



Youngsville Town Board Minutes Index

Updated 9/16/2022

Main Subject	Secondary Subject	Meeting Date	Vol	Page	Action	Department
<u>ABC Board</u>						
1 comment		11-Mar-21	53	3	Citizens Comments	
EDDINS, KEVIN HUNTER	expire June 30, 2023	09-Dec-21	54	2	Appointment	
HEDLUND, LILA	Board Member expires 6/30/22	11-Mar-21	53	5	Appointment	
HOUSER, RICK	ABC Board expire 6/30/24	13-May-21	53	10	Appointment	
HOUSER, RICK	Board Chairman; DAVID, KIRK Vice-Chairman	13-May-21	53	11	Appointment	
HURT, MASON	Board Member expires 5/31/22	08-Apr-21	53	3	Appointment	
HURT, MASON	vice-chair	09-Dec-21	54	2	Appointment	
KING SR., DON	expire May 31, 2022	09-Dec-21	54	2	Appointment	
<u>Salary & Wages</u>						
compensation	ABC Board Member rate of &49.92 per month	13-May-21	53	10	Approval	
<u>Bids, Bonds & Contracts</u>						
forgiveness payable	Management Service \$48,000	11-Feb-21	53	3	Resolution	Administration
<u>Attorney</u>						
no action		15-Jul-21	54	9	Closed Session	
no action taken		08-Apr-21	53	9	Closed Session	
no action taken		14-Jan-21	53	21	Closed Session	
<u>Audits</u>						
Lee Grissom, S. Preston Douglas & Associates, LLP		09-Dec-21	54	4	Report	Finance
<u>Banking</u>						
<u>Bids, Bonds & Contracts</u>						
TA & CFO contract	Benchmark	08-Apr-21	53	3	Order/Direct	Administration
TA & CFO contract	Benchmark	08-Apr-21	53	3	Appointment	Administration
<u>Board of Adjustment</u>						
<u>Hearing</u>						
ariance application	scheduled Sept. 16, 2021 at 7 pm	19-Aug-21	54	8	Approval	Planning & Zoning
<u>Board of Commissioners (Elected)</u>						
FLOWERS, FONZIE; REDD, CATHERINE; PURSCHE, COREY		09-Dec-21	54	1	Appointment	
<u>Retirement</u>						
HEDLUND, TERRY	plaque outgoing Commissioner	09-Dec-21	54	1	Appointment	
<u>Dedications & Memorials</u>						
East Woods of Patterson, Phases 4 & 5 street	dedication	18-Nov-21	54	8	Resolution	Planning & Zoning

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<u>Deputy Finance Officer (Position)</u>						
PAGE, NATHAN	authority to sign checks	19-Aug-21	54	2	Appointment	Administration
<u>Deputy Town Clerk (Postion)</u>						
<u>Change in Title</u>						
BOZE-ADAMS, RAVI		09-Sep-21	54	1	Appointment	Administration
<u>Development-Commercial, Community, Economic</u>						
\$3 million House 5-Points, Cross & Main, Cedar Creek & Tarboro		19-Aug-21	54	2	Citizens Comments	Planning & Zoning
1 comment		13-May-21	53	5	Citizens Comments	Planning & Zoning
14 comments Fleming Road petition against proposed subdivision		19-Aug-21	54	3	Citizens Comments	Planning & Zoning
2 comments on comment time length, Fleming Rd development		09-Dec-21	54	2	Citizens Comments	Planning & Zoning
Interlocal Agreement Franklin County increase MSIP funds		19-Aug-21	54	7	Approval	Planning & Zoning
Northeast Area Study update 2050 Metropolitan Transportation		10-Jun-21	53	6	Other Action	Planning & Zoning
<u>Development Agreement</u>						
0 comments Gilcrest Farm Road Boat & Recreational Vehicle Storage		10-Jun-21	53	2	Public Hearing	Planning & Zoning
1 comment Cedar Creek Apartments		10-Jun-21	53	2	Public Hearing	Planning & Zoning
1 comment Conyers' property townhome		13-May-21	53	3	Public Hearing	Planning & Zoning
1 comment Conyers' single-family subdivision		13-May-21	53	2	Public Hearing	Planning & Zoning
2 comments Holden Village		18-Nov-21	54	2	Public Hearing	Planning & Zoning
3 comments US Youngsville LLC		18-Nov-21	54	2	Public Hearing	Planning & Zoning
5 comments Wiggins Village, Phase 2		14-Jan-21	53	6	Public Hearing	Planning & Zoning
Conyers' property townhome		13-May-21	53	9	Approval	Planning & Zoning
Conyers' single-family subdivision		13-May-21	53	8	Approval	Planning & Zoning
Holden Village		18-Nov-21	54	7	Order/Direct	Planning & Zoning
Interlocal Agreement with Franklin Co. to MSIP		15-Jul-21	54	2	Approval	Planning & Zoning
JJS Youngsville LLC		18-Nov-21	54	8	Tabled	Planning & Zoning
JJS Youngsville LLC		09-Dec-21	54	3	Approval	Planning & Zoning
staff investigate JJS Youngsville LLC traffic & sidewalks on HWY 96		18-Nov-21	54	8	Order/Direct	Planning & Zoning
TA Interlocal Agreement Franklin County Utilities		14-Jan-21	53	15	Order/Direct	Administration
Wiggins Village, Phase 2		14-Jan-21	53	15	Approval	Planning & Zoning
<u>Bids, Bonds & Contracts</u>						
State Contracting awarded and TA execute as bid		15-Jul-21	54	2	Approval	Administration
<u>Elections</u>						
agreement Franklin County Bd of Elections municipal elections		10-Jun-21	53	3	Consent Agenda	Administration
<u>Employee / Personnel</u>						
no action		19-Jul-21	54	1	Closed Session	
no action		16-Jul-21	54	1	Closed Session	
no action taken		29-Jun-21	53	2	Closed Session	

