



City of Holmes Beach, Florida

Fiscal year 2020-2021

**Adopted Budget
September 22, 2020**

**2020-21
Budget
Index**



<u>Section</u>	<u>Page #</u>
Revenue by Source Detail	1
Expenditure Budget Summary	2
Mayor/Commission	3
General Government	4
Police Department	5
Public Works	6
Building Department	7
Code Enforcement	8
Storm water Utility Project Detail	9
Capital Improvement Plan Storm water	10
5 Cent LOFT - Cash Flow Analysis	11
Capital Improvement Plan 5 Cent LOFT	12
Half Cent Discretionary - Cash Flow	13
CIP Half Cent Discretionary Tax	14
Carryover and Reserves	15
Form DR420 - Certificate of Taxable Value	16-17
Form DR420 MMP	18-19

**City of Holmes Beach
Proposed Budget - Revenue
FY 2020-2021**

Description	2019-20 Adopted Budget	2020-21 Proposed Budget	
Federal Grants	\$0.00	\$0.00	
Total Federal Sources	\$0.00	\$0.00	
Gas Tax 4th cent	\$130,330	\$100,738	Manatee County Distribution
Gas Tax 9th cent	\$20,876	\$16,136	Manatee County Distribution
Gas Tax 2nd cent	\$51,981	\$40,179	Manatee County Distribution
Casualty Ins Premium Tax	\$38,221	\$38,221	
Sales Tax-1/2 cent	\$307,325	\$249,366	Economic & Demo estimate
Alcoholic Beverage Tax	\$5,000	\$3,000	
Other Taxes-Mob Home License	\$50	\$0	
State Revenue Sharing	\$140,748	\$136,363	Economic & Demo estimate
Communications Tax	\$233,625	\$219,157	Economic & Demo estimate
Total State Sources	\$928,156	\$803,160	
Ad Valorem Tax	\$4,494,881	\$4,701,191	2.25 millage
Franchise Fees-Electric	\$480,000	\$445,000	orig estimate \$480,000
Franchise Fees-Natural Gas	\$7,000	\$6,000	
Franchise Fees-Garbage	\$133,200	\$135,600	
Business Tax	\$45,000	\$40,000	Based on 2019/2020 revenue
Permits-Building	\$875,857	\$650,000	based on new fee schedule
Permits-Electrical	\$25,298	\$4,000	based on new fee schedule
Permits-Plumbing	\$24,100	\$4,000	based on new fee schedule
Permits-HVAC	\$62,421	\$40,000	based on new fee schedule
Permits-Roofing	\$55,227	\$25,000	based on new fee schedule
Sign Licenses	\$850	\$400	decreased in events
Vacation Rental Certificate	\$336,810	\$376,050	\$545 per unit 690 units for (2 years)
Permit Parking Passes	\$0	\$15,000	\$15,000 - 1000 permits @ \$15
Safety Grant	\$5,000	\$5,000	
Administrative Fees	\$7,500	\$4,500	reduced based on COVID
Building Official Services	\$0	\$0	
Lien Request fees	\$18,000	\$17,625	\$75 each est 235 homes
Cell Tower Review Fees	\$3,500	\$4,500	
Dock fees Sunrise	\$6,800	\$6,800	16 docks \$425 each
Dock fees T Ends	\$20,825	\$19,975	60 docks \$425 each 47 rented
Police Services	\$1,000	\$1,000	
Tidemark Lease (boat dock/Mainsail)	\$13,538	\$13,975	
Court Fines	\$10,000	\$10,000	
Investigative Fines	\$4,000	\$3,500	
Local Ordinance Violation Fines	\$45,000	\$75,000	
Local Ordinance Violation CE Fines	\$4,000	\$6,000	
Grants - Manatee Co - Beach Patrol	\$10,000	\$15,000	
School Resource Officer Funding	\$98,000	\$98,000	
Private Grants/Donations TDC Grassy Point	\$0	\$0	
Interest Income	\$115,000	\$35,000	
Other Miscellaneous Income	\$14,000	\$14,000	
Disposition of Fixed Assets	\$4,500	\$4,500	
Total Local Sources	\$6,921,307	\$6,776,616	
Stormwater Utility Charges	\$420,000	\$847,143	
SFWFMD	\$128,894	\$128,894	
HMGP Matching Funds (FEMA/UF Seagrant)		\$499,965	
State Appropriations	\$0	\$0	
Total Storm Water Sources	\$548,894	\$1,476,002	
Local Option 5 Cent Gas Tax	\$111,096	\$85,871	Manatee County Distribution
Grants/Matching Funds	\$50,000	\$0	
Total 5 Cent Gas Tax Sources	\$161,096	\$85,871	
Half Cent Discretionary Tax	\$292,711	\$244,948	DOR
Grants/Matching Funds/Concession Funds	\$100,000	\$0	
Total Half Cent Discretionary Tax Sources	\$392,711	\$244,948	
Total Operating Revenues	\$8,952,164	\$9,386,597	
General Fund Unassigned	\$3,951,354	\$4,723,672	
Legal Fund Reserves	\$500,000	\$750,000	
General Fund Assigned	\$2,719,000	\$2,775,000	
Grassy Point Carryover	\$133,646	\$128,007	
Hagen Funds Lighting City Field		\$56,228	
Stormwater Cash Carryover	\$435	-\$349,597	
Local Option Gas Tax Carryover	\$431,081	-\$104,498	
Half Cent Discretionary Tax Carryover	\$190,233	\$343,762	
Assigned PD - 911 refresh 5 years 4 yrs reserved	\$0	\$14,100	
Reserves Public Works Department	\$90,000	\$0	
Vehicle/Equipment Reserves	\$0	\$156,000	
Total Carryovers/Reserves	\$8,015,749	\$8,492,673	
Total	\$16,967,913	\$17,879,270	

