



# Youngsville Town Board Minutes Index

Updated 9/16/2022

Main Subject	Secondary Subject	Meeting Date	Vol	Page	Action	Department
<b><u>ABC Board</u></b>						
DAVID, KIRK	ABC Board	08-Oct-20	53	3	Appointment	
HARDWICK, SAMUEL	expire Apr 30 2023	09-Apr-20	52	3	Appointment	
HOUSER, RICK	ABC Board Chairman	10-Sep-20	53	3	Appointment	
<b><u>Resignation</u></b>						
CASADO, TODD		07-May-20	52	3	Appointment	Finance
<b><u>Attorney</u></b>						
no action		11-Jun-20	52	12	Closed Session	
<b><u>Bids, Bonds &amp; Contracts</u></b>						
debt issuance and draft financing agreement	Union Bank	13-Aug-20	53	5	Report	Administration
<b><u>Board of Commissioners (Elected)</u></b>						
appoint member	Capital Area Metropolitan Planning Org	09-Jan-20	52	3	Consent Agenda	
<b><u>Retirement</u></b>						
STALLINGS, GRAHAM	Commissioner plaque appreciation	09-Jan-20	52	1	Appointment	
<b><u>Dedications &amp; Memorials</u></b>						
Laurel Oaks	Subdivision	08-Oct-20	53	4	Resolution	
<b><u>Development-Commercial, Community, Economic</u></b>						
TA exempt projects	NCGS 143-64.31	19-Mar-20	52	11	Ordinance	Administration
<b><u>Development Agreement</u></b>						
supplemental	NCDOT additional funding MSIP	10-Dec-20	53	5	Approval	Planning & Zoning
TA proceeed	MSIP fund balance expenses appropriation	11-Jun-20	52	4	Order/Direct	Planning & Zoning
<b><u>Bids, Bonds &amp; Contracts</u></b>						
CSX contract	MSIP	13-Feb-20	52	3	Approval	Planning & Zoning
Kimley-Horn construction engineering inspection services	MSIP	07-May-20	52	2	Tabled	Administration
release cash bond interest	Hampton Downs pavement sidewalks	13-Aug-20	53	7	Approval	Planning & Zoning
release surety bond	Camille Cir. US 1-A Phase 2 Patterson Woods	13-Aug-20	53	7	Approval	Planning & Zoning
second updated	CSX contract MSIP	13-Feb-20	52	3	Approval	Planning & Zoning
<b><u>Employee / Personnel</u></b>						
1st Amendment to Employment Contract	Jan. 14, 2019	07-May-20	52	6	Closed Session	
1st Amendment to Employment Contract	Jan. 14, 2019	07-May-20	52	6	Approval	Administration
KEARNEY, DYRON	Fleet Mechanic hired	09-Jul-20	53	7	Report	Public Works

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no action		09-Apr-20	52	5	Closed Session	
no action taken		08-Oct-20	53	11	Closed Session	
<b><u>Police</u></b>						
PIPPEN, ASHLIE; LEMONS, BRANDON; STROTHER, BRITTANY; STEIN		13-Aug-20	53	1	Appointment	Public Safety
<b><u>Fees</u></b>						
FYE20 FYE21 field rental		11-Jun-20	52	9	Approval	Parks & Recreation
<b><u>Amendment</u></b>						
fee schedule		13-Feb-20	52	3	Approval	Finance
Fee Schedule effective Jul. 1		07-May-20	52	3	Resolution	Finance
FYE 2021 Fee Schedule		10-Sep-20	53	4	Approval	Administration
planning fee schedule		13-Aug-20	53	8	Approval	Administration
<b><u>Fiscal</u></b>						
<b><u>Hearing</u></b>						
2021 proposed budget fee message public hearing May 7		09-Apr-20	52	2	Resolution	Finance
<b><u>Bids, Bonds &amp; Contracts</u></b>						
0 comments financing contract Public Works facility renovate refinance To		10-Sep-20	53	2	Public Hearing	Administration
TA execute Datanet AV contract		10-Sep-20	53	4	Order/Direct	Administration
TA execute Sonitrol Integrated Security contract		10-Sep-20	53	4	Order/Direct	Administration
<b><u>Budget Ordinance</u></b>						
FYE 2021 proposed		07-May-20	52	1	Public Hearing	Finance
<b><u>Bank</u></b>						
issuance of debt Public Works facility Town Hall refinance renovation		13-Aug-20	53	5	Resolution	Administration
<b><u>Budget Amendment</u></b>						
2020-2		05-Nov-20	53	2	Consent Agenda	Finance
2020-3		12-Mar-20	52	3	Consent Agenda	Finance
2020-4		11-Jun-20	52	2	Consent Agenda	Finance
2021-1		10-Sep-20	53	3	Consent Agenda	Finance
<b><u>Memorandum of Understanding</u></b>						
Dominion Energy natural gas alternative fuel		08-Oct-20	53	4	Approval	
<b><u>Ordinances</u></b>						
TA survey residents noise		11-Jun-20	52	7	Order/Direct	Planning & Zoning
<b><u>Annexation</u></b>						
2020-1 Albemarle Properties LLC lot 2 commerce center		11-Jun-20	52	4	Approval	Planning & Zoning
2020-2 104 Tarboro Rd.		13-Aug-20	53	5	Approval	Planning & Zoning
2020-3 Hampton Downs Phase 1B		05-Nov-20	53	3	Approval	Planning & Zoning
<b><u>Budget Ordinance</u></b>						
FYE 2021 tax rate \$.655 per \$100 valuation		07-May-20	52	3	Approval	Finance
<b><u>Amendment</u></b>						
1 comment Noise Ordinance		09-Jul-20	53	3	Citizens Comments	Administration