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no action taken		17-Jun-21	53	1	Closed Session	
<u>Environment</u>						
	Tar River Regional Hazard Mitigation Plan	13-May-21	53	10	Resolution	Administration
<u>Fees</u>						
	basketball fees	18-Nov-21	54	10	Tabled	Parks & Recreation
	basketball in & out of town fees Dec 20	09-Dec-21	54	4	Approval	Parks & Recreation
<u>Amendment</u>						
	general and planning & zoning fee schedules	08-Apr-21	53	3	Approval	Administration
	hourly rent Luddy Park Basketball Court \$20 in-town \$30 out-town	14-Jan-21	53	16	Approval	Administration
<u>Fiscal</u>						
<u>Budget Ordinance</u>						
	0 comments tax rate of \$.655	13-May-21	53	5	Public Hearing	Finance
	amendment 2021-8 intergovernmental revenue, fund balance	29-Jun-21	53	1	Approval	Finance
	public hearing on 5/13/21 fiscal Year 2022 budget \$.655 tax rate	08-Apr-21	53	4	Order/Direct	Administration
	Special Meeting Budget Workshop	11-Mar-21	54	1	Discussion	Administration
<u>Budget Amendment</u>						
	2021-1 Powell Bill	10-Jun-21	53	3	Consent Agenda	Finance
	2021-2 Special Project Ped Plan Grant	10-Jun-21	53	3	Consent Agenda	Finance
	2021-5	08-Apr-21	53	2	Consent Agenda	Finance
	2021-6	13-May-21	53	6	Consent Agenda	Finance
	2021-7	10-Jun-21	53	3	Consent Agenda	Finance
	2022-2	19-Aug-21	54	5	Consent Agenda	Finance
	Capital Project Expenditures	11-Feb-21	53	2	Consent Agenda	Finance
<u>Grants & Federal Funds</u>						
	funds received under the American Rescue Plan Act	09-Sep-21	54	3	Resolution	Administration
<u>Mayor Pro-Tempore (Position)</u>						
	BRAME, SCOTT	09-Dec-21	54	1	Appointment	
<u>Ordinances</u>						
	correction to adopting an ordinance amending the Zoning Map	14-Oct-21	54	2	Resolution	Planning & Zoning
<u>Annexation</u>						
	2020-4 Youngsville Academy Charter School	14-Jan-21	53	9	Approval	Planning & Zoning
	2021-1 Holden Creek LLC Holden Creek Preserve Phase 6	11-Mar-21	53	4	Approval	Planning & Zoning
	2021-2 2468 Cedar Creek Road	11-Feb-21	53	2	Approval	Planning & Zoning
	2021-3 Wiggins Village Phase 2 Hicks Road	11-Feb-21	53	2	Approval	Planning & Zoning
	2021-4 East Woods of Paterson, Phase 7	11-Mar-21	53	4	Approval	Planning & Zoning
	2021-5 Taylor Morrison Holden Creek Preserve Phase 6	11-Mar-21	53	4	Approval	Planning & Zoning