**Expenditure Budget Summary
Fiscal Year 2020-21**

	Mayor/ Commission	General Government	Police Department	Public Works	Building Department	Code Enforcement	Stormwater Utility	5 cent Gas Tax	Half Cent Discretionary	Carryovers & Reserves	Total 2019/2020	Total 2020/2021	
Executive Salaries	\$64,530	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	54,000	\$64,530	
Regular Salaries	\$0	\$617,618	\$1,449,619	\$503,483	\$429,798	\$222,231	\$0	\$0	\$0	\$0	3,112,939	\$3,222,749	
Overtime Salaries	\$0	\$2,000	\$85,000	\$18,000	\$2,500	\$5,000	\$0	\$0	\$0	\$0	108,500	\$112,500	
Incentive Pay	\$0	\$0	\$14,160	\$0	\$0	\$0	\$0	\$0	\$0	\$0	15,000	\$14,160	
Part time Salaries	\$0	\$0	\$15,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	10,000	\$15,000	
Payroll Taxes	\$4,937	\$47,248	\$117,334	\$38,516	\$32,880	\$17,001	\$0	\$0	\$0	\$0	249,930	\$257,915	
Retirement Contributions	\$0	\$67,350	\$502,325	\$55,366	\$45,129	\$24,334	\$0	\$0	\$0	\$0	635,654	\$694,504	
Life/Health Insurance	\$0	\$126,560	\$518,235	\$248,995	\$119,270	\$49,280	\$0	\$0	\$0	\$0	909,740	\$1,062,340	
Total Personnel Services	\$69,466	\$860,776	\$2,701,672	\$864,360	\$629,576	\$317,846	\$0	\$0	\$0	\$0	5,095,763	5,443,698	
Professional Services	\$0	\$106,650	\$4,500	\$18,400	\$1,000	\$57,000	\$0	\$0	\$0	\$0	252,300	\$187,550	
Prof Serv - Accounting/Audit	\$0	\$47,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	44,200	\$47,000	
Prof Serv - Legal	\$0	\$257,000	\$0	\$0	\$0	\$85,000	\$0	\$0	\$0	\$0	275,000	\$342,000	
Prof Serv - Engineering	\$0	\$0	\$0	\$68,675	\$43,500	\$12,000	\$201,134	\$25,225	\$102,929	\$0	421,949	\$453,463	
Prof Serv - Muni/Mcci	\$0	\$18,300	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	19,750	\$18,300	
Prof Serv - Computer/IT	\$11,195	\$75,380	\$166,319	\$14,290	\$64,090	\$21,060	\$0	\$0	\$0	\$0	204,760	\$352,334	
Prof Serv - Emergency Mgt	\$0	\$0	\$0	\$15,000	\$0	\$0	\$0	\$0	\$0	\$0	40,000	\$15,000	
Elections Expenses	\$0	\$10,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	10,000	\$10,000	
Travel and Per Diem	\$7,500	\$14,500	\$11,500	\$3,000	\$7,500	\$4,000	\$0	\$0	\$0	\$0	51,300	\$48,000	
Communications/Freight	\$0	\$0	\$15,000	\$0	\$0	\$2,000	\$0	\$0	\$0	\$0	19,000	\$17,000	
Utility Services	\$3,240	\$18,820	\$48,960	\$86,940	\$12,740	\$10,660	\$0	\$0	\$0	\$0	129,900	\$181,360	
Rents/Leases	\$0	\$13,000	\$5,000	\$3,900	\$0	\$3,000	\$0	\$0	\$0	\$0	22,500	\$24,900	
Insurance	\$0	\$84,000	\$241,000	\$107,000	\$63,500	\$41,400	\$0	\$0	\$0	\$0	482,000	\$536,900	
Repairs/maintenance	\$0	\$0	\$35,000	\$231,228	\$1,500	\$6,500	\$0	\$0	\$0	\$0	405,000	\$274,228	
Printing/Binding	\$0	\$2,000	\$2,500	\$2,000	\$5,000	\$3,000	\$0	\$0	\$0	\$0	14,500	\$14,500	
Promotional/Advertising	\$0	\$10,000	\$1,500	\$3,000	\$5,000	\$4,000	\$0	\$0	\$0	\$0	33,500	\$23,500	
Office Supplies	\$0	\$13,000	\$7,450	\$3,000	\$6,500	\$4,200	\$0	\$0	\$0	\$0	29,800	\$34,150	
Operating Supplies	\$2,500	\$24,000	\$110,080	\$87,000	\$7,500	\$11,000	\$0	\$0	\$0	\$0	238,500	\$242,080	
Road Materials/Supplies	\$0	\$6,500	\$0	\$40,000	\$0	\$0	\$0	\$0	\$0	\$0	33,000	\$46,500	
Grassy Point	\$0	\$0	\$0	\$5,000	\$0	\$0	\$0	\$0	\$0	\$0	17,500	\$5,000	
Storm cleanups and repairs	\$0	\$0	\$0	\$30,000	\$0	\$0	\$0	\$0	\$0	\$0	30,000	\$30,000	
Books,Memberships,Training	\$6,500	\$16,500	\$18,000	\$5,000	\$16,000	\$3,000	\$0	\$0	\$0	\$0	61,300	\$65,000	
911 Upgrades	\$0	\$0	\$28,025	\$0	\$0	\$0	\$0	\$0	\$0	\$0	25,600	\$28,025	
Record Management System	\$0	\$0	\$4,700	\$0	\$0	\$0	\$0	\$0	\$0	\$0	4,700	\$4,700	
Outside Agency Funding	\$0	\$25,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	25,000	\$25,000	
Lobbyist	\$0	\$68,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	65,000	\$68,000	
Trolley Shelters	\$0	\$0	\$0	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	50,000	\$50,000	
City Center Lighting	\$0	\$0	\$0	\$170,000	\$0	\$0	\$0	\$0	\$0	\$0	0	\$170,000	
Reserve for Contingencies	\$100,000	\$100,000	\$0	\$100,000	\$0	\$0	\$0	\$0	\$0	\$0	300,000	\$300,000	
Total Operating Expenses	\$130,935	\$909,650	\$699,534	\$1,043,433	\$233,830	\$267,820	\$201,134	\$25,225	\$102,929	\$0	3,306,059	\$3,614,490	
5th Cent Gas Tax Improvement	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$45,000	\$0	\$0	434,000	\$45,000	
Storm Water Utility	\$0	\$0	\$0	\$0	\$0	\$0	\$1,190,420	\$0	\$0	\$0	1,112,290	\$1,190,420	
Half Cent Discretionary Tax	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$511,242	\$0	327,500	\$511,242	
Grassy Point	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0	\$0	
Police Department	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0	\$0	
Public Works Reserve	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0	\$0	
Equipment	\$0	\$13,500	\$66,000	\$64,100	\$3,000	\$5,000	\$0	\$0	\$0	\$0	355,265	\$151,600	
Total Capital Outlay	\$0	\$13,500	\$66,000	\$64,100	\$3,000	\$5,000	\$1,190,420	\$45,000	\$511,242	\$0	2,229,055	\$1,898,262	
Unrestricted Reserve	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,741,513	2,160,963	\$2,741,511	
Emergency Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,810,000	2,834,000	\$2,810,000	
Legal Reserve	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$750,000	750,000	\$750,000	
Grassy Point Reserve	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$123,007	0	\$123,007	
5th Cent Gas Tax Improvement	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	(\$88,852)	71,377	(\$88,852)	
GG 5th Cent cash funding	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$88,852	0	\$88,852	
Storm Water Utility	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	(\$265,149)	-731,960	(\$265,149)	
GG Storm Water cash funding	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$265,149	731,960	\$265,149	
Half Cent Discretionary Tax	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	(\$25,462)	215,694	(\$25,462)	
GG Half Cent cash funding	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$25,462	0	\$25,462	
PD 911 Refresh Reserve	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$18,800	0	\$18,800	
Truck Reserves	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$330,500	156,000	\$330,500	
Total Assign/Unrestrictive Fu	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$6,773,820	6,188,034	\$6,773,818	
Principle	\$0.00	\$0.00	\$149,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	149,000	\$149,000	
Interest	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0	
Total Debt Service	\$0.00	\$0.00	\$149,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	149,000	\$149,000	
Page 2													
Total	10/6/2020	\$200,402	\$1,783,926	\$3,616,206	\$1,971,893	\$866,406	\$590,666	\$1,391,554	\$70,225	\$614,171	\$6,773,820	16,967,913	\$17,879,270

