them -- I am talking  
24 about -- this is the same thing for -- the other one I  
25 was talking about was supposed to be SCADA.

1 SCADA is the same thing. That is for the  
2 electrical. That is checking all of the components.

3 We have, this year, we built our first  
4 control panels in-house. I should have -- I think this  
5 number here that I just threw out here is a line. I am  
6 just going to give one quick instance.

7 One of them is a sand filter at the  
8 wastewater treatment plant. The lowest price we had was  
9 \$62,400 to rebuild that. We all -- it was just high.  
10 And the reason over this is the software that it uses to  
11 control -- I mean, the software and PLC, the programming  
12 was proprietary.

13 And we decided to attempt it ourselves and  
14 we built it for -- I pulled it up today -- it was  
15 \$32,400. That was a \$29,000 saving on the one control.

16 All right. And Williams Creek  
17 substations, the white one you see on the side of the  
18 road, we have got a quote for that one for 31,5. It was  
19 really 41, because with the stand that we are going to  
20 use the stand later, anyhow -- so we built that panel for  
21 \$16,400. That's a \$15,000 savings.

22 Coral Street, we just finished it today.  
23 We were working on it almost a year. Okay. Coral  
24 Street, I don't know the total, but I think when we  
25 closed out the CIP on those -- I know the control panels

1 along the bid came in at 41,5.

2 Coral Street was something that we  
3 realized really in December of last year that we were  
4 going to have to do something with -- mechanically and  
5 electronically.

6 And it wasn't in the budget, so we just  
7 tried to do everything we could. And we saved \$22,750 by  
8 doing that one.

9 And we are working on one right now.  
10 Citrus and the one that we are going to do, I don't know  
11 what those numbers are. But the savings in-house -- this  
12 is going to be a huge draw for use when we have the new  
13 Ops Building.

14 We will have a laboratory. We have been  
15 using the laboratory of another, you know, place right  
16 now, because we just do not have the facility to build  
17 one. Okay. I think that's it.

18 DR. PEAVEY: Thank you very much, Mark.  
19 Very good.

20 MR. KENNEDY: Good job, Mark.

21 DR. PEAVEY: Chris Legg, wastewater  
22 treatment plant.

23 MR. LEGG: Well, wastewater treatment  
24 plant achievements in 2021, we were able to bring  
25 additional certified operators to the treatment plant

1 team.

2                   This addition, operators, gave us an  
3 opportunity to cut overtime cost by 53 percent in 2021.  
4 And now, we have got one or two guys that can take off.  
5 We don't have to have people trying to work doubles and  
6 triple shifts. Cover for them.

7                   In fact, if we have the numbers there, in  
8 2021, end of October 2021, our overtime at the wastewater  
9 treatment plant was 1,244 hours. As of October 31st,  
10 this year, it is under 466 hours right now.

11                   We implemented an operator training  
12 certification program at the treatment plant, much like  
13 Junior did with the water. We had the books purchased  
14 for a set for all three licenses.

15                   As of right now, we have -- each operator  
16 or each employee at the wastewater treatment plant, once  
17 they are hired, they are required to have at least a C  
18 License maintained by two years at each plant. Two years  
19 because that is what the timeframe that is mandated by  
20 DEP before you have your license.

21                   All operators, after they get their  
22 license, are strongly urged to continue going forward and  
23 getting higher licenses as they can, depending on the  
24 timeframe. You have to hold your current license, but we  
25 have all of our operators right now -- where everybody is

1 at the plant right now is either taking the course or  
2 scheduled to take the exam for the licenses that DEP  
3 offers.

4 I have -- right now, I have two trainees  
5 that have successfully completed their course and they  
6 are going to set in January for their C.

7 I have two operators that have raised  
8 their level from a C to a B. And I have one of my  
9 operators who is going to set in December for his A.

10 My hope and plan is by the end of 2021,  
11 first quarter of 2022, I will have three Class A  
12 Operators, three Class B Operators and five Class C  
13 Operators working at treatment plants.

14 On a side note, I also have three of my  
15 operators who are dual certified. That is they hold a  
16 water and a wastewater license. So if something happens  
17 with the water side of the plant and Junior needed a  
18 water operator, we have an extra one here at the  
19 wastewater plant.

20 The rain, I&I, we were talking about  
21 before, as of right now, you can see flowing from the  
22 plant from January 1st through October 31st, we had to  
23 put 523 million gallons through the wastewater plant.

24 Of those 523 million gallons, we sent 115  
25 million, 115.5 million to Greskovich. We have sent 4.5

1 million to the Holley by the Sea duck pond, and the rest  
2 of that has come to Hidden Creek Golf Course where  
3 Director Kennedy runs his water in the back yard.

4                   We were able to increase wastewater  
5 treatment plant -- (inaudible) -- worth every penny. We  
6 have implemented a preventative maintenance plan at the  
7 treatment plant and have drastically cut costs of gear  
8 box rebuilding, motor rebuilding, you name it, if the  
9 plant breaks down.

10                   I don't think -- Mark, I can't think of  
11 anything he can't fix yet, so -- but that's so far right  
12 now. That's -- I'm sorry. I would like to also note  
13 that the same thing Mark said in the collection system  
14 also at both wastewater plants in October with all the  
15 rain we had, we had no overflows.

16                   We had no out-of-compliance issues at  
17 either plant. We were able to keep processing like we  
18 are supposed to. We thought we would be down. And  
19 that's 2021 at the wastewater plant.

20                   DR. PEAVEY: Thank you, Chris.

21                   MR. KENNEDY: Thank you, Chris.

22                   DR. PEAVEY: Procurement. Ms. Deborah  
23 Hayes.

24                   MS. HAYES: Good evening, everyone. For  
25 procurement, one of the joys of our department is we get

1 to work with all the other departments in identifying  
2 cost savings and helping the process improve.

3 I can't read that. I can't read that,  
4 either.

5 Some of the process improvements we did  
6 were modifying existing purchases and eliminating  
7 multiple steps in creating the process. We modified the  
8 credit card reconciliation process. All the fees were  
9 reconciled with the credit card statement before we  
10 released it to the AP.

11 We have negotiated several contracts that  
12 were un-existing services and it yielded in increased  
13 services provided at cost.

14 Procurement reviewed current practices  
15 attributed to modifications that reduced our color  
16 copier. Developed and updated departmental policies and  
17 procedures and conducted one-on-one business reviews with  
18 currently used vendors. Negotiated price reductions,  
19 inventory first in, first out, process and opportunities.

20 Some of our biggest cost savings,  
21 procurement worked with IT to review our landline phone  
22 system for Holley and the Club. That yielded a \$7800  
23 annual savings. The copier contract was also reviewed.  
24 And that yielded a \$7500 per year savings.

25 The cell phone bills reviewed, that



1 yielded \$3,000 in annual savings. And as mentioned  
2 previously, the cleaning services yielded another \$20,000  
3 per year savings.

4 A few others, computer purchases, savings  
5 yielded at \$3500 for one purchase, and then, we have a  
6 continued savings for each at 15 percent -- 15 percent  
7 savings on all future purchases.

