



Youngsville Town Board Minutes Index

Updated 9/16/2022

| Main Subject | Secondary Subject | Meeting Date | Vol | Page | Action | Department |
|---|-------------------|--------------|-----|------|----------------|--------------------|
| <u>ABC Board</u> | | | | | | |
| HOUSER, RICK | | 08-Feb-18 | 50 | 6 | Appointment | |
| <u>Attorney</u> | | | | | | |
| no action | | 12-Jul-18 | 51 | 3 | Closed Session | |
| no action taken | | 11-Oct-18 | 51 | 4 | Closed Session | |
| <u>Board of Adjustment</u> | | | | | | |
| <u>Hearing</u> | | | | | | |
| April 19 | | 08-Feb-18 | 50 | 8 | Resolution | Finance |
| Feb 1 City of Dreams Internet Café 100 Holden Rd. STE G | | 11-Jan-18 | 50 | 1 | Resolution | Planning & Zoning |
| Mar 1 DRCW Investments LLC College St. Park Ave. | | 11-Jan-18 | 50 | 3 | Resolution | Planning & Zoning |
| scheduled Oct 4, 2018 | | 20-Sep-18 | 51 | 5 | Resolution | Planning & Zoning |
| <u>Development-Commercial, Community, Economic</u> | | | | | | |
| Matt Winslow restoration 138 E Main Street | | 20-Sep-18 | 51 | 2 | Discussion | Planning & Zoning |
| <u>Employee / Personnel</u> | | | | | | |
| no action | | 08-Feb-18 | 50 | 7 | Closed Session | |
| <u>Salary & Wages</u> | | | | | | |
| Pay and Classification Study | | 08-Feb-18 | 50 | 4 | Approval | Finance |
| <u>Fees</u> | | | | | | |
| <u>Amendment</u> | | | | | | |
| schedule of fees | | 08-Nov-18 | 51 | 2 | Consent Agenda | Finance |
| Schedule of Fees and Penalties | | 14-Jun-18 | 50 | 5 | Consent Agenda | Finance |
| <u>Fiscal</u> | | | | | | |
| donation Kwanis Club Youngsville Fall Festival | | 14-Jun-18 | 50 | 5 | Consent Agenda | Finance |
| field maintenance and mound | | 08-Feb-18 | 50 | 8 | Resolution | Parks & Recreation |
| <u>Budget Ordinance</u> | | | | | | |
| 0 comments Proposed Budget 2018/2019 with tax rate .66 | | 14-Jun-18 | 50 | 1 | Public Hearing | Finance |
| capital improvements workshop | | 27-Feb-18 | 50 | 1 | Discussion | Finance |
| capital improvements workshop | | 08-Mar-18 | 50 | 1 | Approval | Finance |
| Feb 27 capital improvement project workshop | | 08-Feb-18 | 50 | 7 | Resolution | Finance |
| FY 2018-2019 Budget Workshop | | 08-May-18 | 50 | 1 | Discussion | Finance |
| Proposed Budget 2018/2019 with tax rate .66 | | 14-Jun-18 | 50 | 6 | Approval | Finance |