**Mayor/Commission
Budget
Fiscal Year 2020-21**

Description	2019-20 Adopted Budget	2020-21 Proposed Budget	Comments
			38450 + 26080 = 64530 Commissioner \$640.83/mo
Executive Salaries	54,000	64,530	Mayor \$2173.33/mo
Payroll Taxes	4,131	4,937	FICA
Total Personnel Services	58,131	69,466	
Prof Serv - Computer/IT	8,475	11,195	18 Commission/Board emails = \$3850, Citizenserve
Travel and Per Diem	8,500	7,500	Mayor \$62.50 pm = \$750 SMARSH \$720
Utility Services		3,240	monthly phone service
Office Supplies	0	0	
Operating Supplies	2,500	2,500	Binders/toners/nameplates/business cards/misc
Books,Memberships,Training	6,500	6,500	Registrations/Books/Publications/Memberships
Reserve for Contingencies	100,000	100,000	
Total Operating Expenses	125,975	130,935	
Equipment/Furn Fixtures	0	0	\$12,000 computers for Commission/Mayor Agendas,-
Total Capital Outlay	0	0	Make 0
Total	125,975	200,402	

General Government(Clerk/Treasurer/HR)

Budget

Fiscal Year 2020-21

Description	2019-20 Adopted Budget	2020-21 Proposed Budget	Comments
			7 Full Time Employees 1 Part Time Planner - Clerk (2) Treasurer, HR,Dept Planner, Director, Admin Accounting Asst.
Regular Salaries	588,595	617,618	
Overtime Salaries	2,000	2,000	Overtime
Payroll Taxes	45,037	47,248	FICA .0765%
Retirement Contributions	52,984	67,350	Retirement Plan Contributions
Life/Health Insurance	122,560	126,560	Employee Insurance - Life, Health, Dental, LTD
Total Personnel Services	811,176	860,776	
Professional Services	21,400	18,000	Temporary Services for Scanning/or Iron Mountain \$200*12+3000 LDC Comp Plan - Total \$150,000 Year 1 \$65k Year 2 \$81k Year 3 \$4k, LA \$7,650 for
Professional Services	180,000	88,650	Comp Plan assistance to LaRue
Prof Serv - Accounting/Auditing	44,200	47,000	Annual Financial Audit/OPEB actuary \$3000
Prof Serv - Legal	267,000	257,000	Est. \$21k per month - Sp. Magistrate if needed \$5000 Renewal Laserfische \$4500, Municode supp/internet fee \$9,000, \$4800 annual renewal
Prof Serv - Muni/Mcci Records	19,750	18,300	records management software
Prof Serv - Computer/IT	66,325	75,380	Emecloud \$1500, BI-IT \$20,000 -Revize annual tech support \$3,200-Citizenserve user fees \$125 pp per month 7 users GG \$10,500, Misc IT \$5000, \$5000 SAGE support. Adobe Pro SJ \$1000 - Agenda Management - \$33,625.00-\$24,850 \$ (webcasting plus \$16,900- \$11,800 Annually, Closed Caption \$9,900-\$7,900 Annually, participant app \$450.00 Setup \$4,700, ,Microsoft Dynamics \$600 Eran, SMARSH \$960, Workspace \$45*6
Elections Expenses	10,000	10,000	Supervisor of Elections charges/ballots/special election \$5,000
Travel and Per Diem	14,500	14,500	Training conferences and in county travel/Training Travel Asst Dept./SJ FACC VP \$2000
Utility Services	14,500	18,820	Electric, water and phones
Rents/Leases	12,500	13,000	Postage Meter and copier GenLia/Prop/Auto \$23k Work Comp \$12.5k,Auto 2k, Property 5k,Flood \$2k,Bonds \$2k,
Insurance	52,000	84,000	hancock \$1k
Printing/Binding	2,500	2,000	Forms/Business Cards/Printed Supplies/envelopes/letterhead
Promotional/Advertising	19,000	10,000	Legal Advertising,/budget hearings, public hearings, and LDC
Office Supplies	11,000	13,000	General office supplies/filing cabinets Water/coffee/misc operating/postage/bank charges/ city map led display with layering
Operating Supplies	20,000	24,000	\$3000; permit parking stickers
Employee Recognition	8,000	6,500	recognitions and awards
Books,Memberships,Training	16,500	16,500	Conference/Training registration, memberships, books, Director training, hurricane Community Center/Keep Manatee Beautiful/Misc Fundings *** requires Commission
Outside Agency Funding/Cultural	25,000	25,000	approval
Lobbyist	65,000	68,000	Lobbyist/Dean Mean/Ramba - Appropriations
Contingencies	100,000	100,000	100,000 Legal/Other
Total Operating Expenses	969,175	909,650	
Buildings	0	0	
Other Capital Improvements	0	0	
Equipment/Furn Fixtures	16,500	13,500	\$3,500 Computer/hardware if needed and SAN \$10k
Total Capital Outlay	16,500	13,500	reduce \$5,000 to \$2500
Total	1,796,851	1,783,926	

**Police Department
Budget
Fiscal Year 2020-21**

Description	2019-20 Approved Budget	2020-21 Proposed Budget	Comments
Regular Salaries	\$1,426,550	\$1,449,619	17 Officers 6 Clerical/Dispatch
Overtime Salaries	\$85,000	\$85,000	Req. overtime - coverage for dispatch; marine patrol weekend/holiday \$20k
