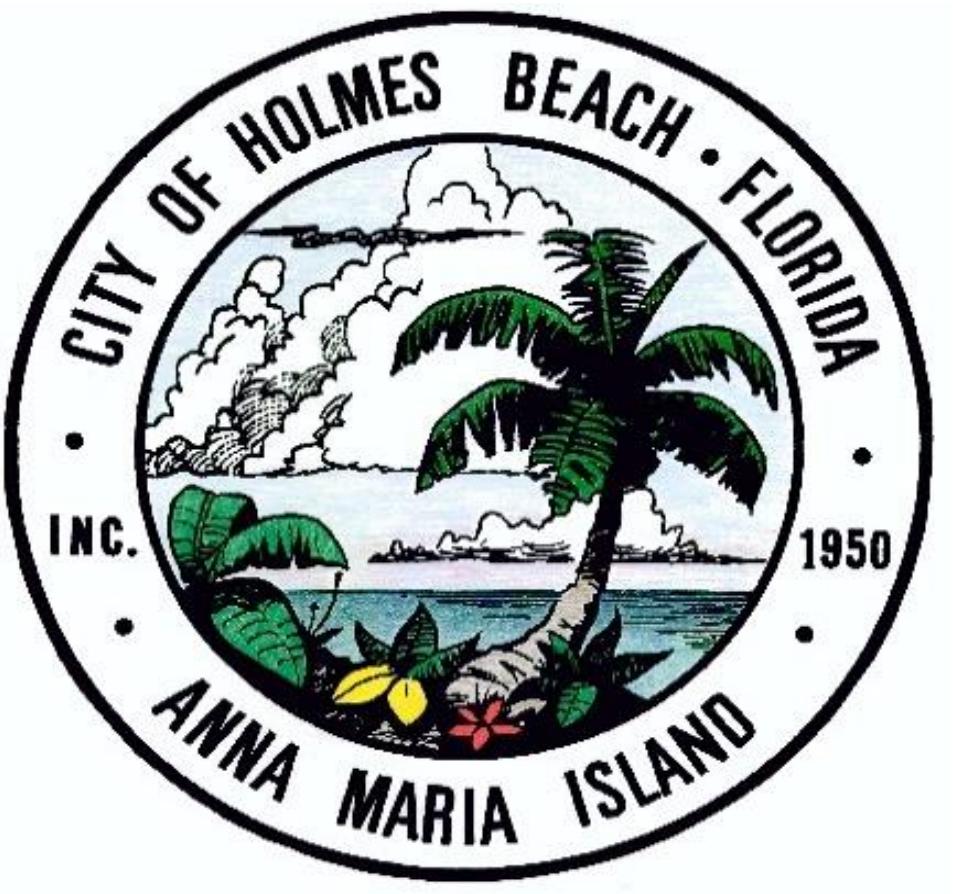


City of Holmes Beach, Florida

Fiscal year 2022-2023

September 27, 2022
Adopted Budget

2022-23
Budget
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City of Holmes Beach
Proposed Budget - Revenue
FY 2022-2023

Description	2021-22 Adopted Budget	2022-23 Proposed Budget		
Federal Grants	$0.00	$0.00		
Total Federal Sources	**$0.00**	**$0.00**		
Gas Tax 4th cent	$124,277	$134,292	Manatee County Distribution	
Gas Tax 9th cent	$19,500	$15,221	Manatee County Distribution	
Gas Tax 2nd cent	$49,493	$53,481	Manatee County Distribution	
Casualty Ins Premium Tax	$38,221	$38,221		
Sales Tax-1/2 cent	$323,317	$263,428	Economic & Demo estimate	
Alcoholic Beverage Tax	$3,500	$3,500		
Other Taxes-Mob Home License	$0	$0		
State Revenue Sharing	$144,666	$145,836	Economic & Demo estimate	
Communications Tax	$224,582	$234,184	Economic & Demo estimate	
Total State Sources	**$927,556**	**$888,163**		
Ad Valorem Tax	$5,026,967	$5,475,606	2.07 millage	
Franchise Fees-Electric	$480,000	$495,000	Includes Rate increase	
Franchise Fees-Natural Gas	$6,800	$8,000		
Franchise Fees-Garbage	$138,000	$143,000		
Business Tax	$40,000	$40,000		
Permits-Building	$1,045,000	$1,300,000		
Permits-Electrical	$7,500	$10,000		
Permits-Plumbing	$7,500	$10,000		
Permits-HVAC	$47,500	$50,000		
Permits-Roofing	$35,000	$45,000		
Sign Licenses	$300	$300		
Vacation Rental Certificate	$325,910	$426,735	$545 per unit 783 units for (2 years)	
Permit Parking Passes	$2,750	$1,500		
FDLE PD Grant	$0	$268,905	Radio residual grant	
Safety Grant	$5,000	$5,000		
Administrative Fees	$8,500	$10,000	wedding permits/special events	
Building Official Services	$1,000	$4,000		
Lien Request fees	$20,625	$21,000	$75 each est 280 homes	
Cell Tower Review Fees	$4,500	$4,500		
Dock fees Sunrise	$6,800	$6,800	16 docks $425 each	
Dock fees T Ends	$31,800	$36,000	60 docks $600 each	
Police Services	$1,000	$700		
Tidemark Lease (boat dock/Mainsail)	$13,947	$14,603		
Court Fines	$10,000	$10,000		
Investigative Fines	$3,500	$3,000		
Local Ordinance Violation Fines	$113,000	$135,000		
Local Ordinance Violation CE Fines	$10,500	$10,000		
Code Magistrate Fines	$0	$10,000		
Grants - Manatee Co - Beach Patrol	$46,412	$46,412		
WCIND Police Boat	$216,000	$290,000		
School Resource Officer Funding	$102,000	$80,235		
Private Grants/Donations TDC Grassy Point	$41,000	$41,400		
Concessions funding	$0	$100,000		
TDT - Tourist Development Funding	$0	$0		
Interest Income	$5,400	$30,000		
Other Miscellaneous Income	$14,000	$14,000		
Disposition of Fixed Assets	$4,500	$4,500		
Total Local Sources	**$7,822,711**	**$9,151,196**		
Stormwater Utility Charges	$859,085	$850,000		
SWFWMD	$256,250	$256,250		
HMGP Matching Funds (FEMA/UF Sea grant	$499,965	$454,965		
State Appropriations	$750,000	$750,000		
Total Storm Water Sources	**$2,365,300**	**$2,311,215**		
Local Option 5 Cent Gas Tax	$106,416	$114,065	Manatee County Distribution	
Grants/Matching Funds	$0	$0		
Total 5 Cent Gas Tax Sources	**$106,416**	**$114,065**		
Half Cent Discretionary Tax	$325,905	$275,904		
Grants/Matching Funds/Concession Funds	$0	$0		
Total Half Cent Discretionary Tax Sources	**$325,905**	**$275,904**		
Total Operating Revenues	**$11,547,888**	**$12,740,543**		
ARPA Funding	$1,078,088	$0		
Total ARPA Funding	**$1,078,088**	**$0**		
Total Operating Revenues and ARPA Funding	**$12,625,976**	**$12,740,543**		
General Fund Unassigned	$5,326,635	$6,917,000		
Legal Fund Reserves	$750,000	$0		
General Fund Assigned	$2,780,000	$2,802,000		
Grassy Point Carryover	$91,772	$85,680		
Hagen Funds $8,000/Cooper funds $10,000	$13,365	$18,000		
Stormwater Cash Carryover	$47,077	-$122,797		
Local Option Gas Tax Carryover	-$53,732	$70,472		
Half Cent Discretionary Tax Carryover	$235,780	$400,317		
ARPA	$0	$2,156,175		
Reserve Land Open Space	$0	$3,853		
Vehicle/Equipment Reserves	$410,000	$365,000		
Total Carryovers/Reserves	**$9,600,897**	**$12,695,699**		
Total	**$22,226,872**	**$25,436,242**		**$3,209,369.86**