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2 comments section 8.210 amplified sound		13-Aug-20	53	3	Public Hearing	Planning & Zoning
section 8.210 amplified sound 10pm Sun. - Thurs. 11pm Fri. - Sat.		13-Aug-20	53	5	Approval	Planning & Zoning
TA draft noise 10pm weekends public hearing Aug. 13		09-Jul-20	53	3	Order/Direct	Administration

## **Petition**

### **Annexation**

0 comments 2020-3 Hampton Downs Phase 1B		05-Nov-20	53	1	Public Hearing	Planning & Zoning
0 comments 2020-1 Albemarle Properties LLC lot 2 commerce center		11-Jun-20	52	2	Public Hearing	Planning & Zoning
0 comments 2020-2 104 Tarboro Rd.		13-Aug-20	53	2	Public Hearing	Planning & Zoning
2020-1 Albermarle Properties LLC lot 2 commerce center		11-Jun-20	52	3	Approval	Planning & Zoning
2020-1 Albermarle Properties LLC lot 2 commerce center		09-Apr-20	52	2	Report	Administration
2020-1 Certificate of Sufficiency Albermarle Properties LLC lot 2		07-May-20	52	2	Report	Planning & Zoning
2020-1 public hearing Jun 11 Albermarle Properties LLC lot 2		07-May-20	52	3	Resolution	Planning & Zoning
2020-1 TC investigate Albermarle Properties LLC lot 2 commerce center		09-Apr-20	52	3	Order/Direct	Administration
2020-2 104 Tarboro Rd.		09-Jul-20	53	5	Report	Administration
2020-2 Certificate of Sufficiency 104 Tarboro Rd.		09-Jul-20	53	6	Report	Administration
2020-2 public hearing Aug. 13 104 Tarboro Rd.		09-Jul-20	53	6	Resolution	Administration
2020-2 TC investigate 104 Tarboro Rd.		09-Jul-20	53	6	Order/Direct	Administration
2020-3 Certificate of Sufficiency Hampton Downs Phase 1B		08-Oct-20	53	5	Report	Administration
2020-3 public hearing date Nov. 5		08-Oct-20	53	5	Resolution	Planning & Zoning
2020-3 TC investigate Hampton Downs Phase 1B		08-Oct-20	53	5	Order/Direct	Administration
2020-4 Certificate of Sufficiency Youngsville Academy Charter School		10-Dec-20	53	5	Report	Administration
2020-4 public hearing January 14 Youngsville Academy Charter		10-Dec-20	53	5	Resolution	Administration
2020-4 TC investigate Youngsville Academy Charter School		05-Nov-20	53	3	Order/Direct	Administration

## **Planning & Zoning Administrator (Position)**

designate Planning Admin and Code Enforcement Officers		11-Jun-20	52	3	Consent Agenda	Planning & Zoning
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## **Planning Board**

AYSCUE, BOBBY		10-Dec-20	53	5	Appointment	Planning & Zoning
CYRUS, JOHN recommen FC re-appoint ETJ member expire Jan 31, 2023		09-Jan-20	52	3	Appointment	Planning & Zoning
HURT, MARCUS ETJ member expire Jun. 30 2023		11-Jun-20	52	8	Appointment	Planning & Zoning
RUPERT, BEN Planning Board ETJ Member		08-Oct-20	53	4	Appointment	
TEW, KEITH intown expire Apr 30 2023		09-Apr-20	52	3	Appointment	

## **Police Chief (Position)**

### **Police**

WHITLEY, J. GREG		09-Jan-20	52	1	Appointment	Public Safety
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## **Policy & Procedure**

amend agenda add Schedule of Zoning & Subdivision Development Fees		13-Aug-20	53	1	Other Action	
an official recommend ABC permit applications		11-Jun-20	52	2	Consent Agenda	Administration

