



# Youngsville Town Board Minutes Index

Updated 2/3/2023 rab

Main Subject	Secondary Subject	Meeting Date	Vol	Page	Action	Department
<b><u>ABC Board</u></b>						
	BOOR, JEREMY expire June 30, 2024	14-Jul-22	55	3	Appointment	
	HEDLUND, LILA expire June 30, 2025	09-Jun-22	54	2	Appointment	
	HURT, MASON expire June 30, 2025	09-Jun-22	54	2	Appointment	
	KING, DON expire June 30, 2025	09-Jun-22	54	2	Appointment	
	member compensation \$150 per month	14-Apr-22	54	5	Consent Agenda	
	Special dsitribution \$48,000 2 payments	14-Apr-22	54	6	Approval	
<b><u>Bids, Bonds &amp; Contracts</u></b>						
	management services FYE 2023	12-May-22	54	7	Approval	Administration
<b><u>Budget Ordinance</u></b>						
	Capital improvement fund	14-Apr-22	54	6	Resolution	
<b><u>Audits</u></b>						
<b><u>Bids, Bonds &amp; Contracts</u></b>						
	TA & ATNY Audit Services S Preston Douglass & Associates LLP	10-Mar-22	54	3	Order/Direct	Administration
<b><u>Board of Adjustment</u></b>						
	HURT, MARCUS; CYRUS, JOHN; TEW, KEITH; AYSCUE, BOBBY; SCH	13-Jan-22	54	4	Appointment	Planning & Zoning
	WILSON, JACOB FC ETJ planning board; board of adjustment	10-Nov-22	55	3	Appointment	Planning & Zoning
<b><u>Hearing</u></b>						
	scheduled Jun 12	10-May-22	54	3	Order/Direct	Planning & Zoning
<b><u>Chamber of Commerce</u></b>						
	PURCHE, COREY FC ex-officio member	11-Aug-22	55	5	Consent Agenda	Administration
<b><u>Christmas Festivities</u></b>						
	Resolution temporary street closure Tree Lighting	13-Oct-22	55	2	Consent Agenda	Administration
<b><u>Dedications &amp; Memorials</u></b>						
	Resolution dedication East Woods of Patterson streets Phase 6	11-Aug-22	55	5	Consent Agenda	Administration
<b><u>Development-Commercial, Community, Economic</u></b>						
	request FC Board water sewer allocation Rolling Meadows Neighborhood	10-Nov-22	55	10	Resolution	Planning & Zoning
<b><u>Development Agreement</u></b>						
	0 comment Wrenn Property	12-May-22	54	3	Public Hearing	Planning & Zoning
	12 comments Fleming LLC Fleming Road	13-Jan-22	54	2	Public Hearing	Planning & Zoning
	Fleming LLC	13-Jan-22	54	5	Approval	Planning & Zoning