8 So bulk buy opportunities that we have  
9 taken on. Originally, we were paying 5231 per each --  
10 the bulk average price brought it down to 4134, which is  
11 just right at 11 dollars savings per each.

12 And the first bulk buy, we did realize a  
13 savings of \$2200. We purchased several generators for  
14 the company. And total savings among all of those have  
15 generated about \$30,000.

16 A few other highlights are -- our billing  
17 process, again, that Amber mentioned previously, our  
18 current contracted -- not contracted vendor -- but our  
19 current vendor is charging about a \$7,000 a month fee.  
20 And we were able to negotiate with another vendor to look  
21 at about a \$5,000 per month expenditure so we are saving  
22 \$24,000 per year.

23 Another contract we negotiated in  
24 collaboration with the golf course superintendent was the  
25 2020 contract period for the equipment that they need to

1 maintain the golf course. That netted a savings of about  
2 2.6, which was \$75,000.

3                   And this graph just shows the different  
4 categories of savings -- the fine bar graph off to the  
5 right. Our total savings over six months, since I have  
6 been here, our department in collaboration with the other  
7 departments, has yielded about \$215,000 in savings so  
8 far.

9                   DR. PEAVEY: Thank you, Ms. Deborah.

10                   MR. KENNEDY: Thank you. Excellent  
11 finance.

12                   MR. TY CAMPBELL: Hi, I'm Ty Campbell, the  
13 new Director of Finance. In 2021, we worked in  
14 conjunction with Human Resources and transitioned the  
15 employees from the existing medical plan to the current  
16 one for a savings of approximately about \$300,000 to a  
17 new change.

18                   We also had assessed that we were  
19 undercovered in our assets. So that is a risk  
20 mitigation. We moved from \$14.66 million in insurance  
21 coverage to \$16.9. It is not necessarily a cost saving,  
22 but it is, if it gets blown to the ground, so to speak,  
23 or we have increment weather that we occasionally have  
24 here.

25                   Changes to the retirement plan -- decrease

1 the future pension obligation by close to \$104 million  
2 and there are also savings in the future in terms of  
3 payments of about \$2 million.

4                   We are currently -- it will be an ongoing  
5 process for quite some time -- we are streamlining the  
6 financial closing processes, assessing KDIs, performance  
7 indicators that allowed everybody else in this room,  
8 including the Board, to be able to have some good data to  
9 make decisions to meet our budget targets.

10                   That is one of our goals. And also I  
11 reviewed -- and the department of others also helped me  
12 review and summarize -- the RFP that was discussed  
13 earlier in the Board meeting.

14                   That's it for us.

15                   I am new, so you kind of got the abridged  
16 version.

17                   MR. KENNEDY: Thank you, sir.

18                   DR. PEAVEY: Jarod Cross, Human Resources.

19                   MR. CROSS: I are Jarod Cross. I also  
20 started recently with Ty. So, as of October 1st, I  
21 started a stand-alone HR Department, which creates a  
22 direct employee contact.

23                   It helps facilitate a few important  
24 things. One site, ability to assist with employment  
25 matters. So it is a one stop for changes and/or

1 promotion. No response time. No reading our responses  
2 from a third party and direct communication on all  
3 pertinent matters.

4 So as of October 1st, we have a new HR  
5 system for timekeeping, payroll, and compliance. It is a  
6 cost savings of \$45,000 that procurement and I worked  
7 with to get.

8 And we have health insurance migration  
9 with a cost savings of \$289,000. We worked with the  
10 Finance Department to do that.

11 We also have the employee supplemental  
12 insurance benefits now where they are able to add  
13 additional coverages if they need it. They pay out of  
14 their paycheck.

15 And the beginning of the year, there was a  
16 Board member training initiative. I am sure all of you  
17 remember. So it was in-person, and a manual was created.

18 I am going to pass it onto Chris.

19 MR. KENNEDY: Thank you, sir.

20 MR. BOND: Good evening, Directors. Good  
21 evening, members. My name is Christopher Bond. I am  
22 actually Manager for IT Holley Navarre Water System.

23 So our goals -- our goals are to improve  
24 security posture needed to ensure standards, establish  
25 business continuity, and disaster recovery measures.

1 Pretty much non-existent before.

2           Improve network reliability, provide  
3 enhance support to the departments, and consider and  
4 improve processes throughout.

5           Our actions to date, we implemented a  
6 managed service provider or MSP. It provides managed  
7 health services, which enables the IT Department and the  
8 company to better focus on future projects which equals  
9 provides enhanced support to the company and the  
10 departments.

11           And in addition to that, they will assist  
12 with projects and improve reliability and security of the  
13 network, helping modernized its infrastructure. So we  
14 can rely on them -- or not rely on them -- but we can  
15 reference them or talk to them about things such as VT  
16 SCADA with firewalls and make sure we coordinate with the  
17 network administrator who can reference, you know, their  
18 robust resources, so, obviously, they have a lot of  
19 experts.

20           MSP replaced the Level 1 IT technician  
21 that we have on staff. It saved us about \$20,000 a year  
22 with far more resources, so really invaluable.

23           The next is HRS. IT Department assisted  
24 and replaced with a new location its new HR system, which  
25 is Human Resources Information System.

1           The Department, when it -- its first  
2 internal ticking system keeps us, holds us accountable.  
3 It also helps us better, you know, we track tickets and  
4 things of that nature for IT-related issues. It makes us  
5 more efficient.

6           Interactive forums, which is an  
7 E-signature for customers. They can go online and sign  
8 up for service. We saved about \$10,000 annually by  
9 moving from one provider to the next provider for the  
10 interactive forums.

11           So when a customer, the member goes on and  
12 wants to sign up for service, they can do it online. And  
13 we found a better provider.

14           We assisted customer service in removing  
15 Social Security Numbers from the bill service, from  
16 service applications. Protects members information.  
17 Protects the company. We are working on purging the  
18 previous information from the network.

19           In addition to that, we implemented asset  
20 tracking for all IT hardware at all facilities. That way  
21 we know what computer is where, monitors, things of that  
22 nature.

23           Let's see, in addition to that, we  
24 established an onboarding and outboard process for  
25 employees. Migrated to a new email provider. And ahead,

1 we will be moving forward with the -- with replacing the  
2 financing. Or we are upgrading it.

3 We are still going back and forth on that,  
4 replacing the billing software and assisting the IT  
5 or OT -- sorry -- SCADA and electrical with the computer  
6 maintenance management system, which will be huge.

7 And then, we will continue to assist SCADA  
8 electrical with VT SCADA integration, of course.

9 And then, we move forward with remodeling  
10 and construction, so that will keep us busy.

11 And that does it.

12 DR. PEAVEY: Thank you, Chris.

13 MR. KENNEDY: Thank you.

14 MR. SNYDER: Good evening. Cory Snyder,  
15 System Engineer. I will start out with the in-house  
16 projects Junior mentioned on this.

17 For sewer, we have completed six in-house  
18 extensions. Those total 125 feet. That consisted of  
19 two-inch and three-inch low pressure sewer.

