

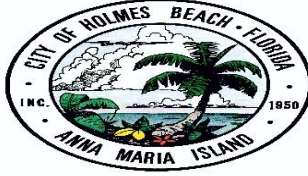
City of Holmes Beach, Florida

Fiscal year 2021-2022

September 28, 2021

Adopted Budget

**2021-22
Budget
Index**



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**City of Holmes Beach
Proposed Budget - Revenue
FY 2021-2022**

Description	2020-21 Adopted Budget	2021-22 Proposed Budget	
Federal Grants	\$0.00	\$0.00	
Total Federal Sources	\$0.00	\$0.00	
Gas Tax 4th cent	\$100,738	\$124,277	Manatee County Distribution
Gas Tax 9th cent	\$16,136	\$19,500	Manatee County Distribution
Gas Tax 2nd cent	\$40,179	\$49,493	Manatee County Distribution
Casualty Ins Premium Tax	\$38,221	\$38,221	
Sales Tax-1/2 cent	\$249,366	\$323,317	Economic & Demo estimate
Alcoholic Beverage Tax	\$3,000	\$3,500	
Other Taxes-Mob Home License	\$0	\$0	
State Revenue Sharing	\$136,363	\$144,666	Economic & Demo estimate
Communications Tax	\$219,157	\$224,582	Economic & Demo estimate
Total State Sources	\$803,160	\$927,556	
Ad Valorem Tax	\$4,701,191	\$5,026,967	2.25 millage
Franchise Fees-Electric	\$445,000	\$480,000	Includes Rate increase
Franchise Fees-Natural Gas	\$6,000	\$6,800	
Franchise Fees-Garbage	\$135,600	\$138,000	
Business Tax	\$40,000	\$40,000	Based on 2020/2021 revenue
Permits-Building	\$650,000	\$1,045,000	
Permits-Electrical	\$4,000	\$7,500	
Permits-Plumbing	\$4,000	\$7,500	
Permits-HVAC	\$40,000	\$47,500	
Permits-Roofing	\$25,000	\$35,000	
Sign Licenses	\$400	\$300	
Vacation Rental Certificate	\$376,050	\$325,910	\$545 per unit 598 units for (2 years)
Permit Parking Passes	\$15,000	\$2,750	assuming \$200 renewal 50 new
Safety Grant	\$5,000	\$5,000	
Administrative Fees	\$4,500	\$8,500	wedding permits/special events
Building Official Services	\$0	\$1,000	
Lien Request fees	\$17,625	\$20,625	\$75 each est 275 homes
Cell Tower Review Fees	\$4,500	\$4,500	
Dock fees Sunrise	\$6,800	\$6,800	16 docks \$425 each
Dock fees T Ends	\$19,975	\$31,800	60 docks \$600 each 53 rented
Police Services	\$1,000	\$1,000	
Tidemark Lease (boat dock/Mainsail)	\$13,975	\$13,947	
Court Fines	\$10,000	\$10,000	
Investigative Fines	\$3,500	\$3,500	
Local Ordinance Violation Fines	\$75,000	\$113,000	Based on average tickets p/m
Local Ordinance Violation CE Fines	\$6,000	\$10,500	
Grants - Manatee Co - Beach Patrol	\$15,000	\$46,412	
WCIND Police Boat	\$0	\$216,000	
School Resource Officer Funding	\$98,000	\$102,000	
Private Grants/Donations TDC Grassy Point	\$0	\$41,000	
Interest Income	\$35,000	\$5,400	
Other Miscellaneous Income	\$14,000	\$14,000	
Disposition of Fixed Assets	\$4,500	\$4,500	
Total Local Sources	\$6,776,616	\$7,822,711	
Stormwater Utility Charges	\$847,143	\$859,085	
SWFWMD	\$128,894	\$256,250	
HMGP Matching Funds (FEMA/UF Seagrant)	\$499,965	\$499,965	
State Appropriations	\$0	\$750,000	
Total Storm Water Sources	\$1,476,002	\$2,365,300	
Local Option 5 Cent Gas Tax	\$85,871	\$106,416	Manatee County Distribution
Grants/Matching Funds	\$0	\$0	
Total 5 Cent Gas Tax Sources	\$85,871	\$106,416	
Half Cent Discretionary Tax	\$244,948	\$325,905	DOR
Grants/Matching Funds/Concession Funds	\$0	\$0	
Total Half Cent Discretionary Tax Sources	\$244,948	\$325,905	
Total Operating Revenues	\$9,386,597	\$11,547,888	
ARPA Funding - 100% offset in PW SW	\$0	\$1,078,088	
Total ARPA Funding	\$0	\$1,078,088	
Total Operating Revenues and ARPA Funding	\$0	\$12,625,976	
General Fund Unassigned	\$4,723,672	\$5,326,635	
Legal Fund Reserves	\$750,000	\$750,000	
General Fund Assigned	\$2,775,000	\$2,780,000	
Grassy Point Carryover	\$128,007	\$91,772	
Hagen Funds	\$56,228	\$13,365	
Stormwater Cash Carryover	-\$349,597	\$47,077	
Local Option Gas Tax Carryover	-\$104,498	-\$53,732	
Half Cent Discretionary Tax Carryover	\$343,762	\$235,780	
Assigned PD - 911 refresh 5 years 4 yrs reserved	\$14,100	\$0	
Reserves Public Works Department	\$0	\$0	
Vehicle/Equipment Reserves	\$156,000	\$410,000	
Total Carryovers/Reserves	\$8,492,673	\$9,600,897	
Total	\$17,879,270	\$22,226,872	