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| <u>Budget Amendment</u> | | | | | | |
| | | 11-Oct-18 | 51 | 2 | Consent Agenda | Finance |
| 2018-04 | | 11-Jan-18 | 50 | 1 | Consent Agenda | Finance |
| 2018-5 | | 12-Apr-18 | 50 | 2 | Consent Agenda | Finance |
| <u>Libraries</u> | | | | | | |
| | WILKERSON, ELIZABETH Franklin County Library Selection Committee | 12-Jul-18 | 51 | 2 | Appointment | |
| <u>Master Plan</u> | | | | | | |
| <u>Bids, Bonds & Contracts</u> | | | | | | |
| | N*Focus Inc comprehensive development Plan | 08-Feb-18 | 50 | 3 | Approval | Planning & Zoning |
| <u>Ordinances</u> | | | | | | |
| <u>Annexation</u> | | | | | | |
| 2018-1 | Holden Creek Preserve Phase 1B | 08-Feb-18 | 50 | 6 | Approval | Planning & Zoning |
| 2018-2 | Laurel Oaks | 12-Apr-18 | 50 | 2 | Approval | Planning & Zoning |
| 2018-3 | Strickland 340 Holden Rd. | 12-Apr-18 | 50 | 2 | Approval | Planning & Zoning |
| | Patterson Woods LLC Phase 6 East Woods of Patterson | 11-Oct-18 | 51 | 2 | Approval | Planning & Zoning |
| <u>Capital Improvements</u> | | | | | | |
| | Capital Project Ordinance | 14-Jun-18 | 50 | 5 | Consent Agenda | Planning & Zoning |
| <u>Petition</u> | | | | | | |
| <u>Annexation</u> | | | | | | |
| 0 comment | 2018-1 Holden Creek Preserve Phase 1B | 08-Feb-18 | 50 | 1 | Public Hearing | Planning & Zoning |
| 0 comment | 2018-2 Laurel Oaks | 12-Apr-18 | 50 | 1 | Public Hearing | Administration |
| 0 comments | 2018-3 TC Strickland 340 Holden Rd. | 12-Apr-18 | 50 | 1 | Public Hearing | Administration |
| 0 comments | Patterson Woods LLC Phase 6 East Woods of Patterson | 11-Oct-18 | 51 | 2 | Public Hearing | Administration |
| 2018-1 | public hearing Feb 8 Holden Creek Preserve Phase 1B | 11-Jan-18 | 50 | 5 | Resolution | Administration |
| 2018-1 | TC Certificate of Sufficiency Holden Creek Preserve Phase 1B | 11-Jan-18 | 50 | 5 | Report | Administration |
| 2018-1 | TC Holden Creek Preserve Phase 1B | 11-Jan-18 | 50 | 4 | Report | Administration |
| 2018-1 | TC investigate Holden Creek Preserve Phase 1B | 11-Jan-18 | 50 | 5 | Order/Direct | Administration |
| 2018-2 | public hearing April 12 Holden Development LLC Laurel Oaks Pha | 08-Mar-18 | 50 | 3 | Resolution | Planning & Zoning |
| 2018-2 | TC Certificate of Sufficiency Holden Development LLC Laurel Oaks | 08-Mar-18 | 50 | 2 | Order/Direct | Administration |
| 2018-2 | TC Holden Development LLC Laurel Oaks Phase 2 | 08-Mar-18 | 50 | 2 | Report | Administration |
| 2018-3 | public hearing April 12 Strickland 340 Holden Rd. | 08-Mar-18 | 50 | 3 | Resolution | Administration |
| 2018-3 | TC Certificate of Sufficiency Strickland 340 Holden Rd. | 08-Mar-18 | 50 | 3 | Order/Direct | Administration |
| 2018-3 | TC Strickland 340 Holden Rd. | 08-Mar-18 | 50 | 3 | Report | Administration |
| hearing Oct 11 | Patterson Woods LLC Phase 6 East Woods of Patterson | 20-Sep-18 | 51 | 5 | Resolution | Administration |
| | Patterson Woods LLC Phase 6 East Woods of Patterson | 20-Sep-18 | 51 | 5 | Report | Administration |
| | TC investigate Patterson Woods LLC Phase 6 East Woods of Patterson | 20-Sep-18 | 51 | 5 | Order/Direct | Administration |
| <u>Planning Board</u> | | | | | | |
| | PEARCE, JANICE | 12-Apr-18 | 50 | 2 | Appointment | Planning & Zoning |