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Public Hearing May 12 Wrenn property		14-Apr-22	54	4	Public Hearing	Planning & Zoning
Public Hearing May 12 Wrenn property		14-Apr-22	54	4	Tabled	Planning & Zoning
Right of way purchase for the future bypass from Moss Family		10-Nov-22	55	10	Approval	Planning & Zoning
terminate #DA-210402-03 Hurt LLC		11-Aug-22	55	8	Approval	Planning & Zoning
<b><u>Employee / Personnel</u></b>						
discuss personnel		08-Dec-22	55	16	Closed Session	Administration
<b><u>Fees</u></b>						
<b><u>Amendment</u></b>						
remove dog tag		11-Aug-22	55	8	Approval	Finance
<b><u>Finance Officer (position)</u></b>						
PAGE, NATHAN interim		08-Dec-22	55	4	Appointment	Administration
<b><u>Fiscal</u></b>						
audit FYE 2022 Lee Grissolm of S. Preston Douglas & Associates LLP		08-Dec-22	55	2	Report	Administration
<b><u>Hearing</u></b>						
public hearing scheduled Jun 14 FY2018/2019 Budget		10-May-22	54	3	Order/Direct	Finance
<b><u>Bids, Bonds &amp; Contracts</u></b>						
Capital Chevrolet Inc NC Sheriff's Association Contract 070a		08-Sep-22	55	4	Consent Agenda	Finance
increase FO fidelity bond		08-Dec-22	55	4	Resolution	Administration
<b><u>Budget Ordinance</u></b>						
0 comment FYE 2023		12-May-22	54	2	Public Hearing	Finance
Budget Amendment Debt Set Off 2022-1		14-Apr-22	54	5	Consent Agenda	Finance
Budget Amendment General Fund 2022-3		14-Apr-22	54	5	Consent Agenda	Finance
Budget Amendment Powell Bill 2022-1		14-Apr-22	54	5	Consent Agenda	Finance
FYE 2023 tax .655		12-May-22	54	4	Approval	Finance
<b><u>Budget Amendment</u></b>						
2023-1		11-Aug-22	55	9	Approval	Finance
Debt Setoff 2022-2		14-Jul-22	55	3	Consent Agenda	Finance
General Fund 2022-4		14-Jul-22	55	3	Consent Agenda	Finance
Powell Bill 2022-2		14-Jul-22	55	3	Consent Agenda	Finance
<b><u>Grants &amp; Federal Funds</u></b>						
Capital Project 2022-1 - SCIF Grant		10-Mar-22	54	3	Ordinance	Administration
Grant Project Ordinance American Rescue Plan Coronavirus funds		14-Apr-22	54	5	Consent Agenda	Finance
<b><u>Amendment</u></b>						
Grant project ordinance american rescue plan act of 2021		22-Apr-22	54	1	Approval	Administration
<b><u>Noise &amp; Sounds</u></b>						
research possible amendments to Noise Ordinance		10-May-22	54	2	Order/Direct	

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<b><u>Amendment</u></b>						
	8.209 Sounds impacting residential life (a)(1)	14-Apr-22	54	8	Ordinance	Administration
<b><u>Ordinances</u></b>						
<b><u>Annexation</u></b>						
	2022-1 Forsyth Investments Co LLC	10-Mar-22	54	2	Approval	Planning & Zoning
	2022-3 JJS Youngsville LLC HWY 96 & Jeffrey Way	08-Dec-22	55	2	Approval	Administration
<b><u>Amendment</u></b>						
	remove dog tag registration fee	11-Aug-22	55	8	Approval	Administration
<b><u>Petition</u></b>						
<b><u>Annexation</u></b>						
	0 comments 2022-2 ABC Board	10-Nov-22	55	1	Public Hearing	Administration
	0 comments 2022-3 JJS Youngsville LLC HWY 96 and Jeffrey Way	08-Dec-22	55	1	Public Hearing	Planning & Zoning
	0 comments Forsyth Investments Co LLC	10-Mar-22	54	1	Public Hearing	Planning & Zoning
	2022-1 Certificate of Sufficiency Forsyth Investments LLC	10-Feb-22	54	5	Report	Administration
	2022-1 TC investigate Forsyth Investments Company LLC	10-Feb-22	54	5	Order/Direct	Administration
	2022-2 ABC Board - Tarboro Rd	10-Nov-22	55	4	Approval	Administration
	2022-2 ABC Board Tarboro Rd	13-Oct-22	55	3	Report	Administration
	2022-2 Certificate of Sufficiency ABC Board	13-Oct-22	55	3	Report	Administration
	2022-2 public hearing date Nov 10	13-Oct-22	55	3	Resolution	Administration
	2022-3 Certificate of Sufficiency JJS Youngsville LLC	10-Nov-22	55	11	Report	Administration
	2022-3 public hearing Dec 8 JJS Youngsville LLC	10-Nov-22	55	11	Resolution	Administration
	R-2022-17 direct TC investigate ABC Board Tarboro Rd	13-Oct-22	55	3	Resolution	Administration
	R-2022-18 JJS Youngsville LLC	10-Nov-22	55	11	Order/Direct	Administration
<b><u>Planning and Zoning</u></b>						
	economic recovery s-line crossing	08-Sep-22	55	5	Resolution	Planning & Zoning
<b><u>Amendment</u></b>						
	Future Land Use Map employment/maufacturing to residential	08-Sep-22	55	5	Approval	Planning & Zoning
<b><u>Comprehensive Land Use &amp; Transportation Plan CLUTP</u></b>						
	presentation Mike Callahan Alan Steinbeck of 3TP	10-Nov-22	55	4	Report	Planning & Zoning
<b><u>Planning Board</u></b>						
	FC ETJ planning board recommendation Jacob Wilson	10-Nov-22	55	2	Consent Agenda	Planning & Zoning
	NEWBY, ROBERT; HUSTED, RICHARD; PB & BOA alternates	13-Jan-22	54	5	Appointment	Planning & Zoning
<b><u>Police Officer (Position)</u></b>						
<b><u>Police</u></b>						
	MASSIE, ARCHIE; SIMPSON, BARRINGTON	14-Apr-22	54	2	Appointment	Public Safety
	MITCHAM, TIMOTHY	12-May-22	54	1	Appointment	Public Safety
<b><u>Policy &amp; Procedure</u></b>						
	Conflict of Interest	10-Feb-22	54	5	Approval	Planning & Zoning