**Expenditure Budget Summary
Fiscal Year 2021-22**

	Mayor - Commission	General Government	Police Department	Public Works	Building Department	Code Enforcement	Stormwater Utility	5 cent Gas Tax	Half Cent Discretionary	Carryovers & Reserves	Total 2020/2021	Total 2021/2022	
Executive Salaries	\$66,220	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	64,530	\$66,220	
Regular Salaries	\$0	\$521,117	\$1,550,781	\$717,125	\$473,339	\$240,660	\$0	\$0	\$0	\$0	3,222,749	\$3,503,021	
Overtime Salaries	\$0	\$2,500	\$105,000	\$17,500	\$2,000	\$8,000	\$0	\$0	\$0	\$0	112,500	\$135,000	
Incentive Pay	\$0	\$0	\$14,040	\$0	\$0	\$0	\$0	\$0	\$0	\$0	14,160	\$14,040	
Part time Salaries	\$0	\$59,904	\$23,400	\$0	\$0	\$0	\$0	\$0	\$0	\$0	15,000	\$83,304	
Payroll Taxes	\$5,066	\$44,448	\$131,321	\$54,860	\$36,210	\$18,410	\$0	\$0	\$0	\$0	257,915	\$290,316	
Retirement Contributions	\$0	\$66,412	\$552,758	\$81,384	\$52,067	\$26,473	\$0	\$0	\$0	\$0	694,504	\$779,094	
Life/Health Insurance	\$0	\$103,470	\$586,525	\$291,885	\$139,215	\$71,480	\$0	\$0	\$0	\$0	1,062,340	\$1,192,575	
Total Personnel Services	\$71,286	\$797,851	\$2,963,825	\$1,162,754	\$702,832	\$365,023	\$0	\$0	\$0	\$0	5,443,698	6,063,570	
Proposed Budget													
Professional Services	\$0	\$57,250	\$4,500	\$18,400	\$11,000	\$32,000	\$0	\$0	\$0	\$0	187,550	\$123,150	
Prof Serv - Accounting/Audit	\$0	\$59,910	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	47,000	\$59,910	
Prof Serv - Legal	\$0	\$220,000	\$0	\$0	\$0	\$90,000	\$0	\$0	\$0	\$0	342,000	\$310,000	
Prof Serv - Engineering	\$0	\$0	\$0	\$17,900	\$23,500	\$0	\$368,125	\$65,120	\$28,800	\$0	453,463	\$503,445	
Prof Serv - Muni/Mcci	\$0	\$18,700	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	18,300	\$18,700	
Prof Serv - Computer/IT	\$13,980	\$64,388	\$127,650	\$35,060	\$72,270	\$19,780	\$0	\$0	\$0	\$0	352,334	\$333,128	
Prof Serv - Emergency Mgt	\$0	\$0	\$0	\$5,000	\$155,000	\$0	\$0	\$0	\$0	\$0	15,000	\$160,000	
Elections Expenses	\$0	\$10,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	10,000	\$10,000	
Travel and Per Diem	\$7,500	\$14,000	\$12,800	\$3,000	\$11,000	\$6,000	\$0	\$0	\$0	\$0	48,000	\$54,300	
Communications/Freight	\$0	\$0	\$15,000	\$0	\$0	\$2,000	\$0	\$0	\$0	\$0	17,000	\$17,000	
Utility Services	\$3,240	\$18,500	\$46,000	\$92,000	\$12,000	\$10,560	\$0	\$0	\$0	\$0	181,360	\$182,300	
Rents/Leases	\$0	\$13,000	\$5,000	\$2,700	\$0	\$3,000	\$0	\$0	\$0	\$0	24,900	\$23,700	
Insurance	\$0	\$71,000	\$250,000	\$121,000	\$90,000	\$40,500	\$0	\$0	\$0	\$0	536,900	\$572,500	
Repairs/maintenance	\$0	\$0	\$35,000	\$133,365	\$2,000	\$6,500	\$0	\$0	\$0	\$0	274,228	\$176,865	
Printing/Binding	\$0	\$2,000	\$2,500	\$2,000	\$5,000	\$5,000	\$0	\$0	\$0	\$0	14,500	\$16,500	
Promotional/Advertising	\$0	\$15,000	\$1,500	\$3,000	\$5,000	\$7,000	\$0	\$0	\$0	\$0	23,500	\$31,500	
Office Supplies	\$0	\$22,000	\$10,000	\$7,000	\$17,000	\$7,000	\$0	\$0	\$0	\$0	34,150	\$63,000	
Operating Supplies	\$3,000	\$26,000	\$107,000	\$99,500	\$8,500	\$9,000	\$0	\$0	\$0	\$0	242,080	\$253,000	
Road Materials/Supplies	\$0	\$5,000	\$0	\$235,000	\$0	\$0	\$0	\$0	\$0	\$0	46,500	\$240,000	
Grassy Point	\$0	\$0	\$0	\$65,000	\$0	\$0	\$0	\$0	\$0	\$0	5,000	\$65,000	
Storm cleanups and repairs	\$0	\$0	\$0	\$30,000	\$0	\$0	\$0	\$0	\$0	\$0	30,000	\$30,000	
Books,Memberships,Training	\$6,500	\$15,500	\$28,489	\$5,000	\$14,000	\$3,500	\$0	\$0	\$0	\$0	65,000	\$72,989	
911 Upgrades	\$0	\$0	\$29,375	\$0	\$0	\$0	\$0	\$0	\$0	\$0	28,025	\$29,375	
Record Management System	\$0	\$0	\$34,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	4,700	\$34,000	
Outside Agency Funding	\$0	\$27,500	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	25,000	\$27,500	
Lobbyist	\$0	\$40,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	68,000	\$40,000	
Trolley Shelters	\$0	\$0	\$0	\$110,000	\$0	\$0	\$0	\$0	\$0	\$0	50,000	\$110,000	
City Center Lighting	\$0	\$0	\$0	\$366,000	\$0	\$0	\$0	\$0	\$0	\$0	170,000	\$366,000	
Reserve for Contingencies	\$100,000	\$100,000	\$0	\$100,000	\$0	\$0	\$0	\$0	\$0	\$0	300,000	\$300,000	
Total Operating Expenses	\$134,220	\$799,748	\$708,814	\$1,450,925	\$426,270	\$241,840	\$368,125	\$65,120	\$28,800	\$0	3,614,490	\$4,223,862	
5th Cent Gas Tax Improvement													
5th Cent Gas Tax Improvement	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$5,000	\$0	\$0	45,000	\$5,000	
Storm Water Utility	\$0	\$0	\$0	\$0	\$0	\$0	\$2,169,066	\$0	\$0	\$0	1,190,420	\$2,169,066	
Half Cent Discretionary Tax	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$628,125	\$0	511,242	\$628,125	
Grassy Point	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0	\$0	
Police Department	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0	\$0	
Public Works SW ARPA	\$0	\$0	\$0	\$1,078,088	\$0	\$0	\$0	\$0	\$0	\$0	0	\$1,078,088	
Equipment	\$3,000	\$17,500	\$378,700	\$266,000	\$15,500	\$34,000	\$0	\$0	\$0	\$0	151,600	\$714,700	
Total Capital Outlay	\$3,000	\$17,500	\$378,700	\$1,344,088	\$15,500	\$34,000	\$2,169,066	\$5,000	\$628,125	\$0	1,898,262	\$4,594,979	
Unrestricted Reserve													
Unrestricted Reserve	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$3,173,288	2,741,512	\$3,173,286	
Emergency Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,785,400	2,810,000	\$2,785,400	
Legal Reserve	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$750,000	750,000	\$750,000	
Grassy Point Reserve	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$26,772	123,007	\$26,772	
5th Cent Gas Tax Improvement	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	(\$17,436)	-88,852	(\$17,436)	
GG 5th Cent cash funding	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$17,436	88,852	\$17,436	
Storm Water Utility	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	(\$124,814)	-265,149	(\$124,814)	
GG Storm Water cash funding	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$124,814	265,149	\$124,814	
Half Cent Discretionary Tax	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	(\$95,240)	-25,462	(\$95,240)	
GG Half Cent cash funding	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$95,240	25,462	\$95,240	
Land Open Space Reserver	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000	25,462	\$50,000	
PD 911 Refresh Reserve	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	18,800	\$0	
Truck Reserves	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$410,000	330,500	\$410,000	
Total Assign/Unrestr Funds	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$7,195,460	6,773,819	\$7,195,458	
Principle													
Principle	\$0.00	\$0.00	\$149,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	149,000	\$149,000	
Interest													
Interest	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0	
Total Debt Service	\$0.00	\$0.00	\$149,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	149,000	\$149,000	
Total													
Total	10/12/2021	\$208,506	\$1,615,099	\$4,200,339	\$3,957,767	\$1,144,602	\$640,863	\$2,537,191	\$70,120	\$656,925	\$7,195,460	17,879,271	\$22,226,872