*Items marked in color are not in the general fund calculations

Expenditure Budget Summary
Fiscal Year 2022-23

	Mayor - Commission	General Government	Police Department	Public Works	Building Department	Code Enforcement	Stormwater Utility	5 cent Gas Tax	Half Cent Discretionary	Carryovers & Reserves	ARPA	Total 2021/2022	Total 2022/2023
Executive Salaries	$67,390	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	66,220	$67,390
Regular Salaries	$0	$475,194	$1,768,754	$883,283	$659,255	$310,819	$0	$0	$0	$0	$0	3,503,021	$4,097,305
Overtime Salaries	$0	$2,500	$110,000	$27,500	$2,000	$9,000	$0	$0	$0	$0	$0	135,000	$151,000
Incentive Pay	$0	$0	$13,800	$0	$0	$0	$0	$0	$0	$0	$0	14,040	$13,800
Part time Salaries	$0	$49,920	$0	$15,840	$0	$0	$0	$0	$0	$0	$0	83,304	$65,760
Payroll Taxes	$5,155	$38,764	$136,315	$66,809	$49,882	$23,395	$0	$0	$0	$0	$0	290,316	$320,320
Retirement Contributions	$0	$68,339	$606,729	$112,167	$86,507	$43,227	$0	$0	$0	$0	$0	779,094	$916,969
Life/Health Insurance	$0	$91,525	$547,480	$368,175	$172,260	$83,425	$0	$0	$0	$0	$0	1,192,575	$1,262,865
Total Personnel Services	**$72,545**	**$726,242**	**$3,183,077**	**$1,473,774**	**$969,904**	**$469,866**	**$0**	**$0**	**$0**	**$0**	**$0**	**6,063,570**	**6,895,409**
Proposed Budget													
Professional Services	``	$138,650	$54,500	$50,600	$25,000	$32,000	$0	$0	$0	$0	$0	123,150	$300,750
Prof Serv - Accounting/Audit	$0	$78,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	59,910	$78,000
Prof Serv - Legal	$0	$250,000	$0	$0	$0	$150,000	$0	$0	$0	$0	$0	310,000	$400,000
Prof Serv - Engineering	$0	$0	$0	$27,900	$47,500	$0	$286,134	$5,000	$28,800	$0	$0	503,445	$395,334
Prof Serv - Muni/Mcci	$0	$19,800	$0	$0	$0	$0	$0	$0	$0	$0	$0	18,700	$19,800
Prof Serv - Computer/IT	$14,360	$114,165	$151,340	$55,720	$78,750	$25,280	$0	$0	$0	$0	$0	333,128	$439,615
Prof Serv - Planner	$0	$0	$0	$20,000	$30,000	$0	$0	$0	$0	$0	$0	160,000	$50,000
Elections Expenses	$0	$5,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	10,000	$5,000
Travel and Per Diem	$7,500	$16,000	$10,000	$5,200	$11,000	$7,000	$0	$0	$0	$0	$0	54,300	$56,700
Communications/Freight	$0	$0	$20,500	$0	$0	$0	$0	$0	$0	$0	$0	17,000	$20,500
Utility Services	$4,200	$17,500	$39,000	$120,000	$13,000	$9,000	$0	$0	$0	$0	$0	182,300	$202,700
Rents/Leases	$0	$13,500	$5,000	$6,300	$0	$3,500	$0	$0	$0	$0	$0	23,700	$28,300
Insurance	$0	$61,000	$260,000	$168,000	$83,000	$42,000	$0	$0	$0	$0	$0	572,500	$614,000
Repairs/maintenance	$0	$0	$35,000	$198,000	$2,000	$7,000	$0	$0	$0	$0	$0	176,865	$242,000
Printing/Binding	$0	$2,000	$2,500	$2,000	$6,000	$5,500	$0	$0	$0	$0	$0	16,500	$18,000
Promotional/Advertising	$0	$15,000	$2,000	$7,000	$5,000	$9,500	$0	$0	$0	$0	$0	31,500	$38,500
Office Supplies	$0	$26,000	$23,000	$13,000	$21,000	$7,000	$0	$0	$0	$0	$0	63,000	$90,000
Operating Supplies	$3,000	$29,500	$168,000	$244,500	$12,000	$16,500	$0	$0	$0	$0	$0	253,000	$473,500
Road Materials/Supplies	$0	$6,000	$0	$695,000	$0	$0	$0	$0	$0	$0	$0	240,000	$701,000
Grassy Point	$0	$0	$0	$55,000	$0	$0	$0	$0	$0	$0	$0	65,000	$55,000
Storm cleanups and repairs	$0	$0	$0	$30,000	$0	$0	$0	$0	$0	$0	$0	30,000	$30,000
Books,Memberships,Training	$6,000	$17,000	$26,500	$6,000	$14,000	$4,000	$0	$0	$0	$0	$0	72,989	$73,500
911 Upgrades	$0	$0	$29,925	$0	$0	$0	$0	$0	$0	$0	$0	29,375	$29,925
Record Management System	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	34,000	$0
Outside Agency Funding	$0	$32,500	$0	$0	$0	$0	$0	$0	$0	$0	$0	27,500	$32,500
Lobbyist	$0	$43,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	40,000	$43,000
Trolley Shelters	$0	$0	$0	$188,000	$0	$0	$0	$0	$0	$0	$0	110,000	$188,000
City Center Lighting	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	366,000	$0
Reserve for Contingencies	$100,000	$100,000	$0	$250,000	$0	$0	$0	$0	$0	$0	$0	300,000	$450,000
Total Operating Expenses	**$135,060**	**$984,615**	**$827,265**	**$2,142,220**	**$348,250**	**$318,280**	**$286,134**	**$5,000**	**$28,800**	**$0**	**$0**	**4,223,862**	**$5,075,624**
5th Cent Gas Tax Improvement	$0	$0	$0	$0	$0	$0	$0	$105,000	$0	$0	$0	5,000	$105,000
Storm Water Utility	$0	$0	$0	$0	$0	$0	$2,633,513	$0	$0	$0	$0	2,169,066	$2,633,513
Half Cent Discretionary Tax	$0	$0	$0	$0	$0	$0	$0	$0	$697,125	$0	$0	628,125	$697,125
Grassy Point	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	0	$0
Police Department	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	0	$0
ARPA	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$2,156,175	1,078,088	$2,156,175
Equipment	$53,000	$15,000	$1,095,000	$204,000	$40,000	$5,500	$0	$0	$0	$0	$0	714,700	$1,412,500
Total Capital Outlay	**$53,000**	**$15,000**	**$1,095,000**	**$204,000**	**$40,000**	**$5,500**	**$2,633,513**	**$105,000**	**$697,125**	**$0**	**$2,156,175**	**4,594,979**	**$7,004,313**
Unrestricted Reserve	$0	$0	$0	$0	$0	$0	$0	$0	$0	$3,188,326	$0	3,173,286	$3,188,323
Emergency Fund	$0	$0	$0	$0	$0	$0	$0	$0	$0	$2,832,000	$0	2,785,400	$2,832,000
Legal Reserve	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	750,000	$0
Grassy Point Reserve	$0	$0	$0	$0	$0	$0	$0	$0	$0	$30,680	$0	26,772	$30,680
5th Cent Gas Tax Improvement	$0	$0	$0	$0	$0	$0	$0	$0	$0	$74,537	$0	-17,436	$74,537
GG 5th Cent cash funding	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	17,436	$0
Storm Water Utility	$0	$0	$0	$0	$0	$0	$0	$0	$0	($731,229)	$0	-124,814	($731,229)
GG Storm Water cash funding	$0	$0	$0	$0	$0	$0	$0	$0	$0	$731,229	$0	124,814	$731,229
Half Cent Discretionary Tax	$0	$0	$0	$0	$0	$0	$0	$0	$0	($49,704)	$0	-95,240	($49,704)
GG Half Cent cash funding	$0	$0	$0	$0	$0	$0	$0	$0	$0	$49,704	$0	95,240	$49,704
Land Open Space Reserve	$0	$0	$0	$0	$0	$0	$0	$0	$0	$53,853	$0	50,000	$53,853
PD 911 Refresh Reserve	$0	$0	$0	$0	$0	$0	$0	$0	$0	$7,500	$0	0	$7,500
Truck Reserves	$0	$0	$0	$0	$0	$0	$0	$0	$0	$274,000	$0	410,000	$274,000
Total Assign/Unrestr Funds	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$6,460,896**	**$0**	**7,195,458**	**$6,460,893**
Principle	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	149,000	$0
Interest	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0	$0
Total Debt Service	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**149,000**	**$0**
Total	**$260,605**	**$1,725,857**	**$5,105,342**	**$3,819,994**	**$1,358,154**	**$793,646**	**$2,919,647**	**$110,000**	**$725,925**	**$6,460,896**	**$2,156,175**	**22,226,872**	**$25,436,242**