Part Time Wages	\$10,000	\$15,000	Beach Patrol \$10,000
Incentive Pay	\$15,000	\$14,160	Incentive Pay for Police Officers
Payroll Taxes	\$116,781	\$117,334	FICA .0765 x Salaries
Retirement Contributions	\$476,797	\$502,325	Police Pension \$390,320/Casualty Tax \$38k/FRS \$32062.90 + \$37,500OT for pension
Life/Health Insurance	\$462,935	\$518,235	Employee Insurance - Life, Health, Dental, LTD
Total Personnel Services	\$2,593,062	\$2,701,672	
Professional Services	\$4,500	\$4,500	Physicians, Polygraph, Drug screens, for hiring process
IT Services	\$77,630	\$166,319	Replace Emecloud with Office 365 \$24 pp pm + setup, Citizenserve \$125 per month per 3 user and a read only = 4,500; \$50,000 IT contractor to keep FDLE compliant BI-IT, RENEWAL Net Motion solution software), USA soft \$3,000 maintenance contract records management, Diverse Eagent data for criminal investigations \$4000, LPR Vigilant \$3000 software maintenance, Microsoft subscription \$800, Lexis Nexis background investigation software \$2000; LPR CLK \$2500, Pro Voice (in car program for officer safety) \$5200 includes yearly maint.; Records Management System update mandated by FBI and FDLE to track crime data \$35,200 (we applied for a grant that we believe we will receive for this funding); Adobe PRO \$420@ month; SMARSH \$2760, Workspace \$45*23, \$35,000 annual cost for body cam/car cam
Travel and Per Diem	\$11,500	\$11,500	Travel - Educational training, making up for past year due to COVID. Add'l hurricane training
Communications	\$19,000	\$15,000	Maintenance agreement with County, access fee for radio's, radio maintenance and updates
Utility Services	\$22,700	\$48,960	Electric, phones, communications networks, air cards 10k for Eagent + 2800 Verizon, satellite phone usage, AT&T connectivity for LPR \$1,400, Spectrum Fiber \$3500; L3 in car camera system maintenance \$5,000, \$320 per month office phone service
Rents/Leases	\$6,000	\$5,000	Copier/Printer lease Ricoh
Insurance	\$225,000	\$241,000	Liability/General \$110k, Auto \$9k, Work Comp \$59k, Flood 6k PP \$4.5k, misc \$20k
Repairs/Maintenance	\$38,000	\$35,000	Vehicles/Equipment
Printing/Binding	\$2,500	\$2,500	Forms/Business Cards/Printed Supplies/letterhead and parking tickets
Promotional/Advertising	\$2,000	\$1,500	Newspaper advertising-personnel etc, National Night Out
Office Supplies	\$6,800	\$7,450	General office supplies, in car printers \$350 X 7
Operating Supplies	\$106,500	\$110,080	Fuel, Marine Patrol, Uniforms/other supplies/coffee/water, portable targets and range supplies \$800, NNO \$3000, new phones and adapters \$1580
Military Surplus Gear (used)	\$10,000	\$0	\$10k military surplus gear - used high quality equipment 1033 program (ex 4 wheelers/night vision gear/boat/tactical equipment/generators/tools)
Books, Memberships, Training	\$18,000	\$18,000	Training registrations, memberships, publications, educational materials, online training for officers and dispatch, dive unit training, crime prevention training
911 Upgrades	\$25,600	\$28,025	Vesta Work station \$4400, CAD Maintenance \$1975, active licenses \$6250, MPS mobile Maintenance \$2600., 911 Brighthouse VPLS \$11,500, ELNA Circuit Verizon \$1,300, (\$28,025) ANNUALLY
911 Refresh	\$4,700	\$4,700	911 upgrade fee for technology refresh (28,020) which is \$4700 a year to be reserved through 2020 and then paid in 2021
Total Operating Expenses	\$580,430	\$699,534	
Other Capital Improvements	\$0	\$0	
Equipment	\$87,965	\$23,000	Bullet Proof Vests 4 at \$1000 each, USA hardware server upgrade \$2000.\$6k rapid id units #2(person has no id with them); \$11k SAN
Equipment/Vehicles		\$43,000	Side by Side for beach patrol \$18,000 (seeking \$3000 from FLC from safety grant); \$25,000 for equipment to outsource ticketing- all cost pushed to violators
Lease Vehicles	\$500,000	\$500,000	For Financial Statement Accounting Purposes Only
Lease Proceeds	-\$500,000	-\$500,000	For Financial Statement Accounting Purposes Only
Total Capital Outlay	\$87,965	\$66,000	
Capital Lease Ford Trucks	\$149,000	\$149,000	8 fully equipped vehicles at \$15,625 per vehicle for 4 years(in 2nd year) and \$24k for 3rd year for 2 purchased in FY17/18
Total Debt Service	\$149,000	\$149,000	
Total	\$3,410,457	\$3,616,206	