**Mayor/Commission
Budget
Fiscal Year 2021-22**

Description	2020-21 Adopted Budget	2021-22 Proposed Budget	Comments
			\$39,100 + \$27,120 = \$66,220 Commissioner
Executive Salaries	64,530	66,220	\$651.67/mo Mayor \$2260/mo
Payroll Taxes	4,937	5,066	FICA
Total Personnel Services	69,466	71,286	
			18 Commission/Board emails and office \$35 pppm = \$7560, Citizenserve Mayor \$62.50 pm = \$750 SMARSH \$1,050; VOIP \$1,900 knowb4 \$100, VM renewal \$120 BI-
Prof Serv - Computer/IT	11,195	13,980	IT \$2500
Travel and Per Diem	7,500	7,500	Mayor/Commission travel
Utility Services	3,240	3,240	Monthly phone service with MaaS 360
Office Supplies	0	0	
Operating Supplies	2,500	3,000	Binders/toners/nameplates/business cards/misc
Books,Memberships,Training	6,500	6,500	Registrations/Books/Publications/Memberships
Reserve for Contingencies	100,000	100,000	Reserve for Contingency
Total Operating Expenses	130,935	134,220	
Equipment/Furn Fixtures	0	3,000	Estimate for microphone soundboard/upgrade
Total Capital Outlay	0	3,000	
Total	200,402	208,506	