Mayor/Commission
Budget
Fiscal Year 2022-23

Description	2021-22 Adopted Budget	2022-23 Proposed Budget	Comments
			$39,750 + $27,640 = $67,390 Commissioner $662.50/mo.
Executive Salaries	66,220	67,390	Mayor $2303.33/mo
Payroll Taxes	5,066	5,155	FICA
Total Personnel Services	**71,286**	**72,545**	
Prof Serv - Computer/IT	13,980	14,360	18 Commission/Board emails and office $35 pppm = $7560, Citizenserve Mayor $750 SMARSH $1,050; VOIP $1,900 knowb4 $100, VM renewal $120 BI-IT $3000
Travel and Per Diem	7,500	7,500	Mayor/Commission travel
Utility Services	3,240	4,200	Monthly phone service with MaaS 360
Office Supplies	0	0	
Operating Supplies	3,000	3,000	Binders/toners/nameplates/business cards/misc.
Books,Memberships,Training	6,500	6,000	Registrations/Books/Publications/Memberships
Reserve for Contingencies	100,000	100,000	Reserve for Contingency
Total Operating Expenses	**134,220**	**135,060**	
Land	0	50,000	Possible land purchases
Equipment/Furn Fixtures	3,000	3,000	Estimate for microphone soundboard/upgrade
Total Capital Outlay	**3,000**	**53,000**	
Total	**208,506**	**260,605**	