20 We also are going to have two more  
21 additional projects under construction. They total 300  
22 feet, and that's all two-inch low pressure sewer.

23 And to-date, we have provided 800  
24 proposals. They have not been sent yet.

25 For water, we have completed two

1 extensions totaling 355 feet. Those consist of  
2 three-inch and six-inch water mains. And we currently  
3 have four others under construction totaling 1,604 feet  
4 of three-inch and six-inch water main.

5 MR. MILLER: Can I ask a quick question?

6 MR. SNYDER: Sure.

7 MR. MILLER: The six-inch water main  
8 allows for fire hydrants to be added on that. Are we  
9 doing any kind of coordination with getting fire hydrants  
10 on those?

11 MR. SNYDER: Yes. We had a couple of  
12 those projects. We added fire hydrants more because it  
13 provided the flushing point, but it does have a secondary  
14 benefit of fire protection.

15 MR. MILLER: Okay. Thank you.

16 MR. SNYDER: You're welcome.

17 Commercial development: For development  
18 projects, these are third-party development projects  
19 like, you know, a new tire place or apartment building  
20 that y'all have been seeing.

21 We have completed the oversight on nine of  
22 those projects, so those are completely closed out and  
23 active now. And then, for subdivisions, so far this  
24 year, one project has been completed, closed out.

25 There are probably three or four other



1 subdivisions under construction about to begin  
2 construction any day now.

3           Annual commercial impact review, we have  
4 completed the first round of reviews for commercial  
5 accounts. This is a new policy that has been enacted  
6 about a year ago, where every commercial account, their  
7 usage is reviewed and compared to what they are allowed  
8 to be using. So we sent out essentially the initial  
9 notification of this policy and summaries of their usage  
10 to date.

11           Record keeping accessibility, the as-built  
12 database, this was a pretty big undertaking. We got  
13 digitally scanned in all the hard copy plans that we had  
14 for the past 30 years that were previously not digitized.

15           We retroactively assigned project numbers  
16 to every historical project, created an as-built database  
17 with all the search features and CAD plans for ease of  
18 use, ease of access in the future, where, before, we had  
19 to dig around those plans for, sometimes, days to try to  
20 find something. But now, it takes about two minutes,  
21 so --

22           GIS -- I'm sorry --

23           DR. PEAHEY: Cory, how did you do part of  
24 that work?

25           MR. SNYDER: Interns. They did the

1 scanning. I did the Excel stuff.

2 GIS mapping, continued the collecting of  
3 GPS points and imported those into our GIS database.  
4 That's our interactive GIS map that staff is able to  
5 access from their tablets or their phones. That's a  
6 continual thing. Every week, I update that.

7 We also developed a historical project  
8 layer, which contains all of those scanned digital  
9 as-built files by geographic locations, so certain  
10 parcels that are polygon, that can be cleared, and you  
11 can access those files.

12 So if the guys in the field are trying to  
13 make a repair, they can access as-built information  
14 without having to call me or come to the office. So it  
15 helps them find the valves and things like that a lot  
16 faster.

17 For permitting compliance, we completed  
18 the permit renewal process for the 2.99 million gallon a  
19 day hub for our treatment facility. That is a ten-year  
20 permit, and this is for the plant on Pepper Drive, so  
21 it's just that plant.

22 I want to note that as a few months ago,  
23 DEP said that application was 100 complete. They just  
24 had not issued the permit, but that's not out of the  
25 ordinary for DEP. I have done it for other utilities and

1 it has taken years to get that issue. But we are not out  
2 of compliance, so --

3           The farmability study and emergency  
4 response plan: We developed an emergency response plan  
5 to comply with new Federal requirements. And that will  
6 be submitted by the end of 2021 and that was a group  
7 effort, so --

8           DR. PEAVEY: Thank you, Cory.

9           MR. KENNEDY: Thank you, Cory.

10          DR. PEAVEY: MESI.

11          MR. PHILLIPS: I'm Phil Phillips. I'm the  
12 President of Municipal Engineering Services. I figured  
13 y'all got tired of listening to me last month, so we just  
14 put in an update on our third-party work and that number  
15 is actually updated now. It was last month.

16           I am sure, Mark has noticed, because he  
17 always seems to, that number is now  
18 212-and-a-half-thousand dollars (sic) on about \$533,000  
19 per third party billing.

20           So in addition to all the good fun stuff  
21 we do for Holley Navarre, that's -- that's where our  
22 excess time is going, so Holley Navarre does not have to  
23 pay for that time.

24          DR. PEAVEY: Thank you, Phil.

25           Next on our list, we had asked for those

1 three Board members on the Club at Hidden Creek.

2 Director Campbell?

3 MR. JOE CAMPBELL: Thank you, sir. So  
4 just as a recap, obviously, you can go back one, please.

5 Just as a recap, the Club obviously was  
6 purchased back in 2012 to secure the spray field because  
7 that's what it is and that's the asset that we were  
8 securing.

9 But during that time, they didn't have the  
10 proper organization of an LLC, so this Board developed,  
11 with the help of our legal counsel at the end of the  
12 table there, a proper operating agreement, the first they  
13 have ever had. And implemented a three member Board of  
14 Directors, which includes myself, Director Thiel, and Dr.  
15 Peavey, the CEO.

16 And we three answer to the big Board for  
17 the operation of the Club at Hidden Creek. And the  
18 purpose is it is to maximize the asset. We report  
19 financially to the Board monthly so they see the  
20 financials and we are business-focused.

21 Next slide. Okay. So you will see we did  
22 about 2,000 overall more rounds this year than last year.  
23 We did 3,000 more public rounds, despite being closed 36  
24 days this year.

25 So 36 days of total closure. That's not

1 half days. That's not partial days. That's not misty  
2 days that most people won't come out and golf. That's 36  
3 full days.

4 MR. THIEL: In what time period?

5 MR. JOE CAMPBELL: That's throughout --  
6 that was August, I believe. But 26 were the Club at  
7 Hurricane Ida, Hurricane Nicholas, when it rained for 40  
8 days and 40 nights here in October.

9 So having said that, you have seen the  
10 financials where you would have seen significantly above  
11 where we should be, and that includes the so-called  
12 subsidy that is provided to the Club at Hidden Creek.

13 We did that through several, several  
14 means. We did a market analysis to see what the rounds  
15 should cost. It hadn't been done before. We actually  
16 increased dues of members. And members were not happy.  
17 You notice that some of the rounds were down, but we  
18 actually made more revenue through the members by  
19 increasing fees. It hadn't increased in ten years.

20 We also increased the times that the  
21 public could play. Members were taking loads of prime  
22 time. Once a week for the folks that work Monday through  
23 Friday, might come out Saturday morning, 9:00 o'clock is  
24 a prime time.

25 And members were taking that at a reduced

1 premium. So those were the sort of business decisions we  
2 are making to maximize the assets. So we still have two  
3 months of the year left to go, so -- next slide.

4           So part of our service obligations, we  
5 have heard a lot of the staff talking about reducing  
6 costs. Well, we did the same thing here. Obviously, our  
7 procurement lady is keeping us on track of that.