**General Government(Clerk/Treasurer/HR)
Budget
Fiscal Year 2021-22**

Description	2020-21 Adopted Budget	2021-22 Proposed Budget	Comments
			7 Full Time Employees 1 Part Time Planner - Clerk (2) Treasurer, HR Dept, Director, Admin
Regular Salaries	617,618	521,117	Accounting Asst.
Overtime Salaries	2,000	2,500	Overtime
Part Time Salaries		59,904	
Payroll Taxes	47,248	44,448	FICA .0765%
Retirement Contributions	67,350	66,412	Retirement Plan Contributions
Life/Health Insurance	126,560	103,470	Employee Insurance - Life, Health, Dental, LTD
Total Personnel Services	860,776	797,851	
			Temporary Services for record storage Iron Mountain \$2500+3000; shredding \$750, new hire
Professional Services	18,000	30,250	drug screening Records Management consultant \$20,000, temp services as needed
Professional Services	88,650	27,000	LDC Comp Plan - Total \$150,000 Year 1 \$42k Year 2 \$81k Year 3 \$27k
Prof Serv - Accounting/Auditing	47,000	59,910	Annual Financial Audit/OPEB actuary \$3000/Additional \$8500 for single audit if needed
Prof Serv - Legal	257,000	220,000	Est. \$21k per month - Sp. Magistrate if needed \$5000
Prof Serv - Muni/Mcci Records	18,300	18,700	Renewal Laserfische \$4500, Municode supp/internet fee, code books, ords bank \$8,000 and Justfoya \$4200, additional Laserfische users if needed \$2000
Prof Serv - Computer/IT	75,380	64,388	Microsoft email (\$35*12*8), BI-IT \$17000 -Revize annual tech support \$3,200-Citizenserve user fees \$125 pp per month 7 users GG \$10,500, Misc IT \$5000, \$5000 SAGE support. Adobe Pro SJ & KC (17*12*2) \$500 - Agenda Management renewal-\$21,158 , SMARSH \$150 X 7= 1050, VOIP \$1900, KnowB4 \$100, VM renewal \$120
Elections Expenses	10,000	10,000	Supervisor of Elections charges/ballots/special election \$5,000
Travel and Per Diem	14,500	14,000	Training conferences and in county travel/Training Travel Asst Dept./SJ FACC VP \$2000
Utility Services	18,820	18,500	Electric, water and phones MaaS 360 MDM \$45*6*12
Rents/Leases	13,000	13,000	Postage Meter and copier additional postage if needed for rezoning
Insurance	84,000	71,000	GenLia/Prop/Auto \$23k Work Comp \$12.5k,Auto 2k, Property 5k,Flood \$2k,Bonds \$2k, hancock \$1k
Printing/Binding	2,000	2,000	Forms/Business Cards/Printed Supplies/envelopes/letterhead
Promotional/Advertising	10,000	15,000	Legal Advertising,/budget hearings, public hearings, employment ads, and LDC General office supplies/filing cabinets - \$4,000 laptops for remote/emergencies
Office Supplies	13,000	22,000	AC/MG/KC/Engineer/Eng Laptop
Operating Supplies	24,000	26,000	Water/coffee/misc operating/postage/bank charges/ permit parking stickers/misc supplies; extra postage for rezoning
Employee Recognition	6,500	5,000	recognitions and awards
Books,Memberships,Training	16,500	15,500	Conference/Training registration, memberships, books, Director training, hurricane \$3,525 training for Escribe
Outside Agency Funding/Cultural	25,000	27,500	\$25k Community Center/\$2,500 Misc donations
Lobbyist	68,000	40,000	Lobbyist
Contingencies	100,000	100,000	100,000 Legal/Other
Total Operating Expenses	909,650	799,748	
Buildings	0	0	
Other Capital Improvements	0	0	
Equipment/Furn Fixtures	13,500	17,500	\$2,500 50% new server for VM ware Virtual server farm builds multiple services through SAN, (\$15k split \$2,500 GG and \$12,500 Building since GG paid \$10k for SAN last fiscal year, \$2,500 misc IT needs, \$10k Smart Board, office furniture \$2500
Total Capital Outlay	13,500	17,500	
Total	1,783,926	1,615,099	

**Police Department
Budget
Fiscal Year 2021-22**

Description	2020-21 Adopted Budget	2021-22 Proposed Budget	Comments
Regular Salaries	\$1,449,619	\$1,550,780.79	*18 Officers 7 Clerical/Dispatch - addl' officer requires prior Commission approval
Overtime Salaries	\$85,000	\$105,000	Req. overtime - coverage for dispatch; marine patrol weekend/holiday \$20k
Part Time Wages	\$15,000	\$23,400	Part Time
Incentive Pay	\$14,160	\$14,040	Incentive Pay for Police Officers
Payroll Taxes	\$117,334	\$131,321	FICA .0765 x Salaries
Retirement Contributions	\$502,325	\$552,758	Police Pension \$439k/Casualty Tax \$38k/FRS \$38k + \$37,500OT for pension
Life/Health Insurance	\$518,235	\$586,525	Employee Insurance - Life, Health, Dental, LTD
Total Personnel Services	\$2,701,672	\$2,963,825	
Professional Services	\$4,500	\$4,500	Physicians, Polygraph, Drug screens, for hiring process
IT Services	\$166,319	\$127,650	Replace Emecloud with Office 365 \$35 pp pm + setup,Citizenserve \$125 per month per 3 user and a read only = 4,500; \$25,000 IT contractor to keep FDLE compliant BI-IT, \$3200 RENEWAL Net Motion solution software & due 2 factor Authentication), USA soft \$4,500 maintenance contract records management, Diverse Eagent data for criminal investigations \$4200, LPR Vigilant \$3000 software maintenance, Microsoft subscription \$2200, Lexis Nexis background investigation software \$2000; LPR CLK \$2500, Quick Voice (in car program for officer safety) \$5200 includes yearly maint.);Adobe PRO \$5,000; SMARSH \$5600, VOIP \$4200 \$41,000 annual cost for body cam/car cam/inter room; schedule anywhere software upgrade \$450, Vtechio \$2000 warranty on server; knowb4 \$600; Duo \$700; VM renewal \$1300
Travel and Per Diem	\$11,500	\$12,800	Travel - Educational training, making up for past year due to COVID. Add'l hurricane training
Communications	\$15,000	\$15,000	Maintenance agreement with County, access fee for radio's, radio maintenance and updates
Utility Services	\$48,960	\$46,000	Electric, phones, communications networks, air cards 10k for Eagent + 3500 Verizon, satellite phone usage, AT&T connectivity for LPR \$1,400, Spectrum Fiber \$3500; L3 in car camera system maintenance \$5,000, \$320 per month office phone service Maas 360
Rents/Leases	\$5,000	\$5,000	Copier/Printer lease Ricoh
Insurance	\$241,000	\$250,000	Liability/General \$110k, Auto \$9k, Work Comp \$59k, Flood 6k PP \$4.5k, misc \$20k
Repairs/Maintenance	\$35,000	\$35,000	Vehicles/Equipment
Printing/Binding	\$2,500	\$2,500	Forms/Business Cards/Printed Supplies/letterhead and parking tickets
Promotional/Advertising	\$1,500	\$1,500	Newspaper advertising-personnel etc, National Night Out
Office Supplies	\$7,450	\$10,000	General office supplies
Operating Supplies	\$110,080	\$107,000	Fuel, Marine Patrol, Uniforms/other supplies/coffee/water, portable targets and range supplies, NNO \$3000, and miscellaneous op. supplies
Books,Memberships,Training	\$18,000	\$28,489	Training registrations, memberships, publications, educational materials, online training for officers and dispatch, dive unit training, crime prevention training, lexipol annual law enforcement manual \$8,739
911 Upgrades	\$28,025	\$29,375	Vesta Work station \$4400, CAD Maintenance \$1975, active licenses \$6250, MPS mobile Maintenance \$2600., 911 Brighthouse VPLS \$11,500, ELNA Circuit Verizon \$1,300, BI reporting tool licences \$1100, Police Pro QA \$250 (\$29,375) ANNUALLY
911 Refresh	\$4,700	\$34,000	911 upgrade fee for technology refresh reserved for 5th payment due this fiscal year to be paid October 2021
Total Operating Expenses	\$699,534	\$708,814	
Other Capital Improvements	\$0	\$0	
Equipment	\$23,000	\$100,700	New Server for Records Management software and PD operations \$15k, Server Switches \$11,500 Bullet Proof Vests 5 at \$1000 each (applied in previous years and received \$4000 in grant funding) \$.5,200 for bullet proof shield; Taser X7 Upgrade (5yr warranty) \$64k
Equipment/Vehicle/Boat		\$220,000	Police Rescue Patrol Vessel
Equipment/Vehicles	\$43,000	\$58,000	* Ford Patrol vehicle - needs new officer hire approval prior to purchase
Lease Vehicles	\$500,000	\$500,000	For Financial Statement Accounting Purposes Only
Lease Proceeds	-\$500,000	-\$500,000	For Financial Statement Accounting Purposes Only
Total Capital Outlay	\$66,000	\$378,700	
Capital Lease Ford Trucks	\$149,000	\$149,000	8 fully equipped vehicles at \$15,625 per vehicle for 4 years(in 2nd year) and \$24k for 3rd year for 2 purchased in FY17/18
Total Debt Service	\$149,000	\$149,000	
Total	\$3,616,206	\$4,200,339	

