

**City of Holmes Beach, Florida
Building Permit Application
2023 FLORIDA BUILDING CODE(S)**

DATE: _____ PID # _____ PERMIT # _____

The undersigned hereby applies for a permit for which all work and materials shall comply with the 2023 Florida Building Code(s) and the City of Holmes Beach Land Development Code as amended.

PROPOSED JOB SITE OR BUILDING LOCATION: _____

OWNER NAME _____ ADDRESS _____ PHONE _____
CONTRACTOR _____ LICENSE# _____
COMPANY NAME _____ ADDRESS _____
PHONE # _____ FAX # _____ EMAIL _____

A. BUILDING PROJECT: ☐New ☐Addition/Remodel ☐Repair ☐Demolition ☐Marine
☐Single Family ☐Duplex ☐Multi-Family ☐Commercial ☐Accessory Structure ☐Fence ☐Other _____

PROVIDE DETAILED SCOPE OF WORK _____

B. POOL: ☐New ☐Addition/Remodel ☐Spa ☐Deck Square Feet _____

C. ROOF: ☐New ☐Recovering ☐Replacement Number of Squares _____

☐Shingle ☐Single Ply ☐Tile ☐Built-up ☐Other _____

D. PLUMBING: ☐New ☐Remodel/Alteration

☐Toilets ☐Bathtub/Shower ☐Lavatories ☐Drains ☐Water Connection ☐Sewer Connection

☐Backflow Preventer ☐Other _____

E. MECHANICAL: ☐New ☐Remodel/Addition ☐Condenser Change ☐Air Handler Change

☐Heaters ☐Ducted systems ☐Supply ☐Returns ☐Fans ☐Heat strips _____

☐Other Straight change out; same size and location _____

F. ELECTRICAL: ☐New ☐Remodel/Alteration ☐Service Change _____ ☐Temporary _____

Upgrade in service size from _____ to _____ Same location _____ new panel _____ New meter can _____

TOTAL VALUE OF WORK – MATERIALS AND LABOR PER FBC 109.3: _____

- **NOTICE: FBC 8th Edition (2023) 105.3.3.** In addition to the requirements of this permit, there may be additional restrictions applicable to this property that may be found in the public records of this county, and there may be additional permits required from other governmental entities such as water management districts, state agencies or federal agencies.
- All permit applications may require an application review by the Planning & Zoning (P&Z) and Engineering departments. Upon receipt of a permit application, the application packet will be initially reviewed by the City's Planning & Engineering departments. The statutory schedule for review and issuance of a Building Permit (pursuant to 553.79(16), and Private Provider 553.791 Fla. Statutes), shall commence upon the application approval by the P&Z and Engineering. An application approval date by P&Z and Engineering will be recorded in Citizenserve and will establish the date by which the Building Department is to comply with the statutory schedule for review and issuance of a Building Permit.
- **WARNING TO OWNER: YOUR FAILURE TO RECORD A NOTICE OF COMMENCEMENT MAY RESULT IN YOUR PAYING TWICE FOR IMPROVEMENTS TO YOUR PROPERTY. A NOTICE OF COMMENCEMENT MUST BE RECORDED AND POSTED ON THE JOB SITE BEFORE THE FIRST INSPECTION. IF YOU INTEND TO OBTAIN FINANCING, CONSULT WITH YOUR LENDER OR AN ATTORNEY BEFORE COMMENCING WORK OR RECORDING YOUR NOTICE OF COMMENCEMENT.**
- Right-of-Way usage approval shall be required by the City if the use of the right-of-way is necessary. Such right-of-way usage includes but is not limited to the closure of streets, sidewalks, bicycle lanes, utility strips, and/or the installation of driveways, aprons, irrigation, lighting, and landscaping. Applicant hereby agrees to restore any and all damage to sidewalks, street alleys, pipelines, utility services, etc. which may result from this work, and to clean up the premises and remove all builders waste and other materials to the satisfaction of the City of Holmes Beach.
- Erosion Control Mitigation is required if cutting, filling, grading or altering the natural topography of real property by any means which will impact the environment, the City's storm water system or the surrounding areas. Applicant accepts full responsibility for compliance with above.
- Stormwater infrastructure incorporated into Seawalls: All seawall permit applications require to submit a certified and sealed engineering plans to demonstrate the proposed means and methods to incorporate the stormwater infrastructure into a seawall.
- Setback Requirements: The Applicant is responsible for complying with the minimum yard requirements also known as setbacks. The second living level requires an increase of five-foot setback to comply with the Land Development Regulations per City ordinances.
- Application is hereby made to obtain a permit to do the work and installations as indicated. I certify that no work or installation has commenced prior to the issuance of a permit and that all work will be performed to meet the standards of all laws regulating construction in this jurisdiction.

Signature of Applicant _____ Date _____
 Signature of Building Official _____ Date _____

☐ APPROVED ☐ DENIED