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2021-6 686 Fleming Road by Brian Watts		19-Aug-21	54	7	Approval	Planning & Zoning
2021-6 for 656 Fleming Road by Brian Watts		19-Aug-21	54	6	Approval	Planning & Zoning
<u>Petition</u>						
<u>Annexation</u>						
0 comments 2020-4 Youngsville Academy Charter School		14-Jan-21	53	2	Public Hearing	Planning & Zoning
0 comments 2021-1 & 2021-5 Holden Creek Preserve Phase 6		11-Mar-21	53	2	Public Hearing	Planning & Zoning
0 comments 2021-4 East Woods of Patterson, Phase 7		11-Mar-21	53	2	Public Hearing	Planning & Zoning
0 comments 686 Fleming Road 2021-6		19-Aug-21	54	2	Public Hearing	Planning & Zoning
2021-1 2021-4 2021-5 public hearing Mar. 11 Holden Creek Patterson East		11-Feb-21	53	5	Resolution	Administration
2021-1 2021-4 2021-5 TC Holden Creek Patterson East		11-Feb-21	53	5	Order/Direct	Administration
2021-2 2021-3 Certificate of Sufficiency 2468 Cedar Creek Rd Wiggins Vill		14-Jan-21	53	14	Report	Administration
2021-2 2021-3 public hearing February 11 2468 Cedar Creek Wiggins Villa		14-Jan-21	53	14	Resolution	Administration
2021-2 2021-3 TC investigate 2468 Cedar Creek Wiggins Village Phase 2		14-Jan-21	53	14	Order/Direct	Administration
2021-6 686 Fleming Rd public hearing date Aug 12		15-Jul-21	54	3	Resolution	Administration
2021-6 TC investigate 686 Fleming Road		15-Jul-21	54	3	Order/Direct	Administration
<u>Planning Board</u>						
SCHULMAN, MICHAEL ETJ Member		15-Jul-21	54	3	Appointment	Planning & Zoning
<u>Police Officer (Position)</u>						
ANDRANOWSKI, REGINA; RICHARDSON, LADREVION		08-Jul-21	54	2	Appointment	Public Safety
<u>Police</u>						
BADER, MICHAEL; ROBINSON, ZEB		11-Mar-21	53	1	Appointment	Public Safety
<u>Policy & Procedure</u>						
reschedule Aug 12, 2021 meeting to Aug 19, 2021		16-Jul-21	54	1	Approval	
reschedule July 8, 2021 meeting to July 15, 2021		29-Jun-21	53	2	Other Action	
reschedule Nov 11, 2021 meeting to Nov 18, 2021		14-Oct-21	54	4	Approval	
<u>Presentations & Proclamations</u>						
ALLEN, THOMAS Intermediate Law Enforcement Certification		18-Nov-21	54	1	Other Action	Public Safety
MCADAMS, ELIZABETH; STEINBRENNER, JASON Intermediate		08-Jul-21	54	1	Other Action	Public Safety
<u>Police</u>						
WOODS, SETH Advanced Law Enforcement Certificate		14-Jan-21	53	1	Other Action	Public Safety
<u>Professional Services</u>						
<u>Bids, Bonds & Contracts</u>						
TA negotiate S Preston Douglass & Associates audit services		13-May-21	53	6	Consent Agenda	Administration
<u>Records Management</u>						
2021 general and program schedule		09-Dec-21	54	2	Consent Agenda	Administration