**Public Works Department
Budget
Fiscal Year 2021-22**

Description	2020-21 Adopted Budget	2021-22 Proposed Budget	Comments
Regular Salaries	503,483	717,125	13 Full time employees incl. Engineer
Overtime Salaries	18,000	17,500	Necessary overtime
Part time Salaries	0	0	Part time Maintenance positions
Payroll Taxes	38,516	54,860	FICA taxes
Retirement Contributions	55,366	81,384	FRS/Municipal Retirement System
Life/Health Insurance	248,995	291,885	Employee Insurance - Life, Health, Dental, LTD
Total Personnel Services	864,360	1,162,754	
Professional Services	15,000	5,000	Consulting services/drug testing/fire alarm/ misc Emecloud \$35 pppm, miscellaneous \$4k, Adobe X 2 plus Cloud Suite Matt \$1600 Microsoft Dynamics \$600 Matt/generic, Dude Solutions \$7k BI-IT \$6k; SMARSH \$1800; VOIP \$3300, KnowB4 \$150, VM renewal \$200 workspace \$ \$45*6:\$2000 Autocad;
IT Services/Record Scanning	14,290	35,060	Engineering software \$3500 and \$1,600 GIS software (NPDES reporting \$5000, Audit,LMS 5 year update
Engineering	68,675	17,900	\$8,900,Stormwater ESU \$4,000,
ROW tree Removal/Stump Grinding	10,000	10,000	
Street Sweeping	8,400	8,400	\$350 per month 2X per month
Travel and Per Diem	3,000	3,000	\$3,000 Employee travel reimbursements Traffic lights, Parks, Bldgs, City field, office (reduce Code's portion),
Utility Services	86,940	92,000	\$14k (boat docks), MAS 360 \$45
Rents/Leases	3,900	2,700	Restroom White Avenue \$1,200, Misc Equip \$1500 Gen Lia/Auto \$49k,WorkComp \$25k Flood 2k, gas tank \$4.5k,
Insurance	107,000	121,000	property \$9k
Repairs/Maintenance (incl. cleaning)	140,000	95,000	Dog Park /Building/Equip/City field/Grounds/Drains/Air conditioning/bobcat/cleaning serv/autos/misc, curbing hot patch \$5000, \$14,000 cleaning services, vehicles, tractor maintenance; excavator; irrigation; gas tanks; completing breakroom
Printing/Binding	2,000	2,000	Forms/Business Cards/Printed Supplies
Promotional/Advertising	3,000	3,000	Advertising-bids, personnel, NPDES etc
Office Supplies	3,000	7,000	General office supplies, monitors, breakroom improvements \$4,000 Supplies/ Uniforms/ Fuel/ plumbing supplies, concrete mix, water,lumber, nuts, bolts, shovels, rakes, dock supplies, fire testing, dog poop bags, flags, signs, memorial plaques \$250X10 + benches
Operating Supplies	87,000	99,500	\$500, holiday décor \$10k, forms \$1k,
Road Materials/Street Resurfacing	40,000	235,000	Street Resurfacing \$200,000 (moved from 5th cent since not enough funds) Road Materials, hot patch \$30,000, shell, signs
Grassy Point	5,000	65,000	\$60,000 design, permit, bid budget for boardwalk \$5k maintenance (\$41,000 will be reimbursed Manatee County)
Storm Cleanup and Repairs	30,000	30,000	Sandbags, cleanup, dock repair, windows, holes in roof, signs - includes fish kill (items from rents and leases)
Resiliency Planning and Implem	0	0	Replace City Hall windows - disaster resistant - looking to apply for grant funds
Trolley Shelter	50,000	110,000	Repair 13 trolley shelters and adding 2 additional
City Center Lighting and Landscape	170,000	366,000	City Center Landscape and Lighting \$65,396 for landscape \$300k lighting
Parks and Beautification/Maint	91,228	38,365	Beautify city streets, trees, and islands PnB \$10k, City Field fitness trail equipment and Grassy Point fitness trail equipment \$13,365
Books,Memberships,Training	5,000	5,000	Training registrations, memberships, books and publications
Contingency	100,000	100,000	Storm Water contingency/emergency repairs
Total Operating Expenses	1,043,433	1,450,925	
Buildings	0	0	Windows and man doors PW building \$35,500, \$1000 PD office conversion \$46,000 estimate for tile and carpet City Hall and Chambers; PW building renovation \$19.5
Other Capital Improvements	55,100	101,000	
ARPA Funding - 100% offset PW SW	0	1,078,088	
Grassy Point	0	0	
Equipment	9,000	58,000	\$2,500 tools \$2,500, misc equipment 19" Skiff \$40,000, \$4,000 laptop engineer; \$9k scag mower Reserved for 2 years \$60k, 1 F250 \$32k (6 to 8 months), dump truck F650 new \$75k (9 months wait)
Vehicle	0	107,000	
Total Capital Outlay	64,100	1,344,088	
Total	1,971,893	3,957,766	\$1,985,873.15