General Government(Clerk/Treasurer/HR)
Budget
Fiscal Year 2022-23

Description	2021-22 Adopted Budget	2022-23 Proposed Budget	Comments
Regular Salaries	521,117	475,194	5 Full Time Employees 1 Part Time Planner - Clerk (2) Treasurer, HR Dept, Admin Accounting Asst.
Overtime Salaries	2,500	2,500	Overtime
Part Time Salaries	59,904	49,920	Part Time Planner
Payroll Taxes	44,448	38,764	FICA .0765%
Retirement Contributions	66,412	68,339	Retirement Plan Contributions
Life/Health Insurance	103,470	91,525	Employee Insurance - Life, Health, Dental, LTD
Total Personnel Services	**797,851**	**726,242**	
Professional Services	30,250	31,150	Temporary Services for record storage Iron Mountain $3400+2000; shredding $750, new hire drug screening, temp services as needed $10k - minutes for all departments $15k
Professional Services	27,000	107,500	LDC Rewrite $15k Greenstreet, Code and Comp Update $5k Greenstreet $87.5 per year for 2 years
Prof Serv - Accounting/Auditing	59,910	78,000	Annual Financial Audit /OPEB actuary $5000/Additional $10000 for single audit if needed
Prof Serv - Legal	220,000	250,000	Averaging about $20k per month
Prof Serv - Muni/Mcci Records	18,700	19,800	Renewal Laserfische $4500, Municode supp/internet fee, code books, ords bank $8,000 and Justfoya $4300, additional Laserfische users if needed $3000
Prof Serv - Computer/IT	64,388	114,165	Microsoft email ($35*12*8), BI-IT $63k -Revize annual tech support $3,200-Citizenserve 6 users GG $10250, Misc IT $4000, $5000 SAGE support. Adobe Pro SJ & KC (17*12*2) $500 - Agenda Management renewal-$20,685 , SMARSH $150 X 7= 1050, VOIP $1900, KnowB4 $100, VM renewal $120
Elections Expenses	10,000	5,000	Supervisor of Elections charges/ballots/special election $5,000
Travel and Per Diem	14,000	16,000	Training conferences-training Travel Dept Clerk./SJ FACC, new hire training
Utility Services	18,500	17,500	Electric, water and phones MaaS 360 MDM $45*6*12
Rents/Leases	13,000	13,500	Postage Meter $4000 and copier $700+300 per month
Insurance	71,000	61,000	GenLia/Prop $32k Work Comp $16.5k,Auto 5k, Property 6k,Flood $2k,Bonds $2k, Misc. $1k
Printing/Binding	2,000	2,000	Forms/Business Cards/Printed Supplies/envelopes/letterhead
Promotional/Advertising	15,000	15,000	Legal Advertising,/budget hearings, public hearings, employment ads, and LDC
Office Supplies	22,000	26,000	General office supplies, laptop dep clerk $2000, 4 updated computers
Operating Supplies	26,000	29,500	Water/coffee/misc operating/postage/bank charges/ permit parking stickers/misc supplies; extra postage for rezoning, labor posters
Employee Recognition	5,000	6,000	recognitions and awards
Books,Memberships,Training	15,500	17,000	4 Conferences SJ and Records Mgt/Training registration, memberships, books, Director training, hurricane $3,525 training for Escribe, notary membership
Outside Agency Funding/Cultural	27,500	32,500	$25k Community Center//chamber passport $5,000/$2,500 Misc. donations
Lobbyist	40,000	43,000	Lobbyist
Contingencies	**100,000**	**100,000**	100,000 Legal/Other
Total Operating Expenses	**799,748**	**984,615**	
Buildings	0	0	
Other Capital Improvements	0	0	
Equipment/Furn Fixtures	17,500	15,000	Rack mount server immutable backup $10k $5000 misc. IT needs
Total Capital Outlay	**17,500**	**15,000**	
Total	**1,615,099**	**1,725,857**	

Police Department
Budget
Fiscal Year 2022-23

Description	2021-22 Adopted Budget	2022-23 Proposed Budget	Comments
Regular Salaries	$1,550,781	$1,768,753.80	1 Chief, 1 Lieut, 1 Detect, 4 Sarg,11 Officers, 1 Clerical, 1 Dispatch Supr, 4 Dispatch
Overtime Salaries	$105,000	$110,000	Req. overtime - coverage for dispatch; marine patrol weekend/holiday $20k
Part Time Wages	$23,400	$0	Part Time
Incentive Pay	$14,040	$13,800	Incentive Pay for Police Officers
Payroll Taxes	$131,321	$136,315	FICA .0765 x Salaries
Retirement Contributions	$552,758	$606,729	Police Pension $463k/Casualty Tax $38k/FRS $38k + $37,500OT+$6,000 for pension
Life/Health Insurance	$586,525	$547,480	Employee Insurance - Life, Health, Dental, LTD
Total Personnel Services	**$2,963,825**	**$3,183,077**	
Professional Services	$4,500	$54,500	Physicians, Polygraph, Drug screens, for hiring process, Accredation consultant for updating policies for grants and best practices
IT Services	$127,650	$151,340	Office 365 $6240, Citizenserve 3 user and a read only = 5,750; $34,000 IT BI-IT, $3500 RENEWAL Net Motion solution software & duo 2 factor Authentication), USA soft $5,000 maintenance contract records management, Diverse Eagent data for criminal investigations $4300, LPR Vigilant $3200 software maintenance, Microsoft subscription $2200, Lexis Nexis background investigation software $2000; LPR CLK $2500, Quick Voice (in car program for officer safety) $1800; Adobe PRO $5,000; SMARSH $5600, VOIP $4200, $41,000 annual cost for body cam/car cam/inter room; schedule anywhere software upgrade $450, Vtechio $2000 warranty on server; knowb4 $600; Duo $700; VM renewal $1300; DART law enforcement computerized fire arms training system $15,000+$5000 misc.
Travel and Per Diem	$12,800	$10,000	Travel - Educational training, Add 'l hurricane training, dispatch CJIS APCO training and recertification
Communications	$15,000	$20,500	Maintenance agreement with County, access fee for radio's, radio maintenance and updates; installation of grant funded vehicle radios
Utility Services	$46,000	$39,000	Electric, phones, communications networks, air cards 10k for Eagent + 3500 Verizon, satellite phone usage, AT&T connectivity for LPR $1,400, Spectrum Fiber $3500; L3 in car camera system maintenance $5,000, $320 per month office phone service Maas 360
Rents/Leases	$5,000	$5,000	Copier/Printer lease Ricoh
Insurance	$250,000	$260,000	Liability/General $157k, Auto $21k, Work Comp $68k, Flood 6k PP $5.5k, misc. $8k
Repairs/Maintenance	$35,000	$35,000	Vehicles/Equipment
Printing/Binding	$2,500	$2,500	Forms/Business Cards/Printed Supplies/letterhead and parking tickets
Promotional/Advertising	$1,500	$2,000	Newspaper advertising-personnel etc., National Night Out, promotional community policing outreach
Office Supplies	$10,000	$23,000	General office supplies, 9 desk top computers @ 1500 each (less than asset req), $2k buffalo backup devices
Operating Supplies	$107,000	$168,000	Fuel, Marine Patrol, Uniforms/other supplies/coffee/water, portable targets and range supplies, NNO $3000, and miscellaneous op. supplies; ammo duty & training; drone battery and charger $1500, replacing 26 expired rifle panels $4600,18 bullet proof shield replacement $31k. Bullet Proof Vests 7 at $1200 each (applied in previous years and received $4000 in grant funding
Books, Memberships, Training	$28,489	$26,500	Training registrations, memberships, publications, educational materials, online training for officers and dispatch, crime prevention training, Lexipol annual law enforcement manual $8,739
911 Upgrades	$29,375	$29,925	Vesta Work station $4400, CAD Maintenance $1975, CAD & MPS licenses $8100, MPS mobile Maintenance $2600., 911 Spectrum Fiber and Verizon ELNA $11,500, BI reporting tool licenses $1100, Police Pro QA $250
911 Refresh	$34,000	$0	In reserves
Total Operating Expenses	**$708,814**	**$827,265**	
Other Capital Improvements	$0	$0	
Equipment	$100,700	$341,000	Taser X7 Upgrade (5yr warranty) $64k, police radio's $270,000 50%, IT hardware $7k
Equipment/Vehicle/Boat	$220,000	$290,000	Police Rescue Patrol Vessel WCIND grant
Equipment/Vehicles	$58,000	$464,000	8 fully equipped vehicles $464,000 ($348,000 reserved)
Lease Vehicles	$500,000	$0	For Financial Statement Accounting Purposes Only
Lease Proceeds	-$500,000	$0	For Financial Statement Accounting Purposes Only
Total Capital Outlay	**$378,700**	**$1,095,000**	
Capital Lease Ford Trucks	**$149,000**	**$0**	Reserved for purchase
Total Debt Service	**$149,000**	**$0**	
Total	**$4,200,339**	**$5,105,342**	

