

Jennifer Sunday

Jackson County Clerk

P.O. Box 515

Altus, OK 73522

(580) 482-4070

jsunday@jacksoncount yok.gov

REQUEST FOR COPYING/INSPECTING OF COUNTY PUBLIC RECORDS

Name of County Department

Date

Name of Requestor

Telephone Number

Employer of Requestor (If business request)

Address

Copies of the following described records are requested pursuant to the Oklahoma Open Records Act: There will be a dollar charge for each page requested. _____

This request is made for **business** or **personal** need. (Circle one). I have been advised that a charge for copying public records is authorized by state law. _____

Signature of Requestor

Title or Business Id

INTERNAL USE ONLY

Request Date: _____ Request Time: _____

Search Fee Charged: Yes No

Search Time: _____

Total Charges:\$ _____ Charges Paid:\$ _____

Please Return To: Jackson County Clerk, 108 N Hudson, Rm W210, Altus, OK

Email: jsunday@jacksoncount yok.gov

Mail: P.O. Box 515, Altus, OK, 73522