**Building Department
Budget
Fiscal Year 2021-22**

Description	2020-21 Adopted Budget	2021-22 Proposed Budget	Comments
Regular Salaries	429,798	473,339	6 Full time employees 1 1/2 year inspector
Overtime Salaries	2,500	2,000	necessary overtime
Part time Salaries	0	0	Part Time Planner
Payroll Taxes	32,880	36,210	FICA taxes
Retirement Contributions	45,129	52,067	FRS/Municipal Retirement System
Life/Health Insurance	119,270	139,215	Employee Insurance - Life, Health, Dental, LTD
Total Personnel Services	629,576	702,832	
Professional Services	1,000	11,000	Employee drug testing, consultant for CRS recertification and annual audit \$9,000
Professional Services - Engineering	43,500	23,500	Building updates & inspections \$20,000, CRS update \$3,500, balance In House
IT Services/Record Scanning	64,090	72,270	Microsoft Office \$35 ppm, Citizenserve = \$125 ppm(12 users+Steve+Ben)= \$18,000, Municode -scanning \$6000,BI-IT 22,000, miscellaneous \$4k, \$2500 redacted parcels, Adobe Pro \$1000, Microsoft Dynamic \$600 pp 5 users, Laserfische, SMARSH \$1,350 VOIP \$2500, KnowB4 \$120, VM renewal \$150 licensing \$6k,workspace \$45 *6; Able Docs = \$4k
Professional Services - Planner	0	155,000	LaRue - Professional Planning Hurricane Conference NS, SW, AB, fire insp NS, CFM conf NS, AB, BOAF NS, Sw +1, building updates conferences - all, FFMA conf, CPT SC, NPDES NS,
Travel and Per Diem	7,500	11,000	SW, SD
Utility Services	12,740	12,000	Electric, water and phones MAS 360 \$45X8X12 \$4,320
Insurance	63,500	90,000	Gen Lia/Auto \$27k,WorkComp \$15k Flood 2k, gas tank \$1.5k, prop \$5k
Repairs/Maintenance	1,500	2,000	Maintenance/Repairs/Vehicles
Printing/Binding	5,000	5,000	Forms/Business Cards/Printed Supplies
Promotional/Advertising	5,000	5,000	Advertising-bids, personnel 8k 2 laptops, Scott D and Madison & misc computer, large screen, general office
Office Supplies	6,500	17,000	supplies, printer
Operating Supplies	7,500	8,500	Supplies,Fuel,H2O, \$1,000 shirts,Dilapidated Homes
Books,Memberships,Training	16,000	14,000	Training registrations, memberships, books and publications, new Florida building codes and licenses renewal, new employee training,CFM, CRS, BOAF and hurricane, training to certify to be a Chief Inspector, NPDES
Total Operating Expenses	233,830	426,270	
Buildings	0	0	
Other Capital Improvements	0	0	reconstruct/bid for records room \$12,500 50% (split with GG) new server for VM ware Virtual server farm builds multiple services through SAN \$3k Misc
Equipment/Vehicles	3,000	15,500	
Total Capital Outlay	3,000	15,500	
Total	866,406	1,144,602	

**Code Enforcement
Budget
Fiscal Year 2021-22**

Description	2020-21 Adopted Budget	2021-22 Proposed Budget	Comments
Regular Salaries	222,231	240,660	4 full time employee
Overtime Salaries	5,000	8,000	turtle watch/events
Part time Salaries	0	0	
Payroll Taxes	17,001	18,410	FICA 7.65% of gross salaries
Retirement Contributions	24,334	26,473	Retirement Contribution
Life/Health Insurance	49,280	71,480	Employee Insurance - Life, Health, Dental, LTD
Total Personnel Services	317,846	365,023	
Professional Services	57,000	32,000	\$32k for existing registrations Harmari host compliance
Prof Serv - Legal	85,000	90,000	\$90,000 Special Magistrate Hearings, abatement and proceeding. Court recorders
Professional Services - Engineering	12,000	0	In house Microsoft office \$35pppm,Citizenserve 4 users (setup)=\$6000, Adobe Pro \$1000, BI-IT \$4,500 Microsoft Dynamics \$600 4 users, SMARSH \$600,VOIP \$1100, VM renewal \$70 KnowB4 \$50 Workspace \$45*4, \$4,000 Dude
IT Services	21,060	19,780	Solution
Travel and Per Diem	4,000	6,000	Education and Training related travel
Communications	2,000	2,000	Mi/Fi's \$2,000 FPLmonth \$300, MCPUD month \$150, Verizon, phone /fax etc, MAS 360 =\$ (45x4x12)=2,160
Utility Services	10,660	10,560	
Rents/Leases	3,000	3,000	copier/fax estimate \$200
Insurance	41,400	40,500	Vehicle1k, Workers Comp 5k, Liability 9k, Flood \$500
Repairs/Maintenance	6,500	6,500	Vehicles and ATV (2) and golf cart VRC Forms/Business Cards/NOV forms/Welcome forms/
Printing/Binding	3,000	5,000	Clings, Printed Supplies
Promotional/Advertising	4,000	7,000	New position/pens brochures magnets/PSA/Misc Adv.
Office Supplies	4,200	7,000	Postage/Office Supplies-files, paper etc,
Operating Supplies	11,000	9,000	General supplies/software, Fuel /Uniforms /
			\$300 Professional Assn Memberships/Registration/Training
Books,Memberships,Training	3,000	3,500	Level 3 CE Nate, Level 1 KC, Level 2 RE, Recert JT + new
Reserve for Contingencies	0	0	
Total Operating Expenses	267,820	241,840	
Buildings	0	0	
Vehicles	0	30,000	Ford F150
Equipment	5,000	4,000	Misc IT needs for computers
Total Capital Outlay	5,000	34,000	
Total	590,666	640,863	