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<u>Rezoning</u>						
0 comment	Weathers St. property from IND to MU-1	09-Sep-21	54	1	Public Hearing	Planning & Zoning
0 comments	420 S Cross St. from IND to RMST	19-Aug-21	54	2	Public Hearing	Planning & Zoning
0 comments	NC Highway 96 (Pin 1843-92-3676) from C-1 to MU-2	10-Jun-21	53	2	Public Hearing	Planning & Zoning
2468 Cedar Creek Road	from F.C. R-8 to TOY MU-2	11-Mar-21	53	5	Approval	Planning & Zoning
420 S. Cross St.	from IND to RMST	19-Aug-21	54	7	Approval	Planning & Zoning
6 comments	686 Fleming Road from AG to SFR-1.	13-May-21	53	1	Public Hearing	Planning & Zoning
686 Fleming Road	from AG to SFR-1	19-Aug-21	54	6	Approval	Planning & Zoning
686 Fleming Road	from AG to SFR-1	13-May-21	53	8	Tabled	Planning & Zoning
686 Fleming Road	from AG to SFR-1 until August 12	10-Jun-21	53	6	Tabled	Planning & Zoning
9 comments	Wiggins Village, Phase 2 SFR3 to MU1.	14-Jan-21	53	2	Public Hearing	Planning & Zoning
Weathers St. property	rezone request from IND to MU-1	09-Sep-21	54	2	Approval	Planning & Zoning
Wiggins Village, Phase 2	SFR3 to MU1.	14-Jan-21	53	13	Approval	Planning & Zoning
<u>Annexation</u>						
0 comments	2468 Cedar Creek Road from F.C. R-8 to TOY MU-2	11-Mar-21	53	2	Public Hearing	Planning & Zoning
<u>Solid Waste Management</u>						
0 comments	Solid Waste Program and Fees	11-Mar-21	53	3	Public Hearing	Administration
schedule Public Hearing	March 11, 2021 Hampton Village	11-Feb-21	53	4	Order/Direct	Administration
settlement Republic Services	garbage, recycling contract end	19-Aug-21	54	14	Closed Session	Administration
<u>Amendment</u>						
owner Service Provision	Amendment Solid Waste Ordinance	08-Apr-21	53	2	Ordinance	Public Works
<u>Special Events</u>						
public sponsorship of	Fall Festival	09-Sep-21	54	3	Resolution	Administration
<u>Tax Collector (Position)</u>						
HURD, EMILY	term expire Dec 31, 2025	09-Dec-21	54	2	Appointment	Planning & Zoning
<u>Bids, Bonds & Contracts</u>						
TC bond set at	\$150,000	09-Dec-21	54	2	Consent Agenda	Administration
<u>Tax, Real & Personal Property</u>						
tax rate of .655	per \$100 valuation	13-May-21	53	6	Ordinance	Administration
<u>Order of Collection</u>						
2021 taxes		15-Jul-21	54	4	Order/Direct	Administration
<u>Tax Settlement for Insolvents</u>						
2020 taxes		15-Jul-21	54	3	Resolution	Administration
<u>Tax Release</u>						
Space Walk of NC	business closed in 2019	11-Mar-21	53	4	Consent Agenda	Administration
Systel Business	Equipment value correction	19-Aug-21	54	6	Consent Agenda	Administration

Main Subject	Secondary Subject	Meeting Date	Vol	Page	Action	Department
Waste Management Ryerson Cardtronics USA Xerox William Pearce		09-Sep-21	54	2	Consent Agenda	
<u>Order to Advertise</u>						
tax liens Mar 1 to Jun 30		11-Mar-21	53	4	Consent Agenda	Administration
<u>Town Administrator (Position)</u>						
PAGE, NATHAN		19-Aug-21	54	1	Appointment	Administration
<u>Town Property</u>						
advertise electronic auction		09-Dec-21	54	2	Consent Agenda	Administration
sale of personal property by public auction		09-Dec-21	54	2	Consent Agenda	Administration
<u>Youngsville Development Ordinance (YDO)</u>						
0 comment multi single grading detach house lot parking		10-Jun-21	53	1	Public Hearing	Planning & Zoning
0 comments amend indoor sports & recreation clubs definition		19-Aug-21	54	2	Public Hearing	Planning & Zoning
0 comments correct Conditional Zoning Application process		19-Aug-21	54	2	Public Hearing	Planning & Zoning
0 comments to amend front street setback from 120ft to 30ft		18-Nov-21	54	2	Public Hearing	Planning & Zoning
0 comments to amend language with Senate Bill 300		18-Nov-21	54	2	Public Hearing	Planning & Zoning
0 comments Accessory uses and structures Fences and Walls		13-May-21	53	4	Public Hearing	Planning & Zoning
0 comments Article 3 Table 8.1 Section 10.2-13 Shooting Range Indoor		13-May-21	53	3	Public Hearing	Planning & Zoning
0 comments mailed notice of zoning map amendments Public Notice		13-May-21	53	4	Public Hearing	Planning & Zoning
0 comments Table 17.1 – Permanent Sign Standards and Criteria		13-May-21	53	3	Public Hearing	Planning & Zoning
accessory uses and structures Fences and Walls		13-May-21	53	9	Ordinance	Planning & Zoning
continue until Nov 2021 Board Meeting		14-Oct-21	54	1	Public Hearing	Planning & Zoning
correct error meeting type Conditional Zoning Application		19-Aug-21	54	8	Ordinance	Planning & Zoning
front street setback for AG District to 30 ft		18-Nov-21	54	4	Ordinance	Planning & Zoning
mailed notice of zoning map amendments Public Notice		13-May-21	53	9	Ordinance	Planning & Zoning
minimum AG District setback to 30 ft		14-Oct-21	54	2	Tabled	Planning & Zoning
permanent sign standards and criteria		13-May-21	53	9	Ordinance	Planning & Zoning
public hearing continued 6/10		13-May-21	53	5	Tabled	Planning & Zoning
Section 23.6-7 & 23.7-6 to align with Senate Bill 300		18-Nov-21	54	5	Ordinance	Planning & Zoning

respectfully compiled by R.A. Boze-Adams - Deputy Town Clerk