

Holley-Navarre Water System, Inc
Commercial Impact Fee Usage Review Policy – Effective January 1, 2022
Resolution 20-12-15

A resolution by the Board of Directors of Holley-Navarre Water System, Inc (HNWS), to establish a policy which provides guidelines for the review and reconciliation of commercial account impact fee usage.

WHEREAS, The Holley-Navarre Water System, Inc., A member owned Not-For-Profit Corporation who's stated purpose is to construct, maintain and operate a water system for the supplying of water for domestic, commercial, agricultural, industrial and other purposes to its members and to engage in any activity related thereto, and to construct, maintain and operate a sewage disposal system for the use and benefit of its members and

WHEREAS, Article IX Section 1(d) of the Corporate By-Laws authorizes the Board of Directors to prescribe, adopt, and amend from time to time, such equitable uniform rules and regulation as, in their discretion may be deemed necessary or convenient for the conduct of the business and affairs of the corporation, the guidance and control of its officers and employees, and to prescribe penalties for the breach there of.

NOW THEREFORE, the Board of Directors established this policy which will supersede any and all previous directives and policies related to the Commercial Impact Fee Usage Review process.

All commercial accounts will be reviewed on an annual basis beginning January 1, 2022. If any account is found to be using 10% or more water on an annual average or maximum monthly basis (as appropriate) than they have reserved with impact fees they will be contacted and given a varying period of time depending on overage, but no more than 12 months, to reduce their average monthly or maximum month usage to the amount reserved by their impact fees. Should the commercial account not reduce their consumption they will be charged additional impact fees based on their most recent annual average or maximum month usage (as appropriate). Any additional impact fees due in excess of \$1,000 may be financed, with board approval, for a period not to exceed two calendar years. The additional impact fees shall be added to the monthly bill. A report will be given to the board of directors annually of actions taken by staff. The first reporting period for this policy shall be the 2021 calendar year. Prior to July 1, 2021, staff shall provide a warning letter to all commercial customers regarding the enforcement of the policy beginning January 1, 2022 and shall provide a summary of the current water usage for the account and the implication to the customer of the enforcement of the policy.

PASSED and ADOPTED by the Board of Directors of Holley-Navarre Water System, Inc, on this 15th day of December 2020.


Daryl Lynchard, President


Grant Summers, Secretary/Treasurer