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Standards and Specifications	Public Road Stream Crossing Cross-Section	14-Apr-22	54	5	Consent Agenda	Planning & Zoning
Traffic Calming Policy		12-May-22	54	6	Tabled	Administration
Traffic Calming Policy		09-Jun-22	54	3	Approval	Administration
<b><u>Amendment</u></b>						
	rules of procedures all Bds until adopt own	11-Aug-22	55	10	Approval	Administration
<b><u>Presentations &amp; Proclamations</u></b>						
	\$50,000 Senator Lisa Stone Barnes Luddy Park	13-Oct-22	55	1	Other Action	
	ROBINSON, ZEB Officer Advanced Certificate Presentation	13-Jan-22	54	1	Other Action	Public Safety
<b><u>Police</u></b>						
	ANDRANOWSKA, REGINA reassurance project	14-Apr-22	54	2	Other Action	Public Safety
	Autism Awareness	14-Jul-22	55	1	Other Action	Public Safety
	safe exchange zone	11-Aug-22	55	1	Other Action	Public Safety
	STEINBRUNNER, JASON; ALLEN, THOMAS advance certificate	14-Apr-22	54	2	Other Action	Public Safety
<b><u>Professional Services</u></b>						
<b><u>Bids, Bonds &amp; Contracts</u></b>						
	Carolina Enviromental Systems & Southern Truck Services 25 YD rar tras	11-Aug-22	55	9	Approval	Finance
<b><u>Public Nuisance</u></b>						
	Social District	09-Jun-22	54	3	Ordinance	Administration
<b><u>Rezoning</u></b>						
	0 comments 201 & 207 S Cross St RMST to MS	11-Aug-22	55	3	Public Hearing	Planning & Zoning
	1 comment Park Avenue from SFR-1 to IND	14-Apr-22	54	4	Public Hearing	Planning & Zoning
	1 comment Park Avenue from SFR-1 to IND	14-Apr-22	54	8	Disapproval	Planning & Zoning
	3 comments Fleming Rd AG to IND withdrawn	08-Sep-22	55	1	Public Hearing	Planning & Zoning
	8 comments Fleming Rd & Hicks Rd SFR-1/SFR-3 to TND0	08-Sep-22	55	2	Public Hearing	Planning & Zoning
	Fleming Rd AG to IND	08-Sep-22	55	4	Disapproval	Planning & Zoning
	Fleming Rd Sept 8 meeting	11-Aug-22	55	5	Tabled	Planning & Zoning
	postponed to Sept 8 Fleming Rd AG to IND	11-Aug-22	55	3	Public Hearing	Planning & Zoning
<b><u>Hearing</u></b>						
	scheduled Jun 14 101 & 111 E. Persimmon St Pacific Development	10-May-22	54	3	Order/Direct	Planning & Zoning
<b><u>Sequicentennial Committee</u></b>						
	12 member steering committee	14-Jul-22	55	3	Approval	Administration
	Appoint Miranda Goldman Carolina Insurance Agency Steering	13-Oct-22	55	2	Consent Agenda	Administration
	FLOWERS, FONZIE; REDD, CATHERINE; HEDLUND, LILA	11-Aug-22	55	5	Appointment	Administration
<b><u>Special Events</u></b>						
	Oktoberville S College St between W Main and Oak Street closed	11-Aug-22	55	5	Consent Agenda	Administration