Building Department
Budget
Fiscal Year 2022-23

Description	2021-22 Adopted Budget	2022-23 Proposed Budget	Comments
Regular Salaries	473,339	659,255	7 Full time employees including planner
Overtime Salaries	2,000	2,000	necessary overtime
Part time Salaries	0	0	Part Time
Payroll Taxes	36,210	49,882	FICA taxes
Retirement Contributions	52,067	86,507	FRS/Municipal Retirement System
Life/Health Insurance	139,215	172,260	Employee Insurance - Life, Health, Dental, LTD
Total Personnel Services	**702,832**	**969,904**	
Professional Services	11,000	25,000	Employee drug testing, consultant for CRS Max recertification and annual audit $23,000
Professional Services - Engineering	23,500	47,500	Progressive Building updates & inspections $47,500
IT Services/Record Scanning	72,270	78,750	Microsoft Office $35 pppm, Citizenserve =12 users= $20,000, Municode - scanning $15k,BI-IT 20,000, miscellaneous $6k, Adobe Pro $1000, Microsoft Dynamic $600 pp 5 users, Laserfische, SMARSH $1,350 VOIP $2500, KnowB4 $120, VM renewal $150 licensing $6k,workspace $45 *6;
Professional Services - Planner	155,000	30,000	Professional Planning, Greenstreet
Travel and Per Diem	11,000	11,000	Hurricane Conference SD, SW, MB, fire insp NS, CFM conf NS, MB, BOAF NS, SW +1, building updates conferences - all, FFMA conf, CPT SC, NPDES NS, SW, SD, MD
Utility Services	12,000	13,000	Electric, water and phones MAS 360 $45X8X12 $4,320
Insurance	90,000	83,000	Gen Lia/Liability $51k, Auto $7k,WorkComp $22k Flood 2k, gas tank $1.5k, misc $1.5k
Repairs/Maintenance	2,000	2,000	Maintenance/Repairs/Vehicles
Printing/Binding	5,000	6,000	Forms/Business Cards/Printed Supplies/CRS Outreach
Promotional/Advertising	5,000	5,000	Advertising-bids, personnel
Office Supplies	17,000	21,000	general office supplies computers $7500
Operating Supplies	8,500	12,000	Supplies,Fuel,H20, $605 pp X 4 clothing inspectors/$500 staff, Dilapidated Homes $5000
Books, Memberships, Training	14,000	14,000	Training registrations, memberships, books and publications, new Florida building codes and licenses renewal, new employee training,CFM, CRS, BOAF and hurricane, training to certify to be a Chief Inspector, NPDES, SW for BO certification
Total Operating Expenses	**426,270**	**348,250**	
Buildings	0	0	
Other Capital Improvements	0	0	
Equipment/Vehicles	15,500	40,000	$40k Sport utility vehicle
Total Capital Outlay	**15,500**	**40,000**	
Total	**1,144,602**	**1,358,154**	