**Public Works Department
Budget
Fiscal Year 2020-21**

Description	2019-20 Adopted Budget	2020-21 Proposed Budget	Comments
Regular Salaries	457,827	503,483	11 Full time employees cost reduced due to position changes
Overtime Salaries	12,000	18,000	Necessary overtime
Part time Salaries	0	0	Part time Maintenance positions
Payroll Taxes	35,024	38,516	FICA taxes
Retirement Contributions	48,276	55,366	FRS/Municipal Retirement System
Life/Health Insurance	174,650	248,995	Employee Insurance - Life, Health, Dental, LTD
Total Personnel Services	727,776	864,360	
Professional Services	40,000	15,000	consulting services
IT Services/Record Scanning	4,854	14,290	Emecloud \$1000, Citizenserve = \$125 pppm 1 users =\$1,500 & miscellaneous \$1k, Adobe X2 plus Cloud Suite Matt \$1600 Microsoft Dynamics \$600 Matt/generic BI-IT \$6k; SMARSH \$1320; workspace \$45*6
Engineering	37,750	68,675	LTA (NPDES reporting \$12,500, Audit, meetings,LMS 5 year update \$8,900,Stormwater ESU \$7,000, Dredging survey, design, permit, CEI \$22,500+3375, Conduit Install and Inspec \$5400, landscape design \$9,000
ROW tree Removal/Stump Grinding	10,000	10,000	
Street Sweeping	8,400	8,400	\$350 per month 2X per month
Travel and Per Diem	2,000	3,000	\$2,000 Employee travel reimbursements
Utility Services	79,600	86,940	Traffic lights, Parks, Bldgs, City field, office (reduce Code's portion),
Rents/Leases	0	3,900	Restroom White Avenue \$1,200, Storage \$1,200, Misc Equip \$1500 Gen Lia/Auto \$49k,WorkComp \$25k Flood 2k, gas tank \$4.5k,
Insurance	100,000	107,000	property \$9k
Repairs/Maintenance (incl. cleaning)	75,000	140,000	Dog Park /Building/Equip/City field/Grounds/Drains/Air conditioning/bobcat/cleaning serv/autos/misc, curbing hot patch \$3000, \$14,000 cleaning services, vehicles, tractor maintenance; excavator; irrigation; well system (\$14,000); gas tanks; \$38,000 to update boat docks with electricity
Printing/Binding	500	2,000	Forms/Business Cards/Printed Supplies
Promotional/Advertising	4,500	3,000	Advertising-bids, personnel, NPDES etc
Office Supplies	2,000	3,000	General office supplies, monitors
Operating Supplies	88,000	87,000	Supplies/Uniforms/Fuel/plumbing supplies, concrete mix, water,lumber, nuts, bolts, shovels, rakes, dock supplies, fire testing, dog poop bags, flags, signs, memorial plaques \$250X10 + benches \$500, holiday décor \$5k, impact drivers \$700
Road Materials/Supplies	25,000	40,000	Road Materials, hot patch \$17,000, shell, signs
Grassy Point	17,500	5,000	\$18,500 \$5k maintenance, \$13,500k Park Enhancements and CEI
Storm cleanup and repairs	30,000	30,000	Sandbags, cleanup, dock repair, windows, holes in roof, signs - includes fish kill (items from rents and leases)
Resiliency Planning and Implem./generat	50,000	0	Replace City Hall windows - disaster resistant - looking to apply for grant funds
Trolley Shelter	0	50,000	Moved from Disc Tax. Update Trolley Shelters
City Center Lighting and Landscape	0	170,000	City Center Landscape and Lighting conduit for Lighting next year
Parks and Beautification/Maint	285,000	91,228	Beautify city streets, trees, and islands PnB \$10k Hagen Lighting
Books,Memberships,Training	1,500	5,000	Training registrations, memberships, books and publications
Contingency	100,000	100,000	Storm Water contingency/emergency repairs
Total Operating Expenses	961,604	1,043,433	
Buildings	0	0	
Other Capital Improvements	28,000	55,100	Light Fixture for PW Building \$7,000, Building Beams \$20,000, Storage System for all Public Works Tools, parts irrigation system, plumbing and various hardware \$25,000 (tool crib), Code magnetic security lock \$600
Grassy Point	0	0	
Equipment	14,000	9,000	\$2,500 tools \$2,500, misc computer/other equip. \$4000 (2) Winches
Tractor/Excavator	99,000	0	Reserved for 3 years, purchase Kabota tractor and Excavator
Total Capital Outlay	141,000	64,100	
Total	1,830,381	1,971,893	

