



# Youngsville Town Board Minutes Index

Updated 9/16/2022

Main Subject	Secondary Subject	Meeting Date	Vol	Page	Action	Department
<b><u>ABC Board</u></b>						
CASADO, TODD		13-Jun-19	51	3	Appointment	
compensation		11-Apr-19	51	3	Resolution	
increase size to 5 members		11-Apr-19	51	3	Resolution	
NORMAN, MARY MARGARET	expire Sep 30, 2020	09-May-19	51	3	Appointment	
STUTZMAN, DANNY		13-Jun-19	51	3	Appointment	
<b><u>Bids, Bonds &amp; Contracts</u></b>						
Town	for professional services	11-Apr-19	51	3	Approval	
<b><u>Attorney</u></b>						
no action		21-Nov-19	52	6	Closed Session	
<b><u>Audits</u></b>						
Lee Grissom, S. Preston Douglass & Associates LLP	FYE 2019	12-Dec-19	52	1	Report	Finance
Winston, Williams, Creech, Evans & Co	Tara Roberson 2018	14-Feb-19	51	2	Report	Planning & Zoning
<b><u>Board of Commissioners (Elected)</u></b>						
JOHNSON, JOSEPH; BRAME, SCOTT		12-Dec-19	52	1	Appointment	
<b><u>Deputy Finance Officer (Position)</u></b>						
CORDEIRO, PHIL		14-Mar-19	51	4	Appointment	Administration
<b><u>Deputy Town Clerk (Postion)</u></b>						
CORDEIRO, PHIL		14-Mar-19	51	4	Appointment	Administration
<b><u>Development-Commercial, Community, Economic</u></b>						
0 comments	mini & outdoor storage units	13-Jun-19	51	1	Public Hearing	Planning & Zoning
<b><u>Annexation</u></b>						
remove 10% cap	satellite annexation	11-Apr-19	51	4	Resolution	Administration
<b><u>Bids, Bonds &amp; Contracts</u></b>						
Carolina Sunrock Stay Safe Traffic Boone Masonry	\$184567.60	10-Jan-19	51	4	Approval	Planning & Zoning
CSX railroad & NCDOT contract	MSIP	11-Jul-19	52	4	Approval	Finance
<b><u>Employee / Personnel</u></b>						
COREDIERO, PHIL	add 457b retirement option	14-Mar-19	51	8	Closed Session	Administration
no action		09-May-19	51	6	Closed Session	

<b>Main Subject</b>	<b>Secondary Subject</b>	<b>Meeting Date</b>	<b>Vol</b>	<b>Page</b>	<b>Action</b>	<b>Department</b>
no action		11-Jul-19	52	7	Closed Session	
no action		08-Aug-19	52	6	Closed Session	
no action		26-Sep-19	52	1	Closed Session	
<b><u>Handbook</u></b>						
TA suthority to modify personnel policies		11-Jul-19	52	4	Resolution	Administration
<b><u>Budget Ordinance</u></b>						
Pay and Classification Study Matt Reece		14-Feb-19	51	3	Other Action	
<b><u>Fees</u></b>						
<b><u>Amendment</u></b>						
etire year rental of Luddy Park		21-Nov-19	52	4	Resolution	Planning & Zoning
increase recycling fee for copies		13-Jun-19	51	4	Resolution	Finance
schedule of fees and penalties		14-Mar-19	51	3	Resolution	Administration
<b><u>Fiscal</u></b>						
0 comment \$205,000 Street Resurfacing Program		10-Jan-19	51	2	Public Hearing	Planning & Zoning
daily deposits cash drawer exceed \$500		11-Apr-19	51	2	Consent Agenda	Finance
<b><u>Benefits</u></b>						
401(k) retirement savings plan		09-May-19	51	3	Approval	Finance
<b><u>Bids, Bonds &amp; Contracts</u></b>						
application finance agreement fund Street Resurfacing Project		10-Jan-19	51	4	Resolution	Planning & Zoning
Suntrust Equipment Fianncing & Leasing Corp. Town vehicles		11-Jul-19	52	4	Resolution	Finance
TA execute max informal threshold		14-Mar-19	51	4	Order/Direct	Administration
<b><u>Budget Ordinance</u></b>						
0 comment FYE 2020 tax rate .655 per \$100		09-May-19	51	1	Public Hearing	Finance
FYE 2020 tax rate .655 per \$100		09-May-19	51	2	Approval	Finance
schedule public hearing May 9 FYE 2020 tax rate .655 per \$100		11-Apr-19	51	4	Resolution	Finance
TA execute amendments contingency funds		14-Mar-19	51	4	Order/Direct	Administration
<b><u>Budget Amendment</u></b>						
2019-05		13-Jun-19	51	3	Consent Agenda	Finance
2019-2		14-Feb-19	51	2	Consent Agenda	Finance
2019-3		14-Mar-19	51	2	Consent Agenda	Finance
2020-1		11-Jul-19	53	3	Consent Agenda	Finance
2020-2		21-Nov-19	52	3	Consent Agenda	Finance
Capital Projects - Pedestrian Plan Grant		11-Jul-19	53	3	Consent Agenda	Finance
Pedestrian Plan Grant		13-Jun-19	51	3	Consent Agenda	Finance
<b><u>Master Plan</u></b>						
0 comments Comprehensive land use and master plan CDP		14-Mar-19	51	1	Public Hearing	Planning & Zoning
1 comment rescheduled Mar 14		14-Feb-19	51	1	Public Hearing	Planning & Zoning
scheduled Feb 14 comprehensive development plan		10-Jan-19	51	4	Public Hearing	Planning & Zoning
Town plan 2040 compresehnsive Land use & master plan		14-Mar-19	51	2	Resolution	Planning & Zoning