Storm Water Cashflow Analysis 2021/2022 Budget

Rollover

	2021/2022
Estimated Amount of Rollover funds on 9/30/2020	47,077

Revenue

Estimated Revenue from assessments 2020/2021	\$ 859,085
Projected Grants/Matching Funds SWFMWD	\$ 256,250
HMGP Matching Funds (FEMA)	\$ 454,965
CPI Grant Funding (UF Seagrant)	\$ 45,000
State Appropriations Funding (FDEP)	\$ 750,000
Total Estimated Revenue	2,365,300

Expenses

Professional Services:

Master Drainage Plan Updates and GIS Mgmt	\$ 7,500
Design, Permitting, Surveying, and other consultants	\$ 360,625
Professional Fees	368,125

Maintenance

Storm Structures Repair/Replacement	\$ 200,000
Storm Water 789 Infiltration- Appropriations Project	\$ 656,250
Total Maintenance	856,250

Construction:

Basin Improvements City Wide-SWFWMD	\$ 435,625
Seawall and Cap Replacement (includes Elevation for sea level rise)	\$ 150,000
Natural Shoreline Elevation for Sea Level Rise UF Seagrant	\$ 150,000
Storm Water Improvements - SR789 / Gulf Drive Evacuation Route	\$ 577,191
Total Construction	1,312,816

Total Stormwater Drainage Projects	2,537,191
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Total Projected Cash Rollover 9/30/2021	-124,814
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**CAPITAL IMPROVEMENT PROGRAM
STORM WATER
FY2021-2026**

	REVENUE SOURCE	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026
	Projected Carry-over From Prior Yr.	47,077	-124,814	-30,979	151,356	124,816
	Projected Revenue from Assessments	859,085	859,085	859,085	859,085	859,085
	Projected Grants/Matching Funds	256,250	256,250	256,250	200,000	200,000
	HMGP Grant Funding (FEMA)	454,965				
	CPI Grant Funding (UF Seagrant)	45,000				
	State Appropriations Funding (FDEP)	750,000				
	Projected Funds Available	2,412,377	990,521	1,084,356	1,210,441	1,183,901
FUNDING SOURCE	PROJECT	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026
Storm water Utility/SWFMWD	<i>Basin Improvements City Wide-SWFMWD</i>	435,625	512,500	512,500	512,500	512,500
Storm Water Utility	<i>Seawall and Cap Replacement (includes Elevation for sea level rise)</i>	150,000	75,000	0	75,000	0
Storm Water Utility	<i>Natural Shoreline Elevation for Sea Level Rise UF Seagrant</i>	150,000	150,000	150,000	150,000	75,000
Storm Water Utility	<i>Storm Structures Repair/Replacement</i>	200,000	200,000	200,000	200,000	5,000
Appropriations	<i>Storm Water 789 Infiltration- Appropriations Project</i>	656,250	0	0	0	0
Storm Water Utility/ TRIP Funds	<i>Storm Water Improvements - SR789 / Gulf Drive Evacuation Route</i>	577,191	0	0	0	280,000
Storm Water Utility	<i>Master Drainage Plan Updates and GIS Mgmt</i>	7,500	7,500	7,500	7,500	7,500
Storm Water Utility	<i>Professional Services - Design, Permitting, Surveying and other Subconsultants</i>	360,625	76,500	63,000	140,625	130,875
	PROJECTED COSTS	2,537,191	1,021,500	933,000	1,085,625	1,010,875
	Projected Carry over to next year	-124,814	-30,979	151,356	124,816	173,026

5 cent LOFT (Local Option Fuel Tax) Cash Flow Analysis 2021/2022 Budget

Rollover

	2021/2022
Estimated Amount of Rollover Funds on 9/30/2020	-53,732

Revenue

Estimated Revenue from taxes 2020/2021	106,416
Grants/Matching Funds/Concession Funds	0
Total Estimated Revenue	106,416

Expenses

Local Option Gas Tax

Bike and Pedestrian Improvements		Multi-use Paths, widened sidewalks 0 per Master Bike/Ped Plan RRFBs
Street Resurfacing		0 Moved to PW due to funding
Bridge Repairs - Key Royale		5,000 Bridge Repairs - Ongoing as needed
Engineering/Surveying/CEI	65,120	Engineering & Surveying Multi Use sidewalks and bike lanes
Total - Total Local Option Gas Tax	70,120	

Total Projected Cash Rollover 9/30/2021	-17,436
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**CAPITAL IMPROVEMENT PROGRAM
5 CENT LOFT
FY 2021-2026**

REVENUE SOURCE		2021/2022	2022/2023	2023/2024	2024/2025	2025/2026
	Projected Carry-over From Prior Yr.	-53,732	-17,436	-8,629	178	8,985
	Projected Revenue from 5th Cent Gas	106,416	85,871	85,871	85,871	85,871
	Projected Grants/Matching Funds	0	0	0	0	0
	Projected Funds Available	52,684	68,435	77,242	86,049	94,856
FUNDING SOURCE	PROJECT	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026
Regional Trails Funding	<i>Bike and Pedestrian Improvements - RRFB & Bike Lanes</i>	0	59,220	59,220	59,220	59,220
Fifth Cent Gas Tax Fund	<i>Street Resurfacing (moved to PW)</i>	0	0	0	0	100,000
Fifth Cent Gas Tax Fund	<i>Bridge Repairs</i>	5,000	5,000	5,000	5,000	5,000
Fifth Cent Gas Tax and 1/2 Cent Sales Tax - Infrastructure	<i>Engineering, Surveying, Permitting, CEI Services (Estimated at 20% of Construction Costs)</i>	65,120	12,844	12,844	12,844	32,844
	PROJECTED COSTS	70,120	77,064	77,064	77,064	197,064
Proposed Budget	Projected Carry over to next year	-17,436	-8,629	178	8,985	-102,208