**Building Department
Budget
Fiscal Year 2020-21**

Description	2019-20 Adopted Budget	2020-21 Proposed Budget	Comments
Regular Salaries	405,651	429,798	6 Full time employees
Overtime Salaries	2,500	2,500	necessary overtime
Part time Salaries	26,208	0	P/T Permit technician
Payroll Taxes	33,037	32,880	FICA taxes
Retirement Contributions	38,867	45,129	FRS/Municipal Retirement System
Life/Health Insurance	91,215	119,270	Employee Insurance - Life, Health, Dental, LTD
Total Personnel Services	597,479	629,576	
Professional Services	0	1,000	Employee drug testing, consultant
Professional Services - Engineering	88,650	43,500	CFM reviews 15000 + Building reviews & inspections \$25000, CRS update \$3,500, comp plan assistance in GG
IT Services/Record Scanning	38,150	64,090	Emecloud \$1600, Citizenserve = \$125 ppm(9 users+new+Lynn) =\$13,500 - Municode -scanning \$6000,BI-IT 23,000, miscellaneous \$4k, \$2500 redacted parcels, Adobe Pro \$1000, Microsoft Dynamic \$600 pp 5 users, Laserfische licensing \$6k. SMARSH \$720, workspace \$45 *6
Professional Services - Planner	0	0	Hired professional planner on staff
Travel and Per Diem	10,000	7,500	\$10,000 CFM, CRS, AS, BOAF, Flood Plain AB, hurricane Electric, water and phones Mi Fi \$40 per month (6 users) =2880 + \$500 add'l
Utility Services	8,000	12,740	hot spot,
Insurance	77,000	63,500	Gen Lia/Auto \$27k,WorkComp \$15k Flood 2k, gas tank \$1.5k, prop \$5k
Repairs/Maintenance	2,000	1,500	maintenance/repairs/vehicles/
Printing/Binding	3,500	5,000	Forms/Business Cards/Printed Supplies
Promotional/Advertising	3,000	5,000	Advertising-bids, personnel
Office Supplies	6,000	6,500	General office supplies, monitors \$1500
Operating Supplies	5,500	7,500	Supplies,Fuel,H2O,shirts,dilapidated homes
Books,Memberships,Training	14,000	16,000	Training registrations, memberships, books and publications, new florida building codes and licenses renewal, new employee training,CFJ, CRS, BOAF and hurricane, training to certify to be a Chief Inspector
Total Operating Expenses	255,800	233,830	
Buildings	0	0	
Other Capital Improvements	0	0	
Equipment/Vehicles	6,000	3,000	\$9000 replace BD Counter computer \$1500, \$2000 surface pro Karen,-2 (1) Fijitsu scanners Karen/Brenda \$4000, computer \$1500 Rey \$2000+\$1000 misc
Total Capital Outlay	6,000	3,000	
Total	859,279	866,406	

**Code Enforcement
Budget
Fiscal Year 2020-21**

Description	2019-20 Adopted Budget	2020-21 Proposed Budget	Comments
Regular Salaries	208,109	222,231	4 full time employee
Overtime Salaries	7,000	5,000	turtle watch/events
Part time Salaries	0	0	
Payroll Taxes	15,920	17,001	FICA 7.65% of gross salaries
Retirement Contributions	18,730	24,334	Retirement Contribution
Life/Health Insurance	58,380	49,280	Employee Insurance - Life, Health, Dental, LTD
Total Personnel Services	308,139	317,846	
Professional Services	28,000	57,000	\$32k for existing registrations Harmari host compliance \$25k for process design and development
Prof Serv - Legal	8,000	85,000	\$85,000 Special Magistrate Hearings, abatement and proceeding. Court recorders
Professional Services - Engineering		12,000	Code Enforcement Hearings
IT Services	9,325	21,060	Emecloud \$1000,Citizenserve 4 users (setup)=\$7000, Adobe Pro \$1000, BI-IT \$7,000 Microsoft Dynamics \$600 4 users, SMARSH \$480, Workspace \$45*4
Travel and Per Diem	4,800	4,000	Education and Training related travel
Communications	0	2,000	Mi/Fi's \$2,000
Utility Services	5,100	10,660	FPLmonth \$300, MCPUD month \$150, waterboy, Verizon, phone line/fax etc
Rents/Leases	4,000	3,000	copier/fax estimate \$200
Insurance	28,000	41,400	Vehicle1k, Workers Comp 5k, Liability 9k, Flood \$500
Repairs/Maintenance	5,000	6,500	Vehicles
Printing/Binding	5,500	3,000	VRC Forms/Business Cards/NOV forms/Welcome forms/ Clings, Printed Supplies
Promotional/Advertising	5,000	4,000	New position/pens brochures magnets/PSA/Misc Adv.
Office Supplies	4,000	4,200	Postage/Office Supplies-files, paper etc, turtle watch screen
Operating Supplies	6,000	11,000	General supplies/software, Fuel /Uniforms / 3 game cams / surface dock
Books,Memberships,Training	4,800	3,000	\$300 Professional Assn Memberships/Registration/Training Level 3 CE Nate, Level 1 KC, Level 2 RE, Recert JT
Reserve for Contingencies	0	0	
Total Operating Expenses	117,525	267,820	
Buildings	0	0	
Vehicles	40,000	0	
Equipment	10,800	5,000	2 Surface pro \$2000, Misc \$1000
Total Capital Outlay	50,800	5,000	
Total	476,464	590,666	

