Building Inspection Department
PO Box 13 Merton, WI 53056
Phone: 262-538-1558

Office Location:
W282N6996 Main St. Merton WI 53056
Office Hours: Tue – Fri 1:00pm – 5:00pm

Zoning Permit Application Village of Merton

Permit No_____

Instructions

Applications are to be filed in duplicate with the Village Zoning Administrator who shall refuse applications that are not complete or that are not legible.

Information

Please list names, addresses and phone numbers.

Applicant_____

Owner of site_____

Architect_____

Professional Engineer_____

Contractor_____

Description of site

Address of site_____

Lot_____ Block_____Subdivision_____

Metes and bounds description_____

Zoning district classification_____

Description of the existing operation or use_____

Description of the proposed operation or use_____

Number of employees'_____

Type of structure_____

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Attachments

The following required items shall be attached to this application:

Plat of Survey-prepared by a registered land surveyor showing the location, boundaries, dimensions, elevations, uses, and size of the following: subject site: existing and proposed structures; existing and proposed easements, streets, and other public ways; off-street parking, loading areas and driveways; existing highway access restrictions; existing and proposed street, side, and rear yards; the high water one or any stream or lake on which the property abuts; the location of any existing and/or proposed septic systems and well, including those within fifty (50) feet of the property lines; the location and results of any percolation tests and soil borings on the individual property. In addition, the plat of survey shall show the location, elevation, and use of any abutting lands and their structures within forty (40) feet of the subject site.

Proposed Sewage Disposal Plan This plan shall be approved by the Waukesha County Department of Parks and Land Use Division of Environmental Health in writing that satisfactory, adequate and safe sewage disposal is possible on the site as proposed by the plan in accordance with applicable local, county, and state agencies.

Proposed Water Supply Plan Satisfactory evidence that a safe and adequate supply of water is to be provided, and the location of any well for that purpose on the property.

Additional Information may be required by the Village of Merton Plan Commission, Village Engineer, Zoning inspector, Building Inspector, Plumbing Inspector, Electrical Inspector, or Health Inspector.

CERTIFICATE

I hereby certify that all the above statements and attachments submitted hereto are true and correct to the best of my knowledge and belief.

Applicant_____

Address_____

Phone_____

Date_____

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Approval or Refusal

Date permit (issued or denied) _____

Zoning Administrator_____

Notes

Permit may be revoked Without notice if misrepresentation of any of the above information or attachments is found to exist.

Permit shall expire within six (6) months unless substantial work has commenced.

Permit is null and void if issued in error. It is understood that any permit issued on this application will not grant any right or privilege to erect any structure or to use any premises for any purpose that is prohibited by the Village of Merton Zoning Ordinance or any other state or local laws.

Changes in the plans or specifications submitted in the original application shall not be made without prior Written approval of the Zoning Inspector.