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<b><u>Amendment</u></b>						
	agenda 9b CSX contract MSIP 9c fee schedule	13-Feb-20	52	1	Approval	
<b><u>Presentations &amp; Proclamations</u></b>						
<b><u>Retirement</u></b>						
	MORRIS, ROBERT; KIMBALL, JOSEPH; Assistant Chief Town Key	10-Dec-20	53	1	Other Action	Public Safety
<b><u>Police</u></b>						
	ANDRANOWSKI, REGINA; RICHARDSON, LADREVION Cadet Program	10-Dec-20	53	1	Other Action	Public Safety
	KIMBALL, JOSEPH Intermediate Law Enforcement Certificate	13-Feb-20	52	2	Other Action	Public Safety
<b><u>Public Works</u></b>						
<b><u>Bids, Bonds &amp; Contracts</u></b>						
	Bobbit Design-Build Team PW facility	07-May-20	52	2	Approval	Administration
	TA execute Integrated Design engineering services PW facility	19-Mar-20	52	12	Order/Direct	Administration
	TA execute Site Group engineering services PW facility	19-Mar-20	52	11	Order/Direct	Administration
<b><u>Rezoning</u></b>						
	#ZMMA-200327 SFR-3/CIV to IND Wolf Pack Ln.	11-Jun-20	52	2	Public Hearing	Planning & Zoning
	#ZMMA-200327 SFR-3/CIV to IND Wolf Pack Ln.	11-Jun-20	52	5	Approval	Planning & Zoning
	1 comment 2179 Hicks Road #ZMA-200824-01 - SFR to Civ	05-Nov-20	53	2	Public Hearing	Planning & Zoning
	2179 Hicks Road #ZMA-200824-01 - SFR to Civ	05-Nov-20	53	4	Approval	Planning & Zoning
<b><u>Streets</u></b>						
	\$500 fine digging excavation trenching	09-Apr-20	52	2	Ordinance	Administration
	0 comments permanently close northern Hillsboro St Trogden Ave	10-Dec-20	53	4	Public Hearing	Planning & Zoning
	order permanently close northern Hillsboro St Trogden Ave	10-Dec-20	53	5	Resolution	Planning & Zoning
	permanently close 500 block Hillsboro Trogden Dec. 10 hearing	08-Oct-20	53	5	Resolution	Planning & Zoning
<b><u>Police</u></b>						
	1 comment traffic stop sign E Franklin St	10-Sep-20	53	2	Citizens Comments	
<b><u>Tax, Real &amp; Personal Property</u></b>						
<b><u>Order of Collection</u></b>						
	2020 taxes	09-Jul-20	53	5	Order/Direct	Administration
<b><u>Tax Settlement for Insolvents</u></b>						
	2019 taxes	09-Jul-20	53	4	Resolution	Administration
<b><u>Tax Release</u></b>						
	Bayer Healthcare LLC correct value	13-Aug-20	53	3	Consent Agenda	Administration
	SunTrust personal property	13-Feb-20	52	2	Consent Agenda	Administration
	Wayport Inc value correction	08-Oct-20	53	3	Consent Agenda	Administration
<b><u>Order to Advertise</u></b>						
	2019 tax liens Mar 1 to Jun 30	13-Feb-20	52	2	Consent Agenda	Administration
<b><u>Town Attorney (Position)</u></b>						
	HARTZOG LAW GROUP	11-Jun-20	52	8	Appointment	Administration

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<u>Resignation</u>						
	BARTHOLOMEW, EDWARD	11-Jun-20	52	8	Appointment	Administration
<b><u>Youngsville Development Ordinance (YDO)</u></b>						
		09-Jan-20	52	4	Ordinance	Planning & Zoning
	3 comments	09-Jan-20	52	2	Citizens Comments	
	3 comments on YDO creation	07-Jan-20	52	1	Public Hearing	Planning & Zoning
	Statement of Consistency and Reasonableness	09-Jan-20	52	4	Approval	Planning & Zoning
	uses special events temporary structures	05-Nov-20	53	1	Public Hearing	Planning & Zoning
	uses special events temporary structures	05-Nov-20	53	3	Ordinance	Planning & Zoning
<u>Handbook</u>						
	Manual of Specifications Standards Design MSSD	13-Feb-20	52	3	Resolution	Planning & Zoning
<u>Hearing</u>						
	advertise Sept. 10 public hearing NCGS Chapter 160D compliance	13-Aug-20	53	7	Order/Direct	Administration
<u>Amendment</u>						
	0 comment text comply NCGS Chapter 160D legislation	10-Sep-20	53	1	Public Hearing	Planning & Zoning
	no comments Section 10.1-37(A) 10.1-37(c) outdoor storage	11-Jun-20	52	1	Public Hearing	Planning & Zoning
	Section 10.1-37(A) 10.1-37(c) outdoor storage	11-Jun-20	52	5	Approval	Planning & Zoning
	text amendments NCGS Chapter 160D legislation	08-Oct-20	53	3	Ordinance	Planning & Zoning

respectfully compiled by R.A. Boze-Adams - Deputy Town Clerk