



TOWN of
YOUNGVILLE

Planning and Zoning Department
Youngsville Town Hall
134 US 1A South
Youngsville, NC 27596
t 919-925-3401
f 919-925-3402

HOME OCCUPATION PERMIT APPLICATION

Name: _____ Phone: _____

Email: _____

Address of Home Occupation: _____

Description of proposed activity: _____

Please provide the following information along with a drawing of the floor plan of the building with an "X" placed on the room(s) that will be used:

1. Gross floor area of principal structure: _____
2. Total square feet used in the home occupation: _____
3. Percentage of total square feet in dwelling to be used for the home occupation: _____
(Max. 25% of gross floor area)

By submitting this application, I understand and agree that the business I am proposing as a home occupation meets the following conditions:

- The business is to be conducted entirely within a residential or accessory unit where I reside.
- Home occupations shall be principally conducted by residents of the dwelling. However, a maximum of one full-time employee non-resident of the dwelling may be employed as part of the home occupation.
- On-premise retail sales shall not be a component of the home occupation.
- Only one vehicle used in connection with the home occupation shall be parked or stored on site. Such a vehicle shall not display any signage designed to be visible beyond the property boundaries. Such a vehicle shall not be parked in a conspicuous place and shall be stored in a conforming on-site parking space.
- In addition to the required parking, one additional off-street parking space shall be provided for use with the home occupation.
- No display of goods, products, services, or other advertising shall be visible from outside the dwelling, except that the home occupation shall be allowed one pole sign in accordance with Article 17 of the Youngsville Development Ordinance, provided such a sign is not illuminated.
- The home occupation does not use any equipment or process that creates noise, vibrations, glare, fumes, odors, or electrical interference off-premise.
- Instruction in music, dancing, art, or similar subjects shall be limited to no more than five (5) students at one time.
- The home occupation shall not materially increase the traffic that is found in its vicinity when the use isn't in operation. Pursuant to this, a maximum of six (6) individuals per day may visit the home occupation with the exception of the instructional occupations listed above.



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Applications will not be reviewed until the fee has been paid. Please see the adopted fee schedule for the current filing fee. Please allow 3-4 business days for review by the Planning and Zoning Department.

My signature below indicates that I agree in every respect to conform to the terms of this application and to the statutes and ordinances regulating development in the Town of Youngsville. Any violation of the terms stated above may immediately REVOKE this permit and any other permits issued in reliance upon the same and subject me to any civil penalties set out in the Youngsville Development Ordinance. I further agree that the Town of Youngsville shall not be held liable for any and all damages, loss, or liability which may arise from use of this permit.

Signature of Occupant/Owner: _____ Date: _____

FOR DEPARTMENT USE ONLY

Permit Number: _____ Date Filed: _____ Fee Paid: _____

Approved Denied Comments: _____

Authorized Signature: _____ Date Approved: _____