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<b><u>Sponsorship</u></b>						
	Oktoberville Downtown Merchants	11-Aug-22	55	8	Resolution	Planning & Zoning
<b><u>Streets</u></b>						
	investigate Downtown Parking	12-May-22	54	7	Order/Direct	Administration
<b><u>Tax, Real &amp; Personal Property</u></b>						
<b><u>Order of Collection</u></b>						
	TC collect 2022 taxes	14-Jul-22	55	4	Order/Direct	Administration
<b><u>Tax Settlement for Insolvents</u></b>						
	settlement with TC for insolvents	14-Jul-22	55	4	Resolution	Administration
<b><u>Tax Release</u></b>						
	2021 John C, Gordon A, and David M Conyers – \$155.66	13-Oct-22	55	2	Consent Agenda	Administration
	2021 John C, Gordon A, and David M Conyers – \$295.62	13-Oct-22	55	2	Consent Agenda	Administration
	2021 John C, Gordon A, David M, And Daniel C Conyers \$1,190.14	13-Oct-22	55	2	Consent Agenda	Administration
	2022 John C, Gordon A, David M, And Daniel C Conyers – \$4,760.54	13-Oct-22	55	2	Consent Agenda	Administration
	2022 Jerry Ray Vaughn – Personal Property Sold - \$32.49	13-Oct-22	55	2	Consent Agenda	Administration
	2022 John C, Gordon A, and David M Conyers – \$1182.47	13-Oct-22	55	2	Consent Agenda	Administration
	2022 John C, Gordon A, and David M Conyers – \$622.64	13-Oct-22	55	2	Consent Agenda	Administration
	Carolina Tel and Tele Co 2021 Clerical Error	14-Apr-22	54	5	Consent Agenda	Administration
	Joseph Mooneyham Jr \$24.89 personal sold	08-Sep-22	55	4	Consent Agenda	Administration
	Raymond Darrell Cyrus personal property sold	11-Aug-22	55	5	Consent Agenda	Administration
	Spectrum Southeast LLC 2022 \$1334.67 value correction	08-Dec-22	55	2	Consent Agenda	Administration
	Woodlief's Ezxcavation LLC value correction	13-Jan-22	54	4	Consent Agenda	Administration
	Youngsville Academy Charter School Inc exempt	11-Aug-22	55	5	Consent Agenda	Administration
<b><u>Order to Advertise</u></b>						
	tax liens between March 1 to June 30	10-Feb-22	54	4	Consent Agenda	Administration
<b><u>Town Attorney (Position)</u></b>						
	BARBER-JONES, KATIE	08-Dec-22	55	16	Appointment	Administration
<b><u>Town Property</u></b>						
	Resolution authorizing sale of personal property	08-Sep-22	55	4	Consent Agenda	Administration
<b><u>Youngsville Development Ordinance (YDO)</u></b>						
	0 comments Transportation Impact Analysis multi-modal	10-Feb-22	54	2	Public Hearing	Planning & Zoning
	1 comment fees-in-lieu private recreational space requirements	10-Feb-22	54	1	Public Hearing	Planning & Zoning
	fees-in-lieu private recreational space requirements	10-Feb-22	54	4	Ordinance	Public Works
	Section 7.16 Transportation Impact Analysis multi-modal	10-Feb-22	54	4	Ordinance	Planning & Zoning
<b><u>Amendment</u></b>						
	0 comment Article 7 & 8 remove development agreement requirement	12-May-22	54	2	Public Hearing	Planning & Zoning
	0 comments applicability off-premises billboard signs digitally changing	10-Nov-22	55	2	Public Hearing	Planning & Zoning