Half Cent Discretionary Tax Cash flow Analysis 2021/2022 Budget

2021/2022

Rollover

Estimated Amount of Rollover funds on 9/30/2020

\$	235,780
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Revenue

Estimated Revenue from 1/2 Cent Sales taxes 2020/2021

\$		325,905
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Estimated Grants/Matching Funds/Concession Funds

\$		-
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Total Estimated Revenue

\$	325,905
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Expenses

Half Cent Discretionary Tax

Crosswalk Visibility Systems - Public Safety

\$	50,000	
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Crosswalk Restriping
67th - 71st Streets, Flotilla, Key Royale

City Center Curb and sidewalk replacements

\$	81,000	
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ongoing
Sharrows, Shared Road Signage, Cross

Striping, Signage, marking and RRFB

\$	100,000	
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walk Striping per Master Bike/Ped Plan

Street Resurfacing-wide lane /Sidewalks - City Center

\$	347,125	
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2" Overlay on City Streets

Sidewalks

\$	50,000	
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City wide sidewalk improvements

Parks and Recreation Community Facilities

\$	-	
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Improvements City Fields

Engineering/Surveying/CEI

\$	28,800	
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Engineering, Surveying, Permitting, CEI
Services

Total - Half Cent Discretionary Tax

\$	656,925
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Total Projected Cash Rollover 9/30/2021

\$	(95,240)
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**CAPITAL IMPROVEMENT PROGRAM
HALF CENT DISCRETIONARY
FY 2021-2026**

REVENUE SOURCE		2021/2022	2022/2023	2023/2024	2024/2025	2025/2026
	Projected Carry-over From Prior Yr.	235,780	-95,240	-98,529	-101,818	-105,107
	Projected Revenue from Disc. Cent Sales Tax	325,905	292,711	292,711	292,711	292,711
	Projected Grants/Matching Funds/Concessions	0	0	0	0	0
	Projected Funds Available	561,685	197,471	194,182	190,893	187,604
FUNDING SOURCE	PROJECT	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026
1/2 Cent Sales Tax - Public Safety	<i>Crosswalk Visibility Systems & Signalization - Public Safety</i>	50,000	0	0	0	0
1/2 Cent Sales Tax - Infrastructure	<i>City Center Curb and Sidewalk replacements</i>	81,000	50,000	50,000	50,000	50,000
1/2 Cent Sales Tax - Infrastructure	<i>Striping, Signage, marking and RRFB</i>	100,000	5,000	5,000	5,000	5,000
1/2 Cent Sales Tax - Infrastructure	<i>Street Resurfacing-lane widening</i>	347,125	150,000	150,000	150,000	100,000
1/2 Cent Sales Tax - Infrastructure	<i>Sidewalks</i>	50,000	50,000	50,000	50,000	50,000
1/2 Cent Sales Tax - Parks & Recreation	<i>Parks and Recreation Community Facilities (FY18 - Skate Park)</i>	0	0	0	0	0
1/2 Cent Sales Tax - Infrastructure	<i>Engineering, Surveying, Permitting, CEI Services (Estimated at 20% of Construction Costs)</i>	28,800	41,000	41,000	41,000	31,000
Proposed Budget	PROJECTED COSTS	656,925	296,000	296,000	296,000	236,000
	Projected Carry over to next year	-95,240	-98,529	-101,818	-105,107	-48,396

**Reserves/Carryover
Budget
Fiscal Year 2021-22**

Description	2020-21 Proposed Budget	2021-22 Proposed Budget	Comments
Unrestricted General Fund Carryover	2,741,514	3,173,288	Operating fund
Assn: for Contingencies (Emergency Fund)	2,810,000	2,785,400	General Fund Carryover Emergency Reserve
Legal Fund Reserve	750,000	750,000	Legal Contingency for Bert Harris Claims
Restricted Grassy Point Billi Martini Endow.	63,007	26,772	Restricted - Grassy Point
Restricted 5 Cent Gas Tax (LOFT)	-53,732	-17,436	Restricted-Local Option Gas Tax
Restricted 5 Cent Gas Tax (LOFT)	53,732	17,436	Restricted - Local Option funded by GG
Restricted Storm Water Reserves	47,077	-124,814	Restricted-Storm water Projects
Restricted Storm Water Reserves	-47,077	124,814	Restricted - Storm Water funded by GG
Restricted Half Cent Discretionary Tax	235,780	-95,240	Assigned - Half Cent Discretionary
Restricted Half Cent Discretionary Tax	-235,780	95,240	Assigned - Half Cent Discretionary
Assigned Land Open Space Reserve	0	50,000	Assigned - future land purchases-contribute annually
Assigned PD - 911 Refresh 4 yrs reserved	18,800	0	Assigned PD - 911 refresh \$4700 per yr for 5 yrs
Assigned Truck Reserves PD	232,000	348,000	Assigned - Truck Reserve \$58kX2 Year 3
Assigned Truck Reserves PW	60,000	30,000	Assigned - Truck Reserve \$30 Year 1
Assigned Truck Reserves Code	30,000	15,000	Assigned - Truck Reserve \$15k Year 1
Assigned Truck Reserves Building	8,500	17,000	Assigned - Truck Reserve \$8.5k Year 2
Total Reserves	6,713,821	7,195,460	
Total	6,713,821	7,195,460	