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| <u>Policy & Procedure</u> | | | | | | |
| | add closed session -personnel to agenda | 08-Feb-18 | 50 | 1 | Approval | |
| | schedule Jan 9 work session Comprehensive Development Plan | 13-Dec-18 | 51 | 3 | Resolution | Administration |
| | schedule work session town property | 11-Jan-18 | 50 | 4 | Resolution | Administration |
| | Social media policy | 08-Mar-18 | 50 | 2 | Approval | Administration |
| | Youth Advisory Board | 14-Jun-18 | 50 | 7 | Discussion | |
| <u>Presentations & Proclamations</u> | | | | | | |
| | Proclamation: Proclaiming a Moment of Remembrance centennial Bells of | 08-Nov-18 | 51 | 2 | Other Action | Administration |
| <u>Professional Services</u> | | | | | | |
| | Pay and Classification Study Piedmont Triad Regional Council of Gov | 08-Feb-18 | 50 | 4 | Approval | Finance |
| <u>Bids, Bonds & Contracts</u> | | | | | | |
| | addenda #1 Jaclyn Patterson, CPA, PLLC | 09-Aug-18 | 51 | 2 | Approval | Finance |
| | addenda Jaclyn Patterson CPA finance services | 09-Aug-18 | 51 | 3 | Consent Agenda | Administration |
| | Developmental Associates Assessment Center Process find TA | 20-Sep-18 | 51 | 3 | Approval | Administration |
| | N*Focus planing and code enforcement services | 12-Apr-18 | 50 | 2 | Consent Agenda | Administration |
| | N*Focus planning & code enforcement | 09-Aug-18 | 51 | 3 | Approval | Planning & Zoning |
| | N*Focus planning and code enforcement services | 09-Aug-18 | 51 | 3 | Consent Agenda | Administration |
| | N*Focus prepare Unified Development Ordinance | 13-Dec-18 | 51 | 2 | Consent Agenda | Administration |
| | part-time Town Administrator Sept 17, 2019 to Mar 15, 2019 | 12-Apr-18 | 50 | 2 | Consent Agenda | Administration |
| | Revize Software Systems web services | 13-Dec-18 | 51 | 2 | Consent Agenda | Administration |
| | Summit Design and Engineering PLLC | 20-Sep-18 | 51 | 3 | Approval | Administration |
| | Systech Systems for IT services | 11-Oct-18 | 51 | 2 | Consent Agenda | Administration |
| | Winston, Williams, Creech, Evans and Co LLP audit services | 14-Jun-18 | 50 | 5 | Consent Agenda | Administration |
| <u>Rezoning</u> | | | | | | |
| | 1 comments 101 & 111 E. Persimmon St Pacific Development | 14-Jun-18 | 50 | 1 | Public Hearing | Planning & Zoning |
| | 101 & 111 E. Persimmon St Pacific Development RS to MSBD | 14-Jun-18 | 50 | 6 | Approval | Planning & Zoning |
| <u>Superintendent of Recreation (Position)</u> | | | | | | |
| | SMITH, ANDREW hired Parks & Recreation Director | 11-Oct-18 | 51 | 3 | Discussion | Parks & Recreation |
| <u>Tax, Real & Personal Property</u> | | | | | | |
| <u>Order of Collection</u> | | | | | | |
| | 2018 taxes | 12-Jul-18 | 51 | 2 | Order/Direct | Administration |
| <u>Tax Settlement for Insolvents</u> | | | | | | |
| | 2017 taxes | 12-Jul-18 | 51 | 1 | Resolution | Administration |
| | 2017 taxes liens | 08-Feb-18 | 50 | 2 | Consent Agenda | Administration |
| <u>Tax Release</u> | | | | | | |
| | Donald Salkovick | 09-Aug-18 | 51 | 3 | Consent Agenda | Administration |

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| Modern Upholstery | | 14-Jun-18 | 50 | 5 | Consent Agenda | Administration |
| Tony & Jacqueline DeLuca value correction | | 13-Dec-18 | 51 | 2 | Consent Agenda | Administration |
| Youngsville Wine and Beer | | 08-Feb-18 | 50 | 2 | Consent Agenda | Administration |
| <u>Order to Advertise</u> | | | | | | |
| 2017 taxes liens Mar 1 to Jun 30 | | 08-Feb-18 | 50 | 2 | Consent Agenda | Administration |
| <u>Town Administrator (Position)</u> | | | | | | |
| Mayor/Council vs Council/Manager | | 08-Nov-18 | 51 | 2 | Discussion | Administration |
| no action on candidate found by Assessmnet Center | | 14-Dec-18 | 51 | 1 | Closed Session | Administration |
| no action on interview | | 27-Dec-18 | 51 | 1 | Closed Session | Administration |
| no action on interview | | 28-Dec-18 | 51 | 1 | Closed Session | Administration |
| no action review candidate applications | | 15-Nov-18 | 51 | 1 | Closed Session | Administration |
| no action review candidate applications | | 28-Nov-18 | 51 | 1 | Closed Session | Administration |
| <u>Town Property</u> | | | | | | |
| old town hall / police dept. property | | 01-Feb-18 | 50 | 1 | Discussion | Administration |
| personal property surplus | | 12-Apr-18 | 50 | 2 | Appointment | Administration |
| sell building keep public parking | | 08-Feb-18 | 50 | 5 | Resolution | Administration |
| update auction dates surplus property | | 11-Jan-18 | 50 | 1 | Consent Agenda | Finance |
| <u>Police</u> | | | | | | |
| 2 police vehicles through Union Bank | | 09-Aug-18 | 51 | 3 | Consent Agenda | Public Safety |
| <u>Bids, Bonds & Contracts</u> | | | | | | |
| action was taken on item 9A no action was taken on item 9B | | 14-Jun-18 | 50 | 8 | Closed Session | Administration |
| <u>Water & Sewer</u> | | | | | | |
| refund Sandra Perry 215 S College St. | | 08-Mar-18 | 50 | 2 | Approval | Finance |
| <u>Youngsville Development Ordinance (YDO)</u> | | | | | | |
| 0 comments awning colors for MSBD | | 09-Aug-18 | 51 | 1 | Public Hearing | Planning & Zoning |
| <u>Hearing</u> | | | | | | |
| YDO public hearing Aug 9 repeal 312.4.3 awning colors in MSBD | | 14-Jun-18 | 50 | 6 | Resolution | Planning & Zoning |

respectfully compiled by R.A. Boze-Adams - Deputy Town Clerk