Public Works Department
Budget
Fiscal Year 2022-23

Description	2021-22 Adopted Budget	2022-23 Proposed Budget	Comments
Regular Salaries	717,125	883,283	15 Full time employees incl. Engineer
Overtime Salaries	17,500	27,500	Necessary overtime
Part time Salaries	0	15,840	Part time Maintenance/Interns
Payroll Taxes	54,860	66,809	FICA taxes
Retirement Contributions	81,384	112,167	FRS/Municipal Retirement System
Life/Health Insurance	291,885	368,175	Employee Insurance - Life, Health, Dental, LTD
Total Personnel Services	**1,162,754**	**1,473,774**	
Professional Services	5,000	29,000	Consulting services/drug testing/fire alarm/ misc., Emergency planning $15k Summit, Temporary staffing/day labor as needed $9,000
IT Services/Record Scanning	35,060	55,720	Emecloud $35 pppm, miscellaneous $4k, Adobe Cloud Suite Matt $3600 - 4 licenses, Microsoft Dynamics $600, , BI-IT $15k; SMARSH $1800; VOIP $3300, KnowB4 $150, VM renewal $200 workspace $ $45*6;$4000 AutoCAD; Engineering software $3500 and $1,600 GIS software; GIS module add on for PM $2,000, Citizenserve 2+ 1 read only $3500; Dude solutions $7.000, project essential $160
Engineering	17,900	27,900	(NPDES reporting $5000 Prog, Audit,LMS $8,900,Stormwater ESU $4,000, RFP project preparation $10k Colliers
Professional Services - Planner	0	20,000	Greenstreet - CEMP $5,000, Emergency Management $5,000 and Debris Management $5,000 and GIS $5,000
ROW tree Removal/Stump Grinding	10,000	0	Move expenses if needed to General operations
Street Sweeping	8,400	21,600	$550 per sweep, 4X per month
Travel and Per Diem	3,000	5,200	$5,200 Employee travel reimbursements
Utility Services	92,000	120,000	Traffic lights, Parks, Bldgs., City field, office (reduce Code's portion), $14k (boat docks), MAS 360 $45, charging stations, MCUS increase
Rents/Leases	2,700	6,300	Restroom White Avenue $1,200, Misc. Equip $1500, copier $300 per
Insurance	121,000	168,000	Gen Lia $85k,Auto $14k,WorkComp $44k Flood 4k, gas tank $5.5k, property $17k
Repairs/Maintenance (incl. cleaning)	95,000	138,000	Dog Park /Building/Equip/City field/Grounds/Drains/Air conditioning/bobcat/cleaning serv/autos/misc., curbing hot patch $8000, $18,000 cleaning services, vehicles, tractor maintenance; excavator; irrigation; gas tanks; $13k for code department office
Printing/Binding	2,000	2,000	Forms/Business Cards/Printed Supplies
Promotional/Advertising	3,000	7,000	Advertising-bids, personnel, NPDES etc., ESU advertisement
Office Supplies	7,000	13,000	General office supplies, 3 desk top computers $5k
Operating Supplies	99,500	244,500	Supplies/ Uniforms/ Fuel/ plumbing supplies, concrete mix, water, lumber, nuts, bolts, shovels, rakes, dock supplies, fire testing, dog poop bags, flags, signs, memorial $150X20 $500, holiday décor $20k, forms $3k, gutters PD $2,000, Gutters $1,500 $6500 uniforms, $60,000 supplies, ropes, posts for parking designation. Clean water $55k
Road Materials/Street Resurfacing	235,000	695,000	Street Resurfacing $285,000 (moved from 5th cent since not enough funds) Road Materials, hot patch $30,000, shell, signs, City Center completions and roads and sidewalks $130,000, $50k leveling and storm pipe repairs, $200k sidewalks
Grassy Point	65,000	55,000	$50,000 boardwalk construction, $5k maintenance ($41,000 will be reimbursed Manatee County)
Storm Cleanup and Repairs	30,000	30,000	Sandbags, cleanup, dock repair, windows, holes in roof, signs - includes fish kill (items from rents and leases)
Resiliency Planning and Implem	0	0	Replace City Hall windows - disaster resistant - looking to apply for grant funds
Trolley Shelter & Lighting	110,000	188,000	7 shelter (5 rebuild, 2 replace) $88k and solar lighting $100k
City Center Lighting and Landscape	366,000	0	
Parks and Beautification/Maint	38,365	60,000	Beautify city streets, trees, and islands PnB $10k 6th Avenue $10,000 and all pocket parks; Hagen funding bal. $10k art
Books,Memberships,Training	5,000	6,000	Training registrations, memberships, books and publications, CEU
Contingency	100,000	250,000	Storm Water/algea contingency/emergency repairs/parking meters/misc
Total Operating Expenses	**1,450,925**	**2,142,220**	
Buildings	0	0	
Other Capital Improvements	101,000	115,000	3 Air conditioning units replaced $60,000, exhaust hood PD $30,000 , City Hall sign
ARPA Funding - 100% offset PW SW	1,078,088	0	Moved to new department
Grassy Point	0	0	
Equipment	58,000	19,000	Scag Mower 9k, laptop new person $5k, tools/equipment $5k,
Vehicle	107,000	70,000	1 tractor $70,000 ($30k in reserve future truck)
Total Capital Outlay	**1,344,088**	**204,000**	
Total	**3,957,766**	**3,819,994**	

Code Enforcement
Budget
Fiscal Year 2022-23

Description	2021-22 Adopted Budget	2022-23 Proposed Budget	Comments
Regular Salaries	240,660	310,819	5 full time employee
Overtime Salaries	8,000	9,000	turtle watch/events
Part time Salaries	0	0	
Payroll Taxes	18,410	23,395	FICA 7.65% of gross salaries
Retirement Contributions	26,473	43,227	Retirement Contribution
Life/Health Insurance	71,480	83,425	Employee Insurance - Life, Health, Dental, LTD
Total Personnel Services	**365,023**	**469,866**	
Professional Services	32,000	32,000	$32k for existing registrations Harmari host compliance
Prof Serv - Legal - Magistrate	90,000	150,000	Special Magistrate Hearings, abatement and proceeding. Court recorders and court appeals, filing orders
Professional Services - Engineering	0		
IT Services	19,780	25,280	Microsoft office $35pppm,Citizenserve 4 users =$6000, Adobe Pro $1000, BI-IT $10,000 Microsoft Dynamics $600 4 users, SMARSH $600,VOIP $1100, VM renewal $70 KnowB4 $50 Workspace $45*4,
Travel and Per Diem	6,000	7,000	Education and Training related travel
Communications	2,000	0	
Utility Services	10,560	9,000	FPLmonth $300, MCPUD month $150, Verizon, phone /fax etc., MAS 360 =$(45x4x12)=2,160
Rents/Leases	3,000	3,500	copier/fax machine/ copy charges
Insurance	40,500	42,000	Vehicle $4k, Workers Comp $11k, Liability/Prop $26k, Flood
Repairs/Maintenance	6,500	7,000	Vehicles and ATV (2) and golf cart
Printing/Binding	5,000	5,500	VRC Forms/Business Cards/NOV forms/Welcome forms/ Clings, Printed Supplies/ticket books
Promotional/Advertising	7,000	9,500	New position/pens brochures magnets/PSA/Misc. Adv.
Office Supplies	7,000	7,000	Office Supplies-files, paper etc., 2 surface pros
Operating Supplies	9,000	16,500	General supplies/software, Fuel/clothing/gas/ $1500 drone batter/charger/furniture/computer/supplies
Books,Memberships,Training	3,500	4,000	$500 Professional Assn Memberships/Registration/Training, 4 Recert JT + continuing education/certification
Reserve for Contingencies	0	0	
Total Operating Expenses	**241,840**	**318,280**	
Buildings	0	0	
Vehicles	30,000	0	reserving $20k per year for next 2 years for truck
Equipment	4,000	5,500	Noise meter $3,000, Misc. IT $2500
Total Capital Outlay	**34,000**	**5,500**	
Total	**640,863**	**793,646**	

