



TOWN of
YOUNGVILLE

Planning and Zoning Department

Youngville Town Hall
134 US 1A South
Youngville, NC 275963
t 919-925-3401
f 919-925-3402

ZONING AMENDMENT PETITION APPLICATION

PROCESS INFORMATION and FILING INSTRUCTIONS

1. Before filing an application, the applicant shall meet with the Planning, Zoning, and Subdivision Administrator to discuss the proposed amendment.
2. It is also required that the applicant for a rezoning meet with representatives of the neighborhood in which the property to be rezoned is located.
3. The applicant must complete this application in full. **This application will not be processed unless all requested information is provided.**
4. This is a process that requires a public hearing and public notification including mailed notice to adjacent property owners and a sign posted on the property. The applicant will need to provide a list of adjacent property owners and their mailing addresses.
5. The petition **must** be submitted by close of business at least thirty (30) days in advance of the next month's Planning Board meeting.
6. Please see the adopted fee schedule for the current filing fee. This must be paid in full at the time of application submittal.
7. For additional information or assistance, call the Planning Department at 919-925-3401.

FOR DEPARTMENT USE ONLY

Date Filed: _____ Fee Paid: _____

Date Public Hearing Scheduled: _____ Date Hearing Advertised: _____

Petition Number: _____ Approved Denied

Authorized Signature: _____ Disposition Date: _____



TOWN of
YOUNGSVILLE

Planning and Zoning Department

Youngsville Town Hall
134 US 1A South
Youngsville, NC 275963
t 919-925-3401
f 919-925-3402

GENERAL INFORMATION

Applicant Name:

Mailing Address:

Phone: _____

Email: _____

Property Owner Name (if different from applicant): _____

Mailing Address:

Phone: _____

Email: _____

PETITION INFORMATION

NOTE: If you are filing a petition for a text amendment, please skip to the next section.

Location of property:

Tax Map ID/PIN:

Current zoning classification: _____ Requested zoning reclassification: _____

Legal description of the property (metes and bounds, or, if subdivided, lot block and subdivision plat book and page number. Attach additional pages if necessary.)



TOWN of
YOUNGVILLE

Planning and Zoning Department

Youngville Town Hall
134 US 1A South
Youngville, NC 275963
t 919-925-3401
f 919-925-3402

TEXT AMENDMENT INFORMATION

NOTE: Complete this section only if you are requesting an amendment to the text of the zoning ordinance.

Zoning Ordinance Section Number and Name:

Text Amendment Requested:

Reason for Text Amendment:

FOR BOTH MAP AND TEXT AMENDMENTS, please provide a statement (attached to this form) regarding consistency of this request with the adopted Comprehensive Land Use Plan and with maintaining the spirit and intent of the original ordinance in terms of creating harmony within districts and creating general conformity with adopted long range plans for the development of the Town of Youngville.

SIGNATURES

I certify that I am the owner or have consent of the owner and act on their behalf to apply for a change to the Youngville Development Ordinance.

Signature: _____

Date: _____



TOWN of
YOUNGSVILLE

Planning and Zoning Department

Youngsville Town Hall
134 US 1A South
Youngsville, NC 275963
t 919-925-3401
f 919-925-3402

NOTE: If the person who has requested the Board of Commissioners take action on a particular piece of property is not the owner of the property and does not have a binding option to purchase the property, then the actual owner(s) of the land must complete this form. If the person who is requesting the Board of Commissioners take action on a particular piece of property is the owner of the property or has a binding option to purchase the property, please disregard this form. Attach a copy of the option to purchase if the applicant has a binding option to purchase the property.

I/We _____ am/are the owner(s) of the property located at:
_____.

I/We hereby authorize _____
to appear by consent before the Town of Youngsville Board of Commissioners in order to ask for a
zoning amendment to:

_____.

at this location. I/we authorize the Town of Youngsville to advertise and present this matter in my/our
name as the owner of the property.

If there are any questions you may contact at my address, _____,
or by telephone at (____) _____ or email address _____.

Respectfully yours,

Owner Date

Owner Date

_____ County, North Carolina
I certify that the following person(s) personally appeared before me this day, each acknowledging to me
that he or she voluntarily signed the foregoing document for the purpose stated therein and, in the
capacity, indicated: _____.

Date: _____

Notary Public