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0 comments ETJ cohesive language		10-Nov-22	55	2	Public Hearing	Planning & Zoning
0 comments language etj cohesive		13-Oct-22	55	2	Public Hearing	Planning & Zoning
0 comments mailed notice of zoning map		10-Nov-22	55	1	Public Hearing	Planning & Zoning
0 comments multi-family lot & building types		13-Oct-22	55	2	Public Hearing	Planning & Zoning
0 comments multi-family lot building standards		10-Nov-22	55	2	Public Hearing	Planning & Zoning
0 comments procedure mailed notice of zoning map amendments		13-Oct-22	55	1	Public Hearing	Planning & Zoning
0 comments text amendment allow emergency BD of Adjustment hearing		11-Aug-22	55	4	Public Hearing	Planning & Zoning
0 comments text amendment incentivize areas undistrib forest		11-Aug-22	55	3	Public Hearing	Planning & Zoning
0 comments text amendment warehouses self-storage facilities		11-Aug-22	55	4	Public Hearing	Planning & Zoning
0 comments Transport Impact Analysis pre-application conference		13-Oct-22	55	2	Public Hearing	Planning & Zoning
0 comments transportation impact analysis pre-application conference		10-Nov-22	55	2	Public Hearing	Planning & Zoning
applicability off-premises billboard signs digitally changing		10-Nov-22	55	11	Approval	Planning & Zoning
Article 3 section 17.5(K) digital signs		13-Jan-22	54	5	Ordinance	Planning & Zoning
Article 7 & 8 remove development agreement requirement		12-May-22	54	4	Approval	Planning & Zoning
continued Nov 10 multi-family lot & building types		13-Oct-22	55	2	Public Hearing	Planning & Zoning
continued Nov 10 multi-family lot & building types		13-Oct-22	55	4	Tabled	Planning & Zoning
continued Nov 10 procedure mailed notice of zoning map amendments		13-Oct-22	55	1	Public Hearing	Planning & Zoning
continued Nov 10 procedure mailed notice of zoning map amendments		13-Oct-22	55	3	Tabled	Planning & Zoning
continued Nov 10 Transport Impact Analysis pre-application conference		13-Oct-22	55	2	Public Hearing	Planning & Zoning
continued Nov 10 Transport Impact Analysis pre-application conference		13-Oct-22	55	4	Tabled	Planning & Zoning
multi-family lot building standards		10-Nov-22	55	3	Approval	Planning & Zoning
procedure mailed notice of zoning map amendments		13-Oct-22	55	3	Approval	Planning & Zoning
Public Hearing May 12 articles 7 & 8 remove development agreement		14-Apr-22	54	4	Public Hearing	Planning & Zoning
Public Hearing May 12 articles 7 & 8 remove development agreement		14-Apr-22	54	7	Tabled	Planning & Zoning
table 8.1 add uses VSR zoning district		13-Jan-22	54	5	Ordinance	Planning & Zoning
text section 21.2-7(F)(1)		11-Aug-22	55	6	Approval	Planning & Zoning
text section 6.1-4 Bd of Adjustment 6.2-6 filing appeal		11-Aug-22	55	7	Approval	Planning & Zoning
text section self-storage warehouse		11-Aug-22	55	7	Approval	Planning & Zoning
transportation impact analysis pre-application conference		10-Nov-22	55	3	Approval	Planning & Zoning

respectfully compiled by R.A. Boze-Adams - Deputy Town Clerk