8           But we also did -- we canceled obsolete  
9 contracts that previously hadn't canceled. A keg in the  
10 bar, a container for the tarp. All of that was there,  
11 but they weren't being used.

12           But procurement is also rebidding our  
13 maintenance equipment at a significant savings and a more  
14 reliable promise. Some of our Toros are near end of life  
15 and it was hard to get because of the supply chain issues  
16 due to replacing parts.

17           So we were down and out and some of the  
18 grass didn't get cut. Obviously, it did have an  
19 impact -- so significant savings through these -- just  
20 relooking and revising the contract and getting the best  
21 bang for the buck.

22           Next slide. Here's the thing I think that  
23 the Board and Managers are probably most proud. I don't  
24 know of a golf course locally that has two PGA  
25 professionals, with 30-plus years experience, both

1 nationally and locally.

2                   Mr. Miller and Mr. Childs worked together,  
3 had come up with new rates or come up with things I will  
4 brief later that really impacted the asset.

5                   And while you had no viable proposals for  
6 the restaurant -- no one wanted to do it on our terms,  
7 beneficial to us, other than free rent.

8                   We just happened to steal Ms. Lynn Myers.  
9 If you don't -- Ms. Lynn, stand up. We just happened to  
10 steal her from a location here locally.

11                   COVID was not kind of her to start, but --  
12 and it was kind of us -- because we were able to get her  
13 on board, and she has experience locally with events.  
14 And, again, to maximum the asset here.

15                   We already have a Christmas party booked.  
16 We already have church every Sunday. For those who want  
17 to go to church -- can come right here and go to church.

18                   HOAs had appointments. Chamber of  
19 Commerce events have already been out here. So we are  
20 trying to maximize this asset for what it is. And it's a  
21 good space, and there is not a lot of space in town  
22 anymore due to COVID.

23                   So if anybody wants to come. So Ms. Lynn  
24 is leading that charge. So you are going to see a lot  
25 more. You are seeing the advertising in the paper for

1 that.

2 I think we are in some negotiations to  
3 start up some weddings. Between procurement and Ms.  
4 Lynn, they had a photographer come in, give it a nice  
5 portfolio, so we are kind of going that way, and she  
6 handled all of that for us.

7 But also at the bottom there, you will see  
8 in addition to increasing revenue, we are going to look  
9 at extending the turn bar downstairs and move that  
10 operation as an extension of the turn bar upstairs at  
11 minimal cost to us. Plus it is getting cold out there  
12 for us folks.

13 Next slide. So some of the other new  
14 programs we have been with direct oversight with the  
15 Board, monthly meetings with staff. We reached out to  
16 the membership program. I talked about that.

17 But we also -- Mr. Miller restarted  
18 the (inaudible) -- you pay in. You get a free round of  
19 golf with that pay. You earn points the more you golf.  
20 And then, you get a free round when you have so many  
21 points.

22 I think we had 17 or 18 carts out on the  
23 first -- and this is for those that can't be a member,  
24 but they want to play golf. So, also, established a  
25 range punch card buy 10, get one free, sort of thing.



1           Then, the important thing down there is  
2 the new rates where we have a non-resident rate now. If  
3 you are coming down on vacation, staying on the beach,  
4 you can afford to pay a little more than those that are  
5 not.

6           But that is not just adding programs, but  
7 we also -- correction -- we added programs and we  
8 eliminated programs. We eliminated the fact that there  
9 are lists underneath the counter posting those who can  
10 play free golf. Those days are gone.

11           One of our members is there shaking his  
12 head. So those sort of things are gone. Part of the  
13 oversight of this staff and the two PGA pros.

14           Okay. So what else are we doing? So we  
15 are pursuing lots of business insurance for flood  
16 downtime. We are going after it because we are out of  
17 business for ten days, maximizing the spray field asset.

18           We closed the golf course for -- I think  
19 it was ten consecutive days so that we could get the  
20 water from the plant onto the spray field effectively.

21           And just taking over, some days, I think  
22 we just reopened the driving range, because that was  
23 still part of that. But we did have -- we have come to  
24 find out that Hurricane Sally, we were told that there  
25 were insurance claims, and there was, but it was never

1 followed through, because it was too hard to submit some  
2 of the forms.

3                   So what we have done is our new  
4 procurement lady has got us back on board and we are  
5 going to submit that. And so, I remember sitting out in  
6 the cheap seats out there and being told the net out here  
7 along Masters was paid for by insurance.

8                   Well, that's false. It wasn't. That was  
9 Club money that was paid for that. So we are going to  
10 try to recoup that money. And this lady is leading the  
11 charge on that. Go Steelers.

12                   Some of the other accomplishments during  
13 the downtime, the staff was just not hanging out doing  
14 nothing under umbrellas. They were painting outdoor  
15 furniture. They were washing, pressure washing. They  
16 were bringing this neglected facility back up to where it  
17 should be.

18                   So people want to come here and have  
19 weddings and those sort of things. The maintenance staff  
20 did a complete green aeration. If you haven't seen them,  
21 they are the best locally. Everybody who comes in here  
22 says that. If we have a good product, people will come  
23 and use it.

24                   We overseeded the tee boxes for the first  
25 time this year. Tyler and his maintenance staff had that

1 idea. It helps during the winter months because it gets  
2 wet and the grass doesn't grow and it gets muddy.

3           The rye grass will keep it green. And not  
4 only does it look nice, prettier and greener than normal,  
5 it is actually good for footing and that sort of thing.

6           You will notice brand new mulch out there.  
7 Again, bringing up the standard of the facility where it  
8 should be. And then, we had an old dilapidated -- not  
9 dilapidated, an old bridge over Hole 9 had holes in it  
10 and some maintenance and safety issues and our staff went  
11 ahead and repaired that, so --

12           Next slide. All right. So I explained --  
13 you will often hear it said there is a subsidy and that  
14 the golfers are actually subsidizing -- the Water System  
15 is subsidizing golfers.

16           That's not really true in essence because  
17 the spray field costs, I am told by our experts, are  
18 about \$220,000 a year. So by maximizing the effort, we  
19 actually reduced cost to members. And for the last two  
20 years, this Board and the previous Board has drawn that  
21 down.

22           And this year, the 2022 budget, there will  
23 be zero Holley Navarre Water member money for golf course  
24 operations.

25                           (APPLAUSE.)

1 MR. JOE CAMPBELL: Zero for golf course  
2 operations, so the claims by some out there that the  
3 Water system is subsidizing golfers just isn't true.

4 There would be no spray field maintenance  
5 costs -- but also, we developed a capital improvement  
6 plan. And I mentioned about the building being  
7 neglected.

8 In fact, in the bar area, there was mold  
9 we had to remediate. The paint was peeling from a  
10 previous repair, and this capital improvement plan looks  
11 out, just like the Holley Navarre Water System Capital  
12 Improvement Plant, looks forward, okay, what do we need  
13 to maintain?

14 What do we need to replace? What do we  
15 need to improve to keep the customers coming back?

16 Next slide, please. So some of the other  
17 accomplishments, you will see we have -- if you haven't  
18 noticed, the back drop area was implemented. That keeps  
19 golf carts out of the parking lot. It's a liability  
20 issue.