10/6/2020

Storm Water Cashflow Analysis 2020/2021 Budget

Rollover

	2020/2021
Estimated Amount of Rollover funds on 9/30/2020	-349,597

Revenue

Estimated Revenue from assessments 2020/2021	847,143
Projected Grants/Matching Funds	128,894
HMGP Matching Funds (FEMA)	454,965
CPI Grant Funding (UF Seagrant)	45,000
State Appropriations Funding (FDEP)	0
Total Estimated Revenue	1,476,002

Expenses

Professional Services:

Master Drainage Plan Updates and GIS Mgmt	\$ 7,500	
Design, Permitting, Surveying, and other consultants	\$ 193,634	\$38,668 matched by SWFWMD
Professional Fees	201,134	

Maintenance

Storm Structures Repair/Replacement	\$ 200,000
Total Maintenance	200,000

Construction:

Basin Improvements City Wide	\$ 206,229	\$90,226 matched by SWFWMD
Seawall and Cap Replacement (includes Elevation for sea level	\$ 135,000	
Natural Shoreline Elevation for Sea Level Rise	\$ 72,000	
Storm water Improvements - SR789 / Gulf Drive Evacuation Ro	\$ 577,191	
Total Construction	990,420	

Total Stormwater Drainage Projects **1,391,554**

Total Projected Cash Rollover 9/30/2021 **-265,149**

**CAPITAL IMPROVEMENT PROGRAM
STORM WATER
FY2020-2025**

	REVENUE SOURCE	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025
	Projected Carry-over From Prior Yr.	-349,597	-265,149	-283,496	-283,843	-284,190
	Projected Revenue from Assessments	847,143	1,263,535	1,263,535	1,263,535	1,263,535
	Projected Grants/Matching Funds	128,894	423,445	423,445	423,445	423,445
	HMGP Grant Funding (FEMA)	454,965				
	CPI Grant Funding (UF Seagrant)	45,000				
	State Appropriations Funding (FDEP)	0				
	Projected Funds Available	1,126,405	1,421,831	1,403,484	1,403,137	1,402,789
FUNDING SOURCE	PROJECT	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025
Storm water Utility	<i>Basin Improvements City Wide</i>	206,229	719,856	719,856	719,856	719,856
Storm water Utility	<i>Seawall and Cap Replacement (includes Elevation for sea level rise)</i>	135,000	150,000	150,000	150,000	150,000
Storm Water Utility	<i>Natural Shoreline Elevation for Sea Level Rise</i>	72,000	150,000	150,000	150,000	150,000
Storm water Utility	<i>Storm Structures Repair/Replacement</i>	200,000	100,000	100,000	100,000	100,000
Storm water Utility/ TRIP Funds	<i>Storm water Improvements - SR789 / Gulf Drive Evacuation Route (Regional Facility)</i>	577,191	295,000	280,000	280,000	280,000
Storm water Utility	<i>Master Drainage Plan Updates and GIS Mgmt</i>	7,500	7,500	7,500	7,500	7,500
Storm water Utility	<i>Professional Services - Design, Permitting, Surveying and other subconsultants</i>	193,634	282,971	279,971	279,971	279,971
	PROJECTED COSTS	1,391,554	1,705,327	1,687,327	1,687,327	1,687,327
	Projected Carry over to next year	-265,149	-283,496	-283,843	-284,190	-284,538

**5 cent LOFT (Local Option Fuel Tax)
Cash flow Analysis
2020/2021 Budget**

Rollover

	2020/2021
Estimated Amount of Rollover funds on 9/30/2020	-104,498

Revenue

Estimated Revenue from taxes 2020/2021	85,871
Grants/Matching Funds/Concession Funds	0
Total Estimated Revenue	85,871

Expenses

Local Option Gas Tax

Bike and Pedestrian Improvements		Multi-use Paths, widened sidewalks per 40,000 Master Bike/Ped Plan
Dredging Projects		0 Moved to PW
Bridge Repairs - Key Royale		5,000 Bridge Repairs - Ongoing as needed Engineering, Surveying, Permitting, CEI Services (Estimated at 15% of Construction Costs)
Engineering/Surveying/CEI		25,225
Total - Total Local Option Gas Tax		70,225
Total Projected Cash Rollover 9/30/2021		-88,852

**CAPITAL IMPROVEMENT PROGRAM
5 CENT LOFT
FY 2020-2025**

REVENUE SOURCE		2020/2021	2021/2022	2022/2023	2023/2024	2024/2025
	Projected Carry-over From Prior Yr.	-104,498	-88,852	-135,481	-127,545	-102,609
	Projected Revenue from 5th Cent Gas	85,871	85,871	85,000	102,000	102,000
	Projected Grants/Matching Funds	0	0	0	0	0
	Projected Funds Available	-18,627	-2,981	-50,481	-25,545	-609
FUNDING SOURCE	PROJECT	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025
Regional Trails Funding	<i>Bike and Pedestrian Improvements</i>	40,000	95,000	59,220	59,220	59,220
Fifth Cent Gas Tax Fund	<i>Dredging Projects</i>	0	0	0	0	0
Fifth Cent Gas Tax Fund	<i>Bridge Repairs</i>	5,000	5,000	5,000	5,000	5,000
Fifth Cent Gas Tax and 1/2 Cent Sales Tax - Infrastructure	<i>Engineering, Surveying, Permitting, CEI Services (Estimated at 15% of Construction Costs)</i>	25,225	32,500	12,844	12,844	12,844
	PROJECTED COSTS	70,225	132,500	77,064	77,064	77,064
	Projected Carry over to next year	-88,852	-135,481	-127,545	-102,609	-77,673