<b>Main Subject</b>	<b>Secondary Subject</b>	<b>Meeting Date</b>	<b>Vol</b>	<b>Page</b>	<b>Action</b>	<b>Department</b>
<b><u>Ordinances</u></b>						
<b><u>Annexation</u></b>						
	2019-1 Hampton Down Phase 1A	14-Mar-19	51	2	Approval	Planning & Zoning
	2019-2 Holden Creek Preserve Phase 5	11-Apr-19	51	3	Approval	Planning & Zoning
<b><u>Parks and Recreation</u></b>						
<b><u>Bids, Bonds &amp; Contracts</u></b>						
	Carolina Sunrock asphalt overlay Luddy basketball court	14-Feb-19	51	6	Approval	Parks & Recreation
	Landsaver Environmental cracks Luddy basketball court	14-Feb-19	51	6	Approval	Parks & Recreation
	WW Enterprises \$10,570 Luddy ballfields	10-Jan-19	51	6	Approval	Parks & Recreation
<b><u>Petition</u></b>						
<b><u>Annexation</u></b>						
	0 comment 2019-2 Holden Creek Preserve Phase 5	11-Apr-19	51	1	Public Hearing	Planning & Zoning
	0 comments 2019-1 Hampton Down Phase 1A	14-Mar-19	51	1	Public Hearing	Planning & Zoning
	2019-1 TC investigate sufficiency of Petition Hampton Downs Phase 1A	14-Feb-19	51	7	Order/Direct	Administration
	2019-1public hearing Mar 14 Hampton Downs Phase 1A	14-Feb-19	51	7	Resolution	Administration
	2019-2 Certificate of Sufficiency Holden Creek Preserve Phase 5	14-Mar-19	51	5	Report	Administration
	2019-2 public hearing Apr 11 Holden Creek Preserve Phase 5	14-Mar-19	51	5	Resolution	Administration
	2019-2 TC investigate Holden Creek Preserve Phase 5	14-Mar-19	51	5	Order/Direct	Administration
	support County Ordinance voluntary new utility service	09-May-19	51	2	Resolution	Planning & Zoning
	TC investigate Peconic Properties	10-Oct-19	52	2	Order/Direct	Administration
<b><u>Planning &amp; Zoning Administrator (Position)</u></b>						
	Planning, Zoning, Subdivision Administrator Codes Enforcement Officers	08-Aug-19	52	3	Resolution	Planning & Zoning
<b><u>Planning Board</u></b>						
	ANDERSON, SCOTT expire Oct 31, 2022	10-Oct-19	52	2	Appointment	Planning & Zoning
	MARTIN, ROBERT expire May 31, 2022	13-Jun-19	51	4	Appointment	
<b><u>Police Chief (Position)</u></b>						
	special meeting candidates presnted Joseph Kimball Greg Whitley	26-Sep-19	52	1	Other Action	Public Safety
<b><u>Police Officer (Position)</u></b>						
<b><u>Police</u></b>						
	ALLEN II, THOMAS	11-Jul-19	52	1	Appointment	Public Safety
	MORRIS, Robert; PARRISH, MYRALEC; McADAMS, ELIZABETH	08-Aug-19	52	1	Appointment	Public Safety
<b><u>Policy &amp; Procedure</u></b>						
	new town brand Arnett Muldrow & Associates	12-Sep-19	52	2	Resolution	Administration
	special events policy	14-Mar-19	51	3	Resolution	Administration
<b><u>Amendment</u></b>						
	add CSX railroad NCDOT contract to agenda	11-Jul-19	52	1	Approval	