21 We updated employee policy and procedures.  
22 We are looking to, under Mr. Childs and Mr. Miller,  
23 improve customer service. The three things golfers  
24 really want are course conditions, pace of play -- for  
25 the customer service, they want to feel wanted. It's a

1 recreation, so you want to feel wanted.

2                   You don't want to go deer hunting and not  
3 get a deer. Right? So you want to be able to have a  
4 good experience on the golf course. And then, again, the  
5 flexibility of staff and liability purposes, the  
6 volunteer marshals and starters are now pay and plays.

7                   Next slide: Other improvements: Signage,  
8 we added a netting to the driving range to the right  
9 here. We will get two ponds out -- sorry, we have the  
10 road on one side and we have one big pond on Hole 9 on  
11 the right, so we added a driving range netting on that  
12 side.

13                   You can't notice it, because it's dark in  
14 here, but these windows have been retinted, not only --  
15 the Club House as well. I have already mentioned the  
16 mulch.

17                   Additional security cameras. That's big  
18 because over the last six months, four months, we have  
19 had two attempted break-ins. We did have somebody grab  
20 some Crown Royal, I understand, down at the turn bar, but  
21 he didn't get a full bottle.

22                   So hopefully those security cameras catch  
23 and help the Sheriff and his folks catch who it was. But  
24 we also added some new furniture for upkeep of the  
25 facility.

1                   Next slide, please. So Chris already  
2 mentioned the phone. Chris and Deb both mentioned they  
3 upgraded the phones. Refrigeration was serviced again.  
4 It was neglected, for lack of a better term.

5                   It just wasn't used since the skimmer  
6 (sic) left. It became dried up, dilapidated. We had to  
7 have that serviced.

8                   The AC service. I already talked about  
9 the bridge repairs. You can read the rest of that, I  
10 think. And outdoor equipment, I think our quote was  
11 \$24,000 or some outlandish amount to strip and repaint  
12 this cast iron (inaudible) and our crew did it for the  
13 cost of materials to do it.

14                   And then, you will notice the new  
15 Yuengling umbrella stands outside so when the weather  
16 gets good and nice and warm again, we will be able to use  
17 that, so --

18                   Any questions? Anything I forgot?  
19 Mr. Peavey?

20                   DR. PEAVEY: No. I think you covered it  
21 all very well.

22                   MR. JOE CAMPBELL: Okay. That's all I  
23 have.

24                   DR. PEAVEY: Mr. President, Board, that  
25 concludes the achievements of 2021.

1 MR. KENNEDY: Thank you, sir. Board, do  
2 you have any questions or comments?

3 MR. LINNELL: Great. Appreciate it.  
4 Great overview.

5 MR. KENNEDY: All right. Anything else?  
6 Well, I would like to say I took a little -- I took some  
7 notes. This staff is not the same staff that came on  
8 when I came on last year or even back in 2019.

9 So Hidden Creek, what I got from this is  
10 it's our spray field for Holley Navarre Water System.  
11 It's business focused. We have professional PGAs.

12 It's a business. No subsidy. And the  
13 golf course is a business that must stand on its own and  
14 make a profit.

15 What I got from Holley Navarre Water  
16 System, what I see here is a team. I see a team, all of  
17 the Departments communicating. You're focused on  
18 improving your own area and your procedures.

19 You are saving our costs, becoming more  
20 efficient, and reducing liabilities where you see them  
21 for our members. And this is a unified -- I am just -- I  
22 am so proud of everybody.

23 I knew that this was a lot of slides, but,  
24 for me, it was very important to see how far. When we  
25 did this last year, it wasn't -- for me, I have seen a

1 huge change in this company again.

2                   And I see a unified company that is  
3 focused on today and the future for our members and I  
4 just -- you know, I am just so proud of all of you. And  
5 I am proud of our leader, Dr. Peavey, who has helped spur  
6 this unification. So well done to all of you.

7                   All right. Dr. Peavey, do you have  
8 anything else?

9                   DR. PEAVEY: Nothing else on that. I  
10 would just echo sentiments and response. I am very  
11 appreciative of this staff. It's not the same one that  
12 was.

13                   It's one of the best staffs that I have  
14 been involved with. You can see the response of the  
15 customer service and proficiency, cost savings. It's  
16 just a great group. So I applaud each and every one of  
17 you. Thank you for being part of the team.

18                   MR. KENNEDY: Thank you, all.

19                   Well, we will move onto the 2022 election  
20 documents. Candidates and bios.

21                   Dr. Peavey?

22                   DR. PEAVEY: Mr. President and Board, we  
23 at the guidance of and approval from the Board for the  
24 guidelines, the candidate applications that we received,  
25 reviewed, and accepted qualifications per election



1 guidelines, there were five candidates. Five packets  
2 that were opened up and five that were processed and five  
3 that were approved.

4 Those names are Mr. Doug Larson, Mr. Daryl  
5 Lynchard, Mr. Don Linnell, Joseph Campbell, and Mr. Mike  
6 Kennedy.

7 MR. KENNEDY: Okay.

8 DR. PEAVEY: So those are the ones  
9 proposed to the Board to move forward.

10 MR. LINNELL: The package seems to  
11 indicate there was four. And then, there was five. And  
12 the first page of Exhibit F says there are four. Second  
13 page, there was five.

14 DR. PEAVEY: There was five. That -- the  
15 final was five. It was confirmed.

16 MR. LINNELL: I understand that. All I am  
17 saying is that this letter is dated -- is that today?  
18 Today and tomorrow. It has four names up there at the  
19 top --

20 MR. KENNEDY: Oh, I see what you are  
21 saying.

22 MR. LINNELL: I think that needs to be --

23 DR. PEAVEY: There were five applications  
24 and packages that were received. They were reviewed by  
25 both in-house. And external sources confirm the

1 requirements of the Board had been approved and by the  
2 bylaws and guidelines. And those are the five that I  
3 just listed.

4 MR. KENNEDY: I believe what Doctor --  
5 Director Linnell is referencing is that we will need to  
6 correct Exhibit F.

7 DR. PEAVEY: We can do that.

8 MR. KENNEDY: Okay. And, Dr. Peavey --

9 MR. MILLER: I have a question on that  
10 same document. Daryl Lynchard, it has a one-line bio,  
11 resident and business owner in Navarre since 1996. And  
12 Doug Larson does not have a bio.

13 DR. PEAVEY: I think what you find is we  
14 received from Mr. Larson his application, and in the  
15 application, he had filled out information that we felt  
16 was appropriate for the bio at this point in time. That  
17 was approved.

18 MR. LINNELL: Can you say that again?

19 DR. PEAVEY: That the application form  
20 that he submitted, in that application form, the terms of  
21 that application was that the information that provided  
22 the information that we deem necessary for the bio.

23 MR. MILLER: But there was no separate bio  
24 submitted or --

25 MR. KENNEDY: Correct.

1 MR. MILLER: Okay.

2 MR. KENNEDY: So I believe --

3 DR. PEAVEY: We, also, again, we had an  
4 independent third party review to confirm the compliance  
5 was met. And then, it was deemed these were successful  
6 candidates -- all five.