*** Long range transportation improvement plan as outlined, establishes the goals and future funding needs. Revenue categories will be updated as future funding sources become available. (for example individual suntrail grants and half cent sales tax)

Half Cent Discretionary Tax Cash flow Analysis 2020/2021 Budget

2020/2021

Rollover

Estimated Amount of Rollover funds on 9/30/2020

\$ 343,762

Revenue

Estimated Revenue from 1/2 Cent Sales taxes 2020/2021

\$ 244,948

Estimated Grants/Matching Funds/Concession Funds

\$ -

Total Estimated Revenue

\$ 244,948

Expenses

Half Cent Discretionary Tax

Crosswalk Visibility Systems - Public Safety

\$ - Crosswalk restriping
67th - 71st Streets, Flotilla, Key Royale

Curb replacements

\$ 50,000 ongoing
Sharrows, Shared Road Signage, Cross

Striping & Signage

\$ 29,000 walk Striping per Master Bike/Ped Plan

Street Resurfacing/Sidewalks

\$ 432,242 2" Overlay on City Streets

Parks and Recreation Community Facilities

\$ - Improvements City Fields
Engineering, Surveying, Permitting, CEI
Services (Estimated at 15% of Construction
Costs)

Engineering/Surveying/CEI

\$ 102,929

Total - Half Cent Discretionary Tax

\$ 614,171

Total Projected Cash Rollover 9/30/2021

\$ (25,462)

**CAPITAL IMPROVEMENT PROGRAM
HALF CENT DISCRETIONARY
FY 2020-2025**

REVENUE SOURCE			2020/2021	2021/2022	2022/2023	2023/2024	2024/2025
	Projected Carry-over From Prior Yr.		343,762	-25,462	-102,390	-220,390	-154,804
	Projected Revenue from Disc. Cent Sales Tax		244,948	244,948	250,000	292,711	292,711
	Projected Grants/Matching Funds/Concession		0	0	0	0	0
	Projected Funds Available		588,709	219,486	147,611	72,322	137,908
FUNDING SOURCE	PROJECT	10 YR TOTAL COST	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025
1/2 Cent Sales Tax - Public Safety	<i>Crosswalk Visibility Systems - Public Safety</i>	110,571	0	0	0	0	0
1/2 Cent Sales Tax - Infrastructure	<i>Curb replacements</i>	525,000	50,000	22,500	140,000	27,500	140,000
1/2 Cent Sales Tax - Infrastructure	<i>Striping & Signage</i>	106,227	29,000	5,000	15,000	5,000	5,000
1/2 Cent Sales Tax - Infrastructure	<i>Street Resurfacing</i>	2,017,619	432,242	270,000	165,000	165,000	165,000
1/2 Cent Sales Tax - Parks & Recreation	<i>Parks and Recreation Community Facilities (FY18 - Skate Park)</i>	125,000	0	0	0	0	0
1/2 Cent Sales Tax - Infrastructure	<i>Engineering, Surveying, Permitting, CEI Services (Estimated at 15% of Construction Costs)</i>	492,014	102,929	24,375	48,000	29,625	46,500
	PROJECTED COSTS	3,376,431	614,171	321,875	368,000	227,125	356,500
	Projected Carry over to next year		-25,462	-102,390	-220,390	-154,804	-218,593

**Reserves/Carryover
Budget
Fiscal Year 2020-21**

Description	2019-20 Adopted Budget	2020-21 Proposed Budget	Comments
Unrestricted General Fund Carryover	2,160,965	2,741,513	Operating fund
Assn: for Contingencies (Emergency Fund)	2,834,000	2,810,000	General Fund Carryover Emergency Reserve
Legal Fund Reserve	750,000	750,000	Legal Contingency for Bert Harris Claims
Restricted Grassy Point Billi Martini Endow.	0	123,007	Restricted - Grassy Point
Restricted 5 Cent Gas Tax (LOFT)	71,377	-88,852	Restricted-Local Option Gas Tax
Restricted 5 Cent Gas Tax (LOFT)	0	88,852	Restricted - Local Option funded by GG
Restricted Storm water Reserves	-731,960	-265,149	Restricted-Storm water Projects
Restricted Storm water Reserves	731,960	265,149	Restricted - Storm Water funded by GG
Restricted Half Cent Discretionary Tax	215,694	-25,462	Assigned - Half Cent Discretionary
Restricted Half Cent Discretionary Tax	0	25,462	Assigned - Half Cent Discretionary
Assigned PD - 911 refresh 5 years 4 yrs reserve	0	18,800	Assigned PD - 911 refresh \$4700 per yr for 5 yrs
Assigned Truck Reserves PD	116,000	232,000	Assigned - Truck Reserve \$58kX2 Year 2
Assigned Truck Reserves PW	25,000	60,000	Assigned - Truck Reserve \$35k Year 2 (yr1 \$25)
Assigned Truck Reserves Code	15,000	30,000	Assigned - Truck Reserve \$15k Year 2
Assigned Truck Reserves Building	0	8,500	Assigned - Truck Reserve \$8.5k Year 1
Total Reserves	6,188,037	6,773,820	
Total	6,188,037	6,773,820	