Storm Water
Cashflow Analysis
2022/2023 Budget

Rollover

	2022/2023
Estimated Amount of Rollover funds on 9/30/2022	**-122,797**

Revenue

Estimated Revenue from assessments 2022/2023	$	850,000
Projected Grants/Matching Funds SWFMWD FGH	$	256,250
HMGP Matching Funds (FEMA) City Center	$	454,965
CPI Grant Funding (UF Sea grant)	$	-
State Appropriations Funding (FDEP)	$	750,000
Total Estimated Revenue		**2,311,215**

Expenses

Professional Services:

Master Drainage Plan Updates and GIS Mgmt.	$	7,500
Design, Permitting, Surveying, and other consultants	$	278,634
Professional Fees		286,134

Maintenance

Storm Structures Repair/Replacement infiltration/vac truck/pipe	$	500,000
Storm Water 789 Infiltration- Appropriations Project Phase I	$	781,322
Total Maintenance		1,281,322

Construction:

Basin Improvements City Wide-SWFWMD Phase FG & H	$	700,000
Seawall and Cap Replacement (includes Elevation for sea level rise)	$	75,000
Natural Shoreline/Pipe Replacement Marina Drive	$	-
Storm Water Improvements - SR789 / Gulf Drive Evacuation Route C	$	577,191
Total Construction		1,352,191

Total Stormwater Drainage Projects	**2,919,647**
Total Projected Cash Rollover 9/30/2023	-731,229

CAPITAL IMPROVEMENT PROGRAM
STORM WATER
FY2022-2027

	REVENUE SOURCE		2022/2023	2023/2024	2024/2025	2025/2026	2026/2027
	Projected Carry-over From Prior Yr.		-122,797	-731,229	-833,979	-671,229	-599,979
	Projected Revenue from Assessments		**850,000**	**850,000**	**850,000**	**850,000**	**850,000**
	Projected Grants/Matching Funds SWFMWD		256,250	256,250	256,250	350,000	350,000
	HMGP Grant Funding (FEMA)		454,965				
	CPI Grant Funding (UF Sea grant)		0				
	State Appropriations Funding (FDEP)		750,000	0	0		
	Projected Funds Available		**2,188,418**	**375,021**	**272,271**	**528,771**	**600,021**
FUNDING SOURCE	**PROJECT**	**TOTAL COST**	**2022/2023**	**2023/2024**	**2024/2025**	**2025/2026**	**2026/2027**
Storm water Utility/SWFMWD	***Basin Improvements City Wide-SWFWMD Phase FG & H***	3,314,032	700,000	700,000	700,000	700,000	700,000
Storm Water Utility	***Seawall and Cap Replacement (includes Elevation for sea level rise)***	595,900	75,000	75,000	0	75,000	0
Storm Water Utility	***Natural Shoreline/Pipe Replacement Marina Drive***	222,000	0	0	0	0	0
Storm Water Utility	***Storm Structures Repair/Replacement/In house $200k Contract $300k***	1,300,892	500,000	350,000	200,000	200,000	200,000
Appropriations	***Storm Water 789 Infiltration-Appropriations Project Phase I***		781,322	0	0	0	0
Storm Water Utility/ TRIP Funds	***Storm Water Improvements - SR789 / Gulf Drive Evacuation Route City Center***	597,191	577,191	0	0	0	0
Storm Water Utility	***Master Drainage Plan Updates and GIS Mgmt.***	45,000	7,500	7,500	7,500	7,500	7,500
Storm Water Utility	***Professional Services - Design, Permitting, Surveying and other Subconsultants***	1,243,709	278,634	76,500	36,000	146,250	135,000
	PROJECTED COSTS	10,632,755	2,919,647	1,209,000	943,500	1,128,750	1,042,500
	Projected Carry over to next year		**-731,229**	**-833,979**	**-671,229**	**-599,979**	**-442,479**

5 cent LOFT (Local Option Fuel Tax)
Cash Flow Analysis
2022/2023 Budget

Rollover

	2022/2023
Estimated Amount of Rollover Funds on 9/30/2022	**70,472**

Revenue

Estimated Revenue from taxes 2022/2023	114,065
Grants/Matching Funds/Concession Funds	0
Total Estimated Revenue	**114,065**

Expenses

Local Option Gas Tax

Bike and Pedestrian Improvements 6th Avenue/Gulf	100,000	Multi-use Paths, widened sidewalks per Master Bike/Ped Plan RRFBs
Street Resurfacing	0	Moved to PW due to funding
Bridge Repairs - Key Royale	5,000	Bridge Repairs - Ongoing as needed
Engineering/Surveying/CEI	5,000	Engineering &Surveying Multi Use sidewalks and bike lanes
Total - Total Local Option Gas Tax	**110,000**	
Total Projected Cash Rollover 9/30/2023	74,537	

CAPITAL IMPROVEMENT PROGRAM
5 CENT LOFT
FY 2022-2027

	REVENUE SOURCE	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027
	Projected Carry-over From Prior Yr.	70,472	74,537	83,344	92,151	100,958
	Projected Revenue from 5th Cent Gas	114,065	85,871	85,871	85,871	85,871
	Projected Grants/Matching Funds	0	0	0	0	0
	Projected Funds Available	**184,537**	**160,408**	**169,215**	**178,022**	**186,829**
FUNDING SOURCE	**PROJECT**	**2022/2023**	**2023/2024**	**2024/2025**	**2025/2026**	**2026/2027**
Regional Trails Funding	***Bike and Pedestrian Improvements - RRFB & Bike Lanes***	100,000	59,220	59,220	59,220	59,220
Fifth Cent Gas Tax Fund	***Street Resurfacing (moved to PW)***	0	0	0	0	100,000
Fifth Cent Gas Tax Fund	***Bridge Repairs***	5,000	5,000	5,000	5,000	5,000
Fifth Cent Gas Tax and 1/2 Cent Sales Tax - Infrastructure	***Engineering, Surveying, Permitting, CEI Services (Estimated at 20% of Construction Costs)***	5,000	12,844	12,844	12,844	32,844
	PROJECTED COSTS	110,000	77,064	77,064	77,064	197,064
Proposed Budget	Projected Carry over to next year	**74,537**	**83,344**	**92,151**	**100,958**	**-10,235**