7 MR. LINNELL: Then, why is the bio blank?  
8 Why isn't the information he provided -- provided in the  
9 bio?

10 DR. PEAVEY: It was excluded in the  
11 application page. There was not a separate bio sheet  
12 that was submitted.

13 MR. LINNELL: All right.

14 MR. KENNEDY: In the end, Dr. Peavey, just  
15 if you don't mind, everybody went through the process and  
16 the qualification?

17 DR. PEAVEY: Yes, sir. They had to submit  
18 the application including the bio information as well as  
19 supporting signatures. And then, they had to do the  
20 background check. All five candidates submitted and were  
21 approved.

22 MR. KENNEDY: So you are saying through  
23 the -- both yourself and Mr. Dunaway, who is also our  
24 legal counsel, confirmed that all five candidates are  
25 valid.

1 DR. PEAVEY: Is that correct? I can't put  
2 words in Will's mouth.

3 MR. DUNAWAY: Yeah. Mr. President, your  
4 criteria for successful candidate, the main criteria is  
5 being properly a member of the Board. That was verified  
6 through accounts, through the Operations Department,  
7 Administrator of the Department. The 25 signatures, the  
8 personal information.

9 To direct -- with regards to Mr. Larson,  
10 the information which formulates the bio, if you will,  
11 that is, the reason the bio is asked for separately is  
12 because, as you know, in the past, and what will happen  
13 tomorrow, if you approve this candidate list, you will  
14 put out a press release which will allow the public  
15 through media outlets to know who the candidates that you  
16 have approved are and a little bit about them.

17 And so, each candidate has the opportunity  
18 to write their own bio, if you will. And in Mr. Larson's  
19 case, his information, his education, his career, his  
20 experience, his community involvement, and his personal  
21 information was provided in a separate sheet which was  
22 part of his application.

23 And it's my recommendation to staff that  
24 that be what is included for his bio.

25 MR. KENNEDY: Okay. And present it to the

1 Board. Is the Board to approve the slate of candidates?  
2 Is that correct?

3 MR. DUNAWAY: Your action as a Board is to  
4 approve the candidates for the election in the regular  
5 meeting of January 2022.

6 MR. KENNEDY: Okay.

7 MR. JOE CAMPBELL: Just one question. You  
8 said the background checks had come back or were  
9 submitted?

10 DR. PEAVEY: We received those back as  
11 completed and satisfactory.

12 MR. JOE CAMPBELL: Good.

13 MR. KENNEDY: Any other questions?

14 (NO AUDIBLE RESPONSE.)

15 MR. KENNEDY: All right. I will entertain  
16 a motion on --

17 MR. LINNELL: I move to accept the five  
18 listed persons on completing the requirements form and  
19 the candidates on the ballot.

20 MR. THIEL: I second.

21 MR. KENNEDY: All right. I have a motion  
22 and a second. Any further discussion?

23 (NO AUDIBLE RESPONSE.)

24 MR. KENNEDY: Those in favor say "Aye"?

25 MR. MILLER: Aye.

1 MR. CAMPBELL: Aye.

2 MR. LINNELL: Aye.

3 MR. THIEL: Aye.

4 MR. KENNEDY: Those opposed say "No"?

5 (NO AUDIBLE RESPONSE.)

6 MR. KENNEDY: Motion carries.

7 Congratulations, gentlemen.

8 MR. MILLER: I have a question. There is  
9 a number, and we just got this tonight, so I am looking  
10 through this.

11 The election policy revised 10-1-2021,  
12 it's about six pages into your -- no, more than that --  
13 seven pages into your -- it's right after where they get  
14 the member signatures, the election policy. It has the  
15 location of the meeting as the corporate headquarters.

16 So that's in conflict with one of the  
17 later documents that, you know, says it's going to be  
18 here at Hidden Creek.

19 I mean, are we going to be approving all  
20 of this, all of these notices that are going to be sent  
21 out? Are we approving those tonight or not?

22 MR. JOE CAMPBELL: Why would we have to  
23 approve those? That's for staff to do. That's for the  
24 CEO to get that out, once we approve the slate.

25 MR. KENNEDY: Right. I mean,

1 ultimately --

2 DR. PEAVEY: I am sorry, Mr. President, if  
3 the Board approves the meeting notice, the documents and  
4 the candidates with the bios, and then, if that is  
5 approved tonight, and tomorrow we will order the ballots,  
6 list the approved candidates, and the notice of the  
7 annual meeting, that notice of annual meeting will  
8 include the temporary business location for the Board so  
9 that this occurs here, because construction is not going  
10 to be completed.

11 MR. KENNEDY: So, in December --

12 MR. DUNAWAY: Your bylaws indicate where  
13 your official office is. But because your official  
14 office is not going to be able to accommodate, your Board  
15 action will have to change as it has with your meetings  
16 here last month, this month, next month.

17 It will have to approve the new location  
18 of the annual meeting, which will also include the  
19 location of the voting, which we would be here.

20 MR. KENNEDY: Right. So I believe we had  
21 that planned for the December meeting to bring that on  
22 the agenda item to change the location.

23 MR. DUNAWAY: But Director Miller is  
24 correct in the fact that you are approving the notices  
25 that are going to go out. But I do believe that your

1 notice, yes, has the location.

2                   So it would be prudent to actually make  
3 that determination tonight since you know it to be that's  
4 where you are going to be. That's your location.

5                   You will ultimately want to go ahead and  
6 approve that because that is the notice that needs to go  
7 out to the public and to your members.

8                   MR. KENNEDY: All right. So right now, we  
9 have a motion for the approval of the candidates, but we  
10 also need a motion to approve the publishing of the  
11 documents and the bios. And we need a motion to  
12 change --

13                   MR. DUNAWAY: Fix the location of your  
14 annual meeting including your election --

15                   MR. MILLER: Yeah. We already voted on  
16 the candidates. This information that I have has -- has  
17 bios for four of the members. The recommendation is that  
18 we --

19                   MR. DUNAWAY: The recommendation is that  
20 you use Candidate Larson's own information as taken from  
21 his application in which his education, his career  
22 experience, his community involvement, his personal  
23 information. It's about the same size, about 12, 13  
24 lines as the other bios in there.

25                   MR. MILLER: And we do the same for



1 Director Lynchard?

2 MR. DUNAWAY: Candidate Lynchard submitted  
3 that as his bio.

4 MR. MILLER: As his bio. Okay.

5 MR. DUNAWAY: That would be appropriate to  
6 use his words.

7 MR. MILLER: Okay. I am going to make a  
8 motion that we, as a Board, officially change the  
9 location of our annual meeting and the election will be  
10 held here at Hidden Creek.

11 MR. KENNEDY: Okay. I have a motion.

12 MR. LINNELL: Second.

13 MR. KENNEDY: I have a second.

14 Mr. Dunaway, is that sufficient legally?

15 MR. DUNAWAY: Can staff just give us the  
16 actual address that will go in the notice? What is that?

17 MR. THIEL: 3070 PGA Boulevard.

18 MR. DUNAWAY: If you will add that to the  
19 motion, Director Miller.

20 MR. MILLER: And that we add the address  
21 of the annual meeting and election as 3070 PGA Boulevard,  
22 Navarre, Florida, 32566.