<b>Main Subject</b>	<b>Secondary Subject</b>	<b>Meeting Date</b>	<b>Vol</b>	<b>Page</b>	<b>Action</b>	<b>Department</b>
<b><u>Presentations &amp; Proclamations</u></b>						
Key to Town 2019 SWAC Eastern District State Champions		08-Aug-19	52	1	Other Action	Parks & Recreation
<b><u>Professional Services</u></b>						
<b><u>Bids, Bonds &amp; Contracts</u></b>						
Musco Finance lease-purchase lights Luddy Park field 3		13-Jun-19	51	4	Approval	Parks & Recreation
N*Focus planning code enforcement services		09-May-19	51	2	Approval	Planning & Zoning
PATTERSON, JACLYN financial services		12-Sep-19	52	3	Approval	Administration
phones Nextiva		14-Mar-19	51	3	Approval	Administration
S. Preston Douglas & Associates LLP for audit services		11-Apr-19	51	2	Consent Agenda	Administration
TA Axon Enterprises body camera services		13-Jun-19	51	3	Order/Direct	Public Safety
<b><u>Rezoning</u></b>						
1 comment Greenleaf properties 96 East & S Nassau SFR to SMFR		10-Jan-19	51	1	Public Hearing	Planning & Zoning
1 comment Greenleaf properties 96 East & S Nassau SFR to SMFR		10-Jan-19	51	1	Public Hearing	Planning & Zoning
1 comment Greenleaf properties 96 East & S Nassau SFR to SMFR		10-Jan-19	51	5	Approval	Planning & Zoning
<b><u>Solid Waste Management</u></b>						
<b><u>Bids, Bonds &amp; Contracts</u></b>						
TA solid waste collection disposal		09-May-19	51	3	Order/Direct	Administration
<b><u>Special Events</u></b>						
<b><u>Sponsorship</u></b>						
2019 5K color run April 13		14-Mar-19	51	4	Resolution	Administration
Fall Festival		08-Aug-19	52	3	Resolution	
Trick or Treat		12-Sep-19	52	2	Resolution	Parks & Recreation
<b><u>Tax, Real &amp; Personal Property</u></b>						
<b><u>Order of Collection</u></b>						
2019 tax bills		11-Jul-19	52	3	Approval	Administration
<b><u>Tax Settlement for Insolvents</u></b>						
2018 taxes		11-Jul-19	52	3	Resolution	Public Works
<b><u>Tax Release</u></b>						
Blair Mathews personal property		12-Sep-19	52	2	Consent Agenda	Administration
Run Silent International LLC dissolved		14-Feb-19	51	2	Consent Agenda	Administration
<b><u>Town Administrator (Position)</u></b>						
1.202 TA duties & responsibilities		14-Feb-19	51	3	Ordinance	Administration
CORDEIRO, PHIL		14-Feb-19	51	11	Appointment	Administration
ordiance defining duties and responsibilities		14-Mar-19	51	2	Consent Agenda	Administration
Phil Cordeiro TA Feb 14		10-Jan-19	51	10	Closed Session	Parks & Recreation
<b><u>Town Property</u></b>						
sale old town hall/police department property		12-Dec-19	52	4	Resolution	Administration

<b>Main Subject</b>	<b>Secondary Subject</b>	<b>Meeting Date</b>	<b>Vol</b>	<b>Page</b>	<b>Action</b>	<b>Department</b>
<u>Bids, Bonds &amp; Contracts</u>						
	sale by negotiated offer & upset bid	10-Oct-19	52	3	Resolution	Administration
<b><u>Youngsville Development Ordinance (YDO)</u></b>						
	12 comments YDO creation	28-Oct-19	52	1	Public Hearing	Planning & Zoning
	public hearing Jan 7, 2020	21-Nov-19	52	4	Resolution	Planning & Zoning
<u>Amendment</u>						
	section 309.1.3€ 8 mini-storage outdoor in MU district	13-Jun-19	51	4	Approval	Planning & Zoning

respectfully compiled by R.A. Boze-Adams - Deputy Town Clerk