Half Cent Discretionary Tax
Cash flow Analysis
2022/2023 Budget

Rollover

	2022/2023
Estimated Amount of Rollover funds on 9/30/2022	**$ 400,317**

Revenue

Estimated Revenue from 1/2 Cent Sales taxes 2022/2023	$	275,904
Estimated Grants/Matching Funds/Concession Funds	$	-
Total Estimated Revenue	**$**	**275,904**

Expenses

Half Cent Discretionary Tax

Street Resurfacing-wide lane /Sidewalks - City Center	$	547,125	2" Overlay on City Streets
Sidewalks	$	150,000	City wide sidewalk improvements
Parks and Recreation Community Facilities	$	-	Improvements City Fields
Engineering/Surveying/CEI	$	28,800	Engineering, Surveying, Permitting, CEI Services
Total - Half Cent Discretionary Tax	**$**	**725,925**	

Total Projected Cash Rollover 9/30/2023 $ (49,704)

CAPITAL IMPROVEMENT PROGRAM
HALF CENT DISCRETIONARY
FY 2022-2027

	REVENUE SOURCE	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027
	Projected Carry-over From Prior Yr.	400,317	-49,704	-102,993	-36,282	30,429
	Projected Revenue from Disc. Cent Sales T	275,904	292,711	292,711	292,711	292,711
	Projected Grants/Matching Funds/Concessi	0	0	0	0	0
	Projected Funds Available	**676,221**	**243,007**	**189,718**	**256,429**	**323,140**
FUNDING SOURCE	**PROJECT**	**2022/2023**	**2023/2024**	**2024/2025**	**2025/2026**	**2026/2027**
1/2 Cent Sales Tax - Public Safety	***Crosswalk Visibility Systems & Signalization - Public Safety***	0	0	0	0	0
1/2 Cent Sales Tax - Infrastructure	***City Center Curb and Sidewalk replacements***	0	0	0	0	0
1/2 Cent Sales Tax - Infrastructure	***Striping, Signage, marking and RRFB***	0	5,000	5,000	5,000	5,000
1/2 Cent Sales Tax - Infrastructure	***Street Resurfacing-lane widening***	547,125	200,000	100,000	100,000	100,000
1/2 Cent Sales Tax - Infrastructure	***Curbs***	150,000	100,000	100,000	100,000	100,000
1/2 Cent Sales Tax - Parks & Recreation	***Parks and Recreation Community Facilities (FY18 - Skate Park)***	0	0	0	0	0
1/2 Cent Sales Tax - Infrastructure	***Engineering, Surveying, Permitting, CEI Services (Estimated at 20% of Construction Costs)***	28,800	41,000	21,000	21,000	21,000
Proposed Budget	PROJECTED COSTS	725,925	346,000	226,000	226,000	226,000
	Projected Carry over to next year	**-49,704**	**-102,993**	**-36,282**	**30,429**	**97,140**

ARPA
Cash flow Analysis
2022/2023 Budget

	2021/2022	2022/2023
Rollover		
Estimated Amount of Rollover funds on 9/30/2022	**$ 1,078,087**	**$ 2,156,175**
Revenue		
Estimated Revenue from ARPA funding	$ 1,078,088	$ -
	$ -	$ -
Total Estimated Revenue	**$ 1,078,088**	**$ -**
Expenses		
ARPA		
City Center improvements move from PW	$ -	$ 1,066,175
Complete streets - construction		$ 815,000
Complete Street design - Engineering	$ -	$ 250,000
Ernst & Young - Consulting		$ 25,000
		$ -
Total - ARPA	**$ -**	**$ 2,156,175**
Total Projected Cash Rollover 9/30/2023	**$ 2,156,175**	**$ -**

Reserves/Carryover
Budget
Fiscal Year 2022-23

Description	2021-22 Proposed Budget	2022-23 Proposed Budget	Comments
Unrestricted General Fund Carryover	3,173,288	3,188,326	Operating fund
Assn: for Contingencies (Emergency Fund)	2,785,400	2,832,000	General Fund Carryover Emergency Reserve
Legal Fund Reserve	750,000	0	Legal Contingency for Bert Harris Claims
Restricted Grassy Point Billi Martini Endow.	26,772	30,680	Restricted - Grassy Point
Restricted 5 Cent Gas Tax (LOFT)	-17,436	74,537	Restricted-Local Option Gas Tax
Restricted 5 Cent Gas Tax (LOFT)	17,436	0	Restricted - Local Option funded by GG
Restricted Storm Water Reserves	-124,814	-731,229	Restricted-Storm water Projects
Restricted Storm Water Reserves	124,814	731,229	Restricted - Storm Water funded by GG
Restricted Half Cent Discretionary Tax	-95,240	-49,704	Assigned - Half Cent Discretionary
Restricted Half Cent Discretionary Tax	95,240	49,704	Assigned - Half Cent Discretionary
Restricted ARPA funds		0	
Assigned Land Open Space Reserve	50,000	53,853	Assigned - future land purchases-contribute annually
Assigned PD - 911 Refresh 4 yrs. reserved	0	7,500	Assigned PD - 911 refresh $7500 per yr. for 5 yrs.
Assigned Truck Reserves PD	348,000	124,000	Assigned - Truck Reserve $62kX2 Year 1 of 4 (8 t
Assigned Truck/Algae Boat Reserves PW	30,000	110,000	Assigned - Truck Reserve $30 Year 1 + $30k delayed vehicle - $50k algae boat
Assigned Truck Reserves Code	15,000	20,000	Assigned - Truck Reserve $20k Year 1 of 2
Assigned Truck Reserves Building	17,000	20,000	Assigned - Truck Reserve $20k Year 1 of 2
Total Reserves	**7,195,460**	**6,460,896**	
Total	**7,195,460**	**6,460,896**	