23 MR. KENNEDY: Okay.

24 Any further discussion?

25 MR. MILLER: Second?

1 MR. KENNEDY: Do you want to resecond?

2 MR. LINNELL: I will resecond.

3 MR. KENNEDY: Okay. Any further  
4 discussion?

5 (NO AUDIBLE RESPONSE.)

6 MR. KENNEDY: Those in favor say "Aye"?

7 MR. MILLER: Aye.

8 MR. CAMPBELL: Aye.

9 MR. LINNELL: Aye.

10 MR. THIEL: Aye.

11 MR. KENNEDY: Those opposed say "No"?

12 (NO AUDIBLE RESPONSE.)

13 MR. KENNEDY: Motion carries.

14 And I need a motion on the -- to publish  
15 the election documents and bios. Is that correct?

16 MR. DUNAWAY: Correct.

17 MR. KENNEDY: Do I have a motion?

18 MR. LINNELL: I so move.

19 MR. KENNEDY: Okay. I have a motion to --  
20 a motion to publish the election documents and bios. Do  
21 I have a second?

22 MR. JOE CAMPBELL: Sure. I second.

23 MR. MILLER: And, for discussion, define  
24 "Publish," because I was -- I had a hard time finding the  
25 notice of how to run for the Board on our website.

1           It was not on the main page, you know, to  
2 my knowledge. I didn't see it in my bill. It might have  
3 been printed out in the bill and maybe I missed it. But  
4 I had more than one person tell me that they didn't know  
5 that there were -- you know, what the procedures were for  
6 the election.

7           And when I actually went to the website  
8 and looked for it the week before, I couldn't find it.  
9 And, yes, it was buried under three tabs, but it was not  
10 on that main page.

11           So I would like to know where our election  
12 information is going to be published. I know it usually  
13 goes out in our December billing, if I am not mistaken.  
14 But is it also going to be on our website?

15           Is it going to be on our Facebook page?  
16 Where is it going to be published?

17           MR. KENNEDY: We will look to Dr.  
18 Peavey --

19           DR. PEAVEY: We will come back with a full  
20 recommendation. But what we did was follow exactly what  
21 was done last year. We posted it exactly on two websites  
22 under Documents and Board of Directors' election info,  
23 under 2022 election, and then Candidate and Candidate  
24 Directions, exactly like it was done last year.

25           We didn't post it on the front page of the

1 website because it wasn't done last year. We did post it  
2 in the paper. We did everything that was approved by the  
3 Board exactly as it was done last year.

4 MR. KENNEDY: So if you are looking to  
5 change the process, I mean, improve the process, that's  
6 something we can talk about.

7 DR. PEAVEY: It was posted on Facebook.

8 MR. MILLER: Yeah.

9 MR. JOE CAMPBELL: And with the  
10 candidates, with the annual meeting; correct?

11 DR. PEAVEY: Yes.

12 MR. MILLER: In the past, the bios have  
13 always been on the website where you can go on there and  
14 click through and look at their -- I mean, you could  
15 actually look at their applications.

16 You could look at all of the applications,  
17 their bios, all of that on the website. And I just want  
18 to make sure it's accessible where people can get to it.  
19 It should be on the main page or there should be a link  
20 to it.

21 It's important enough that when they go to  
22 the main page, they should be able to find it, not have  
23 to look for it and dig for it.

24 DR. PEAVEY: Per the schedule that was  
25 approved by the Board, on November 23rd, the candidate

1 bios will be published in the local paper and the  
2 website. It's in your packet.

3 MR. KENNEDY: All right.

4 DR. PEAVEY: We can't publish it until the  
5 Board approves it or not.

6 MR. KENNEDY: So we have a motion right  
7 to -- we have a motion. Do you have any other questions  
8 about where they are going?

9 MR. MILLER: No. I have no other  
10 questions.

11 MR. KENNEDY: Any other questions?

12 (NO AUDIBLE RESPONSE.)

13 MR. KENNEDY: All right. Those in favor  
14 say "Aye"?

15 MR. MILLER: Aye.

16 MR. CAMPBELL: Aye.

17 MR. LINNELL: Aye.

18 MR. THIEL: Aye.

19 MR. KENNEDY: Those opposed say "No"?

20 (NO AUDIBLE RESPONSE.)

21 MR. KENNEDY: Motion carries.

22 MR. DUNAWAY: Let me, I want to clarify  
23 because staff has asked -- I want to clarify that your  
24 bylaws set your principal place of business as your 8574  
25 Turkey Bluff Road. That will not change.

1                   I want to be clear that your motion that  
2 you made and just passed sets simply the temporary  
3 location for the next series of meetings, which, most  
4 importantly, is your annual meeting for 2022 and the  
5 election.

6                   And that is what I heard. I just want to  
7 make sure that was --

8                   MR. MILLER: That was my motion -- that  
9 the annual meeting and the election be held here.

10                  MR. DUNAWAY: You are not changing your  
11 principal address, because that has not changed.

12                  MR. MILLER: That's correct.

13                  MR. DUNAWAY: Okay.

14                  MR. KENNEDY: Thank you.

15                  Dr. Peavey, can you go over just  
16 quickly -- you have the timeline -- the election process  
17 timeline?

18                  DR. PEAVEY: Yes, sir. As approved by the  
19 Board after this action today on November 17, 2021, there  
20 will be 2500 ballots listing the approved candidates and  
21 they will have a Notice of Annual Meeting. That will be  
22 done.

23                  Then, on the 23rd, the candidate bios are  
24 published in the local papers and the website.

25                  November 29th, early voting begins.

1 Proxies and ballots available upon request only at HNWS.

2 December 27th is the deadline for voting  
3 by mail.

4 January 7th, early voting ends at Holley  
5 Navarre Water.

6 January 12th, Canvassing Committee meeting  
7 at 4:00 p.m.

8 And then, January 18th, Election Day at  
9 the Club at Hidden Creek.

10 MR. KENNEDY: So those are our marching  
11 orders.

12 MR. MILLER: When is the -- if someone  
13 wants to request an absentee ballot or a proxy, when is  
14 that time period? Am I missing that on here?

15 MR. KENNEDY: Early voting. Yeah.

16 DR. PEAVEY: On the 29th.

17 MR. MILLER: Okay. So early voting  
18 includes the ability to request a proxy or an absentee  
19 ballot?

20 MR. KENNEDY: Yes.

21 MR. MILLER: Okay. Where is that?

22 MR. KENNEDY: Through here.

23 MR. MILLER: All right. I am looking at  
24 the calendar. Okay. All right. Thank you.

25 MR. KENNEDY: Okay. Any other questions

1 on elections?

2 MR. DUNAWAY: I think Dr. Peavey can  
3 clarify this, but it's my understanding -- I think it is  
4 important, both for your members and for the public, that  
5 you must actually ask for the absentee ballot or the  
6 proxy not at the Club at Hidden Creek but at your office  
7 in Holley Navarre.

8 DR. PEAVEY: Correct.

9 MR. DUNAWAY: There is no one here at the  
10 Club who can help you with the election process except on  
11 Election Day.

12 The Club -- your principal place of  
13 business is still in operation and your staff is there.  
14 You are just using this space for your meetings and your  
15 election because your meeting space is not available.

16 DR. PEAVEY: That is correct.

17 MR. MILLER: And in order to request a  
18 proxy or an absentee ballot, they can call or email  
19 Holley Navarre Water? Are those the two ways to request  
20 that?

21 DR. PEAVEY: Those are the two ways.

22 MR. THIEL: And those directions are  
23 contained in the bill.

24 MR. MILLER: Right.

25 MR. KENNEDY: Okay. Very good. Any



1 further discussions on election?

2 (NO AUDIBLE RESPONSE.)

3 MR. KENNEDY: All right. Holiday  
4 Calendar. Dr. Peavey?

5 DR. PEAVEY: You have in your packets here  
6 the proposed 2022 Holiday Schedule including New Years  
7 Day through the end of the year, Christmas Day, Eve of  
8 Christmas. We would ask the Board for approval as is  
9 required for 2022.

10 MR. KENNEDY: Okay.

11 MR. MILLER: Are there any changes to that  
12 holiday calendar from what we have done this year?

13 DR. PEAVEY: No, sir.

14 MR. MILLER: Okay. Motion to approve the  
15 holiday schedule as submitted.

16 MR. JOE CAMPBELL: Second.

17 MR. KENNEDY: Okay. I have a motion and a  
18 second. Any further discussion?

19 (NO AUDIBLE RESPONSE.)

20 MR. KENNEDY: Those in favor say "Aye"?

21 MR. MILLER: Aye.

22 MR. CAMPBELL: Aye.

23 MR. LINNELL: Aye.

24 MR. THIEL: Aye.

25 MR. KENNEDY: Those opposed say "No"?

1 (NO AUDIBLE RESPONSE.)

2 MR. KENNEDY: Motion carries.  
3 Engineering. Mr. Phillips?

4 MR. PHILLIPS: The only thing I have  
5 left -- Joe reported on the capital improvements -- is I  
6 believe last month, we reported that the terms of the  
7 lease agreement were completed for the master booster  
8 pump station.

9 We have put together all of the parts of  
10 the agreement we can. And we are currently waiting on  
11 them to supply us some information for some exhibits so  
12 that that document can be completed. They have had it  
13 for a couple of weeks now, so I am not exactly sure why  
14 we don't have it back.

15 But there are -- I know they are anxious  
16 because at some point they are going to want an actual  
17 discount on their impact fees. So that's the other issue  
18 that has to be resolved before we can begin that other  
19 large project that we have.

20 We are actually going to -- since they  
21 have stipulated in writing, we generally agreed to the  
22 terms, we are going to go ahead and begin preparation to  
23 design that project in terms of doing geo-technical  
24 testing and survey, such as that.

25 So other than that, you will see that what

1 we all know, which was October, was a rainmaker. It was  
2 294,000 gallons a day, I believe, of I&I, which is pretty  
3 substantial.

4 Chris, I don't know what it's been  
5 like the last few days. Someone told me it had gone down  
6 substantially but what's the --

7 MR. LEGG: We were running around 1.4,  
8 1.6 --

9 MR. PHILLIPS: So that goes back into what  
10 we expected, even worse for those days. So it appears  
11 that we recovered pretty quickly from what happened to us  
12 in October.

13 MR. KENNEDY: Okay. Anything else?

14 MR. PHILLIPS: That's it.

15 MR. KENNEDY: Thank you. Any questions?

16 MR. JOE CAMPBELL: I do. I am going to  
17 kind of blindsides the CEO, although I talked about it  
18 earlier.

19 So we have heard, we have seen the news  
20 about the Midway, the cross-contamination stuff that you  
21 mentioned that -- could you explain to our members how  
22 that -- or what steps we are taking so that doesn't  
23 happen to them? I would hate to be in the shower and  
24 brown stuff come out.

25 DR. PEAVEY: Yes. We actually -- when

1 that happened, because I think we got a call from every  
2 Board member here. I don't know how many citizens. But  
3 what I will do is I will ask that the General Manager go  
4 through that so he can say that in layman's terms, so you  
5 can understand it better than -- Mr. Wells --

6 MR. WELLS: We have our own tapping crews,  
7 so we are very familiar with older lines, and so, we make  
8 all of our own taps and residential, with the exception  
9 of being residential and being on a State Highway or a  
10 commercial establishment, a contractor will do those  
11 taps.

12 But we also have an inspection person who  
13 will be onsite to watch that tap be performed and verify  
14 that that tap is the correct line.

15 MR. JOE CAMPBELL: So what I am hearing  
16 you say is you used that before and you make sure that we  
17 don't have those same things that could happen?

18 DR. PEAVEY: The failure points to it.  
19 Yes.

20 MR. JOE CAMPBELL: That's it. Thank you.

21 MR. KENNEDY: Okay. Any further  
22 discussion?

23 (NO AUDIBLE RESPONSE.)

24 MR. KENNEDY: All right. I think we are  
25 onto open -- member forum. Anyone here who would like to

1 speak?

2 (NO AUDIBLE RESPONSE.)

3 MR. KENNEDY: Okay. No one speaking.

4 Then, I will entertain a motion for adjournment.

5 MR. MILLER: Move to adjourn.

6 MR. THIEL: Second.

7 MR. KENNEDY: Okay. All those in favor

8 say "Aye"?

9 MR. MILLER: Aye.

10 MR. CAMPBELL: Aye.

11 MR. LINNELL: Aye.

12 MR. THIEL: Aye.

13 MR. KENNEDY: Meeting adjourned.

14 WHEREUPON, THE MEETING ADJOURNED AT 7:51 P.M.

15

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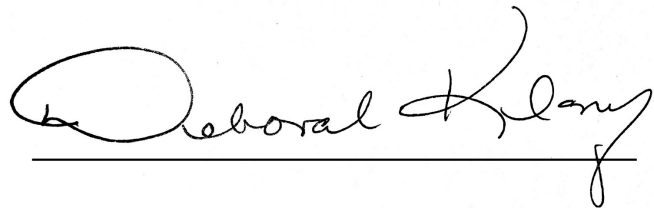
CERTIFICATE OF REPORTER

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STATE OF FLORIDA  
COUNTY OF SANTA ROSA

I, DEBORAH G. KHARUF, Court Reporter and Notary Public, State of Florida at Large, hereby certify that I was authorized to and did stenographically report the foregoing Holley Navarre Water System Board of Directors meeting and that the transcript is a true record of said meeting. I further certify that I am not a relative, employee, attorney or counsel of any of the parties, nor am I a relative or employee of any attorney or counsel connected with the action; nor am I financially interested in this proceeding or its outcome.

Dated this 6th day of December, 2021.



DEBORAH G. KHARUF  
Court Reporter and Notary Public,  
State of Florida at Large.  
Commission number GG 310633  
My